

MINUTES OF THE REGULAR MEETING OF THE MEDICINE HAT PUBLIC BOARD OF TRUSTEES HELD IN THE BOARD ROOM IN THE SCHOOL DISTRICT ADMINISTRATION OFFICE ON TUESDAY, NOVEMBER 27, 2018 AT 6:00 P.M.

TRUSTEES PRESENT: Rick Massini, Catherine Wilson Fraser, Deborah Forbes, Carolyn Freeman, Celina Symmonds

OFFICIALS PRESENT: Mark Davidson, Superintendent of Schools
Lyle Cunningham, Deputy Superintendent
Tracy Hensel, Associate Superintendent
Jerry Labossiere, Secretary Treasurer
Joanne Pitman, Assistant Superintendent
Corey Sadlemyer, Assistant Superintendent

OTHERS PRESENT: Leanne Dulle, Director of Finance
Eugene Erick, Occupational Health and Safety Officer
Sarah Ford, Health, Wellness and Attendance Advisor
Britney Ingram, HR Advisor
Lee Krasilowez, Communications Coordinator

CHAIR: Rick Massini

RECORDING SECRETARY: Angie Lesko

I. APPROVAL OF AGENDA

Addition under:

- V. Items for Action
 - 5. Committee Appointments

23. C. Symmonds **THAT** the agenda be approved as amended.

CARRIED

II. ADOPTION OF MINUTES

Presentation and adoption of the Minutes of the Organizational Meeting held on **Tuesday, October 23, 2018**, the Regular Board meetings held on **Tuesday, October 23, 2018** and **Tuesday, November 13, 2018**, and the Committee of the Whole meetings held on **Tuesday, October 23, 2018** and **November 13, 2018**.

24. C. Wilson Fraser **THAT** the Minutes of the Organizational Meeting held on Tuesday, October 23, 2018, the Regular Board meetings held on Tuesday, October 23, 2018 and Tuesday, November 13, 2018, and the Committee of the Whole meetings held on Tuesday, October 23, 2018 and November 13, 2018 be adopted as presented.

CARRIED

III. CORRESPONDENCE

1. Thank you Cards from MHPSD Students for Being Awarded Scholarships

Joy Lobert Thelma Berkeley Robinson Scholarship

IV. RECOGNITIONS/ACCOMPLISHMENTS

1. Alberta School Boards “Honoured Life-Member Award”

Congratulations to former Trustee and Board Chair, Terry Riley for receiving the “Honoured Life-Member Award” from the ASBA.

2. Alberta Teachers’ Association Inductees

Congratulations to all teachers inducted to the Alberta Teachers’ Association Local No. 1 in October. We are very pleased to have these teachers in our School Division.

3. Remembrance Day Ceremonies

Many of the schools held Remembrance Day ceremonies. We would like to extend our appreciation to the staff for helping the students recognize the importance of this day.

V. ITEMS FOR ACTION

1. Audited Financial Statements 2017-2018

An external audit is required on an annual basis. The Board’s external auditors, Avail LLP, have completed their audit of 2017-2018.

The Audited Financial Statements were presented to the Board for review and adoption as the official financial results for the year ending August 31, 2018.

The year-end financial results for 2017-2018 reflect a surplus of \$1,523,280. It was noted that a portion of this surplus is committed to capital reserves and school budget carryovers, leaving an uncommitted operating surplus of \$415,318.

25. D. Forbes

THAT the Board approve the Audited Financial Statements for the year ending August 31, 2018, as presented.

CARRIED

2. Budget 2018-2019 Fall Update

As is required by Alberta Education, a fall update to the budget was presented to the Board. This update is intended to reflect any changes from the spring budget including changes to student enrollments, grants and other pertinent information.

The fall budget is based on an enrollment of 7,488, which is an increase of 48 students from the spring estimates.

It was noted that the budget reflects a balanced budget for the 2018-2019 fiscal year.

26. C. Freeman

THAT the Board approve the Fall Update for Budget 2018-2019, as presented.

