

Medicine Hat Public School Division

601-1st Avenue SW, Medicine Hat, AB T1A 4Y7 Phone 403.528.6700 Fax 403.529.5339 www.mhpsd.ca

INTERNATIONAL FIELD TRIPS - APPROVAL IN PRINCIPLE

(Completed by the **Lead Teacher**. Submitted to the **Superintendent**.

If all conditions are met, the **Superintendent** will present this document to the **Board of Trustees**.

These steps must be completed at least 12 months prior to proposed departure.)

1. Proposed Event Details "For whom are you proposing this trip?"

Event(s) and Destination(s): Aloha! Rugby Fest 2025 - Honolulu, HI		Date(s): March 15 - 22	
Name of Lead Teacher: Georgia Bull		School: Medicine Hat High School /Crescent Heights High School	
☒ Extracurricular ☐ Curricular	Group/Team/Class: Girls 7s Rugby		
Estimated Number of Students: 14-16		Estimated Supervisor to Student Ratio: 1:7-8	
Names of Other Supervisors: Suzanne Fischer			
Describe student eligibility requirements: Must be a registered at MHHS or CHHS enrolled in courses; must play on the Girls Rugby 7s team in 2024 and 2025; must have good/regular attendance; participate in an extra-credit option course with me before going; must be in good standing with all teachers and in all courses			
Describe plan for informing and meeting with parents: -First meeting will be helpd during this rugby season, after Easter break with players and parents currently participating in Rugby and enrolled on grade 9,10,11 to dertermine interest and if there are enough players to go ahead. This will be held in my classroom at MHHS in the evening after practice.			
Attach satisfactory destination-specific travel advice and advisory information from the Government of Canada. https://travel.gc.ca/travelling/advisories			☐

2. Describe Purpose (Educational goals and or Educational Value) "Why do you want to take this trip?"

Educational goals are specified for the activity by the lead teacher for the activity and are compatible with the Alberta Program of Studies, the Guide to Education and the school's instructional program. The educational value of the activity is described to balance the loss of instructional time in the regular classroom program.

Before leaving, students will help plan excursions and travel through an extra-credit course using the CTS modules TOU1010: The Tourism Sector & Tou1019: Project A; students will examine the complexities of planning international travel and deciding how to decide on exursions while factoring in a budget and time allowances. They will then see their work come to fruition when we go on the trip. (2 credits).

Students will be able to engage in a Special Project credit to research, plan and participate in a volunteer or educational oppertunity when we are in Hawaii. Students will also examine the potential positive impact of their project. The organizer has agreed to help facilitate this oppertunity while we are there with the Hawaii tourism board.

4. Proposed Transportation Details "How will you move from place to place?"

Describe the transportation plan. Include details for all types that apply. If flying, a flight number is not necessary at this point, but please provide an estimated cost of flight. Parents will drive their players to the airport in Calgary. Encore sports is helping organize flights and accomodation and has provided a preliminary quote for combined costs, including airport transfers in Hawaii. (West Jet Flights) In Hawaii, many activities and all rugby games are within walking distance to hotel. We will rent a vehicle(s) for moving around.

School Bus or Shuttle	☐
Volunteer driver / vehicle	☒
Commercial Airline	☒
Other	☒

5. Proposed Accommodation Details "Where will students sleep?"

Describe the accommodation plan (dorm, hotel, gym, billets, cost per night) including supervision.

Accommodation will be 4 per room in a hotel with two teacher supervisors - OHANA WAIKIKI EAST HOTEL

Accommodation and flight cost, in a preliminary quote is between 1900\$ and 2400\$ per person CAD.

6. Estimated Expenses "What will this cost and how will it be paid?"

Describe the plan to finance the trip. Include estimated costs per student, total cost of the trip and any fundraising plans. Consider costs of transportation, accommodation, food, registrations, etc.

I will work with parents to have ample fundraising opportunities to ensure that there is limited direct out of pocket costs, including but not limited to: purdey's chocolates, Ralph's steak nights, bottle drives/collection, potential home tournament this season.

Additionally we will apply to the Medicine Hat Rugby Development Association (MHRDA) to help us fund the cost of the US rugby fees of 450.00/team (USD); and work with them on other fundraising opportunities. Estimated costs are 3500\$ per person after factoring in rental vehicles and insurance and some excursions. +

Do you plan to use a tour company?

☒ Yes - Attach detailed tour information

☐ No - Attach a detailed itinerary and a satisfactorily completed Off-Site Activity Risk Assessment (720 E 006)

7. Contingency Plan

Describe considerations in case of bad weather, cancellations, delays, etc.

The tournament organizers have indoor contingency plans in case of bad weather while we are there. Flights will be re-booked in case of delay due to weather/mechanical issues at no cost. Hotels would lose the day.

8. Declarations and Signatures

Lead Teacher:

I have reviewed AP 720 AP 001 and understand my responsibilities as lead teacher for this proposed international trip.

Signature: _____

Date: _____

Bull

March 19, 2024

Principal:

I have reviewed this proposal and am supportive of the plan in principle.

Signature: _____

Date: _____

Deke

Mar 19/24

Superintendent or Designate:

I have reviewed the proposed international trip plan and the lead teacher's plans comply with division procedures. I am supportive of the plan in principle.

