

MINUTES OF THE REGULAR MEETING OF THE MEDICINE HAT PUBLIC BOARD OF TRUSTEES HELD IN THE BOARD ROOM IN THE SCHOOL DISTRICT ADMINISTRATION OFFICE ON TUESDAY, MARCH 26, 2019 AT 3:00 P.M.

TRUSTEES PRESENT: Rick Massini, Catherine Wilson Fraser, Deborah Forbes, Carolyn Freeman, Celina Symmonds

OFFICIALS PRESENT: Mark Davidson, Superintendent of Schools
Lyle Cunningham, Deputy Superintendent
Tracy Hensel, Associate Superintendent
Jerry Labossiere, Secretary Treasurer
Joanne Pitman, Assistant Superintendent

OFFICIALS ABSENT: Corey Sadlemyer, Assistant Superintendent

OTHERS PRESENT: Lee Krasilowez, Communications Coordinator

CHAIR: Rick Massini

RECORDING SECRETARY: Angie Lesko

I. APPROVAL OF AGENDA

63. C. Symmonds **THAT** the agenda be approved as presented.

CARRIED

II. ADOPTION OF MINUTES

Presentation and adoption of the Minutes of the Regular Board meeting held on Tuesday, February 26, 2019 and March 12, 2019 and the Committee of the Whole meeting held on Tuesday, February 26, 2019.

64. D. Freeman **THAT** the Minutes of the Regular Board meeting held on Tuesday, February 26, 2019 and March 12, 2019 and the Committee of the Whole meeting held on Tuesday, February 26, 2019 be adopted as presented.

CARRIED

III. MOVE TO COMMITTEE OF THE WHOLE

65. C. Wilson Fraser **THAT** the Board move to Committee of the Whole to discuss certain confidential matters.

CARRIED

The Board moved to Committee of the Whole at 3:01 p.m.

IV. RECONVENE TO OPEN BOARD MEETING

The Board reconvened to the open board meeting at 6:00 p.m.

V. ACTION ARISING OUT OF THE COMMITTEE OF THE WHOLE MEETING

No action arising.

VI. RECOGNITIONS/ACCOMPLISHMENTS

1. Association for Learning Environments Award

The Medicine Hat High School Modernization project was awarded the best in Alberta at the Association for Learning Environments (A4LE) Spring Conference held on Thursday, March 7, 2019. Mr. David Cocks, FWBA Architect sent along his congratulations.

2. Teachers' Convention Organizers and Presenters

The Board would like to congratulate and thank Mr. Tim Johnson for volunteering, once again, as President of the 2019 Southeastern Alberta Teachers' Convention.

Thank you also to Division staff on the organizing committee (below) as well as the significant number of teachers that presented at this year's convention. Your professional commitment, time and effort is appreciated.

Tim Johnson	President and Alternate PD/Attendance
Ashley Bohonos	Facilities
Carrie Maxwell	Secretary/Treasurer
Jessilyn Swanson	Exhibitors
Jan Petersen	Planning Committee

VII. ITEMS FOR ACTION

1. Medicine Hat High School Final Approval Request: Field Trip to San Diego, California

At the September 25, 2018 Regular Board Meeting of the Board of Trustees a request was presented by Lyall Foran at Medicine Hat High School for an out-of-country field trip. The trip was approved, in

principle, subject to various conditions. All conditions set out by the Board have now been met.

66. C. Freeman

THAT the Board of Trustees give final approval for the Medicine Hat High School field trip to San Diego, California for the period Saturday, April 13, 2019 to Monday, April 19, 2019.

CARRIED

2. Locally Developed Course – Competencies in Math 15-5

Locally developed course *Competencies in Math 15-5* has been acquired through Red Deer Public School Division. The request for board approval is submitted on behalf of Central High as a course available to students through Outreach programming. Approval of this request would result in the course being offered starting September 2019.

67. D. Forbes

THAT the Board approve locally developed course *Competencies in Math 15-5*, to commence September 2019.

CARRIED

3. Policy 812: School and Program Closure and Relocation

Policy 812: School and Program Closure and Relocation has been revised, at the request of the Board, to include a process for 'program closure'.

68. C. Symmonds

THAT the Board approve Policy 812: School and Program Closure and Relocation, as presented.

CARRIED

VIII. REPORTS OF COMMITTEES

1. Coordinating Committee

The minutes of the February 25, 2019 Coordinating Committee meeting were attached for information.

69. C. Freeman

THAT the minutes of the February 25, 2019 Coordinating Committee meeting be accepted for information.

CARRIED

2. **Alberta School Boards Association – Zone 6 General Meeting**

The ASBA Zone 6 General Meeting was held on March 20, 2019. An overview of this meeting was provided.

70. C. Symmonds

THAT the minutes be received for information.

CARRIED

IX. ITEMS FOR INFORMATION

1. **Administrative Procedures**

The following administrative procedures have been newly drafted or updated and were presented for information:

504 P 006 Staffing Process (revised)
504 E 001 Teacher Transfer Request Form (new)
504 E 002 Teacher Initiated Transfers Frequently Asked Questions (new)
708 P 004 Specialized Program Placement (new)
708 E 001 Application for Student Placement in a Specialized Program Placement (new)
708 E 002 Specialized Program Letter to Parents (new)
708 E 003 Specialized Program Placement Permission Form (new)
708 E 004 Specialized Program Placement Exit Form (new)
712 P 001 Guidance and Counselling Services (new)
812 P 002 Program Closure or Relocation (new)

2. **Enrollment Update**

Mr. Cunningham presented the enrollment update as of February 28, 2019. Overall the numbers reflect an increase of 18 students since September.

3. **Edwin Parr Banquet**

The Edwin Parr Banquet will take place on Wednesday, May 15, 2019 at the Heritage Inn in Taber.

X. **ADJOURNMENT**

71. C. Wilson Fraser

THAT the meeting be adjourned.

CARRIED

The meeting adjourned at 6:24 p.m.

CHAIR

SECRETARY TREASURER