CARRIED

6:47 p.m. Mrs. Dulle left the meeting

3. Annual Education Results Report (AERR) and Education Plan (EP)

The Division has the last few years been provided the flexibility to submit their Annual Education Results Report together with their Three-Year Education Plan. The completed document was shared with the Board.

Mr. Sadlemyer presented information regarding the planning cycle, engagement work and ongoing planning. He also shared some of the highlights and celebrations, as well as future challenges and next steps.

The next steps will be to share this information with Alberta Education in December and to work on developing and implementing an engagement plan.

This document will be posted to the Division website by November 30th.

27. C. Symmonds

THAT the Board approve the 2017-2018 Annual Education Results Report and Education Plan for 2017-2020, as presented.

CARRIED

4. Policy Update

Policy 605 Student Attendance has been updated and was presented for the Board's review.

Procedure 605 P 001 and Exhibit 605 E 001 were also included for information.

28. C. Freeman

THAT the Board approve updates to Policy 605, as presented.

CARRIED

5. Committee Appointments

Mr. Rick Massini, Board Chair, presented recommended appointments to the Board Standing Committees, as follows:

ASBA Zone 6	Catherine Wilson Fraser Deborah Forbes (Alternate)
PSBA	Rick Massini Celina Symmonds (Alternate)
Expulsion Committee	Celina Symmonds Catherine Wilson Fraser Rick Massini
Council of School Councils	Carolyn Freeman
Teacher's Voice Committee	Rick Massini
Coordinating Committee	Carolyn Freeman
Trustee Remuneration /Compensation Committee	Deborah Forbes Carolyn Freeman
Executive Negotiating Committee	Rick Massini Celina Symmonds
ATA Negotiating Committee	Rick Massini Celina Symmonds
TEBA	Rick Massini
CUPE Negotiating Committee	Catherine Wilson Fraser Carolyn Freeman
Centralized/Facilities Group	Rick Massini Deborah Forbes
Education Foundation	Celina Symmonds

29. C. Wilson Fraser

THAT the Board approve Committee appointments as per the Chair's recommendation.

CARRIED

VI. REPORTS OF COMMITTEES

1. District Council of School Councils Meeting

Minutes of the October 17, 2018 District Council of School Councils meeting were attached for information.

VII. ITEMS FOR INFORMATION

1. Human Resources Update

Mr. Cunningham and his team provided a Human Resources update to the Board.

The overview included information regarding updated employment standards, policy review development, occupational health and safety training, human resources initiatives and training, succession planning, wellness, hiring procedures, and records retention.

7:42 p.m. Ms. Ford, Ms. Ingram &
Mr. Erick left the meeting

2. PSBC Meeting

The Public School Board Council Meeting was held on Friday, November 16 and 17, 2018. An overview of this meeting was provided.

3. ASBA Zone 6 Meeting

The Alberta School Board Association Zone 6 General Meeting was held on Wednesday, November 14, 2018. An overview of this meeting was provided.

4. Board Chair's Report

Chair Massini shared a report on the recent activities he attended.

5. Alberta School Board Association 2018 Fall General Meeting

The Alberta School Board Association 2018 Fall General Meeting was held on November 18 to 20, 2018. An overview of this meeting was provided.

VIII. MOVE TO COMMITTEE OF THE WHOLE

30. C. Symmonds

THAT the Board move to Committee of the Whole to discuss certain confidential matters.

CARRIED

The Board moved to Committee of the Whole at 7:49 p.m.

IX. RECONVENE TO OPEN BOARD MEETING

The Board reconvened to the open board meeting at 7:59 p.m.

X. ACTION ARISING OUT OF THE COMMITTEE OF THE WHOLE MEETING

31. C. Freeman

THAT the Board approve Personnel Matter #2018-06 (ERIP Request), as presented.

CARRIED

32. D. Forbes

THAT the Board approve Personnel Matter #2018-07 (ERIP Request), as presented.

CARRIED

33. C. Freeman

THAT the Board approve Personnel Matter #2018-08 (ERIP Request), as presented.

DEFEATED

XI. ADJOURNMENT

34. C. Symmonds

THAT the meeting be adjourned.

CARRIED

The meeting adjourned at 8:00 p.m.

CHAIR

SECRETARY TREASURER