Signature: _____

Date: _____

M. [Signature]

25 March 2024

OHS Officer:

I have reviewed the proposed international trip plan and the lead teacher's plans comply with division procedures.

Signature: _____

Date: _____

[Signature]

20-Mar-2024

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Recommendation to the Board:

The administration recommends that the Board of Trustees authorize this international trip proposal in principle; thereby allowing the lead teacher to inform students and parents and to continue planning.

Approved in principle: _____

☐ Yes

☐ No

Date: _____

Board Motion # _____



ENCORE SPORT TOURS

18 MOHAWK ROAD
LONDON, ONTARIO N6G 2P5
519 476 5832



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**ENCORE SPORT TOURS PROPOSED ITINERARY FOR
MEDICINE HAT HIGH SCHOOL SR. VARSITY GIRLS
RUGBY TEAM
TO
HONOLULU, HAWAII
SATURDAY, MARCH 15TH, 2025 – SUNDAY, MARCH 23RD, 2025
9 DAYS \ 8 NIGHTS (7 NIGHTS IN THE HOTEL)**

(15's or 7's or both)

SAMPLE FLIGHT ITINERARY

WEST JET	103	15MARCH	CALGARY	VANCOOVER	0700AM	0747AM
WEST JET	1862	15MARCH	VANCOUVER	HONOLULU	1000M	1330PM

DAY 1 – SATURDAY, MARCH 15TH, 2025

Depart from CALGARY on WEST JET as per the itinerary above for Honolulu. The team will be transferred from the airport
Transfer to your hotel for the next 7 evenings,

**OHANA WAIKIKI EAST HOTEL
150 KAIULANI AVENUE
HONOLULU, HAWAII
96815 USA
808 – 922 - 5353**

DAY 2 – SUNDAY, MARCH 16TH, 2025

First day to get acquainted with the area and to relax from the journey

The group could visit Diamond Head in the east end of Kapiolani Park. From dawn to dusk you can see minute figures crawling along its precipice. The hike is tremendously worthwhile. Enter the crater through a tunnel on its eastern flank. The climb is easy, the trail well marked to the 760-foot summit. The reward is a sweeping view of the panorama from Koko Head to Barbers Point
You

This afternoon, the team could head over to KAPIOLANI PARK, for training sessions.

DAY 3 – MONDAY, MARCH 17TH, 2025

The teams will have its first games today against teams from the HONOLULU area.
Games are within walking distance of the hotel.



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DAY 4 – TUESDAY, MARCH 18TH, 2025

ENCORE will assist the team with setting up either an educational visit through partnership with a local school or an opportunity to volunteer. We will work with the HONOLULU tourism board Or fellow coaches to give the team options of how this can be suited to fit the rugby team. This can be a morning or full day activity today..

Evening: Pearl Harbor Museum/Historic Site

DAY 5 – WEDNESDAY, 19TH, 2025

Free Day – North Shore Explore or Natural Learning at Honolulu Watershed Forest

DAY 6 – THURSDAY, MARCH 20TH, 2025

The team will have more matches today.

DAY 7– FRIDAY, MARCH 21ST, 2025

The group could go today to Hanauma Bay Nature Preserve.
FINAL GAMES THIS AFTERNOON.

DAY 8 – SATURDAY, MARCH 22ND, 2025

Beach time

Transfer to the airport later this evening for the return flight back to CALGARY.
Be sure to be at the airport check – in counter a minimum of three hours prior to departure.

WEST JET	1867	22MARCH	HONOLULU	CALGARY	2315PM	0918AM + 1
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DAY 9 – SUNDAY, MARCH 23RD, 2025

Arrive back in CALGARY this morning at 0918AM



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INCLUDED IN THE COST OF THE TOUR

- Return airfare CALGARY \ HONOLULU on AIR CANADA or WEST JET
- 7 nights accommodation at the OHANA WAIKIKI EAST HOTEL
- Airport transfers
- A minimum guarantee of at least 3 matches per team either in 15's or 7's.

NOT INCLUDED IN THE COST OF THE TOUR

- Expenses of a personal nature
- Meals
- Optional tours and excursions as noted in the itinerary.
- Luggage fees if applicable
- RUGBY FEES: \$450.00 US per team
- Travel Insurance – MHPSD 130.00 per person
- Rental Car & Insurance

:

PRICE PER PERSON IN CANADIAN FUNDS OUT OF CALGARY ON AIR CANADA OR WEST JET

QUAD	TRIPLE	DOUBLE	+ TAXES
\$2, 175	\$2, 349	\$2, 699	+ 179

The above airfares are based on current airfares, hotel costs and transport fees.
Prices for this tour may be secured in late April of 2024 when airfares and hotel costs
Etc. become available.

Prices will be guaranteed at the time of booking.

Please note that if there are more than 2 adults in a room, an adult supplement will be applied.

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PAYMENT SCHEDULE

1. A \$2,000.00 per team deposit is required to commence the organization of the tour and to secure a spot in the tournament and to block airspace.. (non - refundable)
- 2) A second deposit of \$200.00 per traveller is due Sept. 15th, 2024.(85% of these deposits are non -refundable)
- 3) Final payment from all travellers is due 45 days prior to departure. (100% non - refundable)

www.encoresporttours.com