



MEDICINE HAT SCHOOL DISTRICT NO. 76

REGULAR MEETING

CENTRAL OFFICE BOARD ROOM

TUESDAY, JUNE 20, 2017

A G E N D A

I. APPROVAL OF AGENDA

II. ADOPTION OF MINUTES

Presentation and adoption of the Minutes of the Regular Board Meeting Held on **Tuesday, May 16, 2017**, the Committee of the Whole meeting held on **Tuesday, May 16, 2017**.

RM

III. CORRESPONDENCE

1. **Thank you card from Tristan Milne Re: Thelma Berkeley Robinson Scholarship**

RM

[Enclosure No. 1](#)
Page No. 11

IV. RECOGNITIONS/ACCOMPLISHMENTS

1. **2016-2017 Prime Minister's Award for Teaching Excellence**

Two of Medicine Hat School District's teachers are in attendance to be recognized by the Board of Trustees for being awarded with the 2016-2017 Prime Minister's Award for Teaching Excellence! [MP Glen Motz Recognizes Recipients of Canada's Teaching Excellence Award](#)

Our District would like to recognize:

- Donna Armstrong, teacher at Crescent Heights High School, and
- Laura Gale, teacher at River Heights School.

RM

2. **Public School Board Association Student Voice Program**

On June 2, 2017 two high school students from Crescent Heights High School: Zachary Stewart and Nicole Skaggs, and one high school student from Medicine Hat High School: Keriann Szemethy travelled to Red Deer for the Student Voice Conference that was held on Saturday, June 3, 2017.

The students worked with 27 other students from around the province in preparation for an afternoon of dialogue with the Minister of Education, Honourable David Eggen.

Ms. Tanis Stewart who is the mother of one of the students and who works in the Guidance Suite at Crescent Heights High School served as chaperone and chauffeur for the three District students as well as two students from Prairie Rose School Division and one student from Grasslands School Division. The students from our District have been invited to share their thoughts and perceptions of their Student Voice experience.

- Keriann Szemethy - Medicine Hat High School
- Nicole Skaggs - Crescent Heights High School
- Zachary Stewart - Crescent Heights High School

RM

3. Medicine Hat Kiwanis Club

Medicine Hat School District would like to recognize the Medicine Hat Kiwanis Club for their sponsorship of the Run, Jump and Throw Event held in Medicine Hat on June 6, 2017. Approximately 250 to 300 young people ages 7-14 participated as well as volunteers from all over, including Crescent Heights High School staff and students.

Kiwanis believes in helping all our children in the community "one child at a time".

CWF

V. PRESENTATIONS

1. Crescent Heights High School Presentation: Trip to Chicago

Crescent Heights High School students travelled to Chicago from May 17, 2017 to May 22, 2017. Jennifer Davies, teacher at Crescent Heights High School, coordinated this fieldtrip. Jennifer and her students are here to share the educational highlights of their trip.

MD

VI. ITEMS FOR ACTION

1. Crescent Heights High School Field Trip Request for Approval in Principle

It is recommended that the Board approve, in principle, a field trip for Michelle Schneider, teacher from Crescent Heights High School to travel to New York for the period Saturday, March 3, 2018 to Thursday, March 8, 2018 subject to the following conditions:

- a) that the Secretary Treasurer's Department give initial approval to the destination and that the submitted itinerary be approved;
- b) that the District's Student Waiver Forms be signed by all parents;
- c) that there be no cost to the Board, other than the cost of substitute teachers for approved supervising teachers traveling on the Field Trip;
- d) that any adults participating in the trip who are not designated supervisors be informed and sign a release that the Board does not accept any responsibility (liability or otherwise) as a result of their participation;
- e) that all students and designated chaperones are required to obtain the School District Travel Insurance (medical, trip cancellation/interruption and baggage).
- f) that criminal record checks be obtained for parent supervisors (non-district personnel);
- g) that the Principal/Teacher responsible continue to monitor and keep track of the travel advisories and ensure that students and parents are aware that the trip could be cancelled;
- h) that the Principal/Teacher comply with all criteria set out in Policy 770 and the International Travel Guidelines;
- i) that a letter be signed by each parent granting permission for their child to travel out-of-the-country with another specifically named adult;

- j) that each student be in possession of a passport, valid for at least six months beyond the expected return date;
- k) that each parent be given a copy of the letter from the Superintendent, re: measles immunization.

RM

[Enclosure No. 2](#)

Page No. 13

2. Crescent Heights High School Field Trip Request for Approval in Principle

It is recommended that the Board approve, in principle, a field trip for Heather McCaig, teacher from Crescent Heights High School to travel to Washington and Boston for the period Wednesday, March 28, 2018 to Tuesday, April 3, 2018 subject to the following conditions:

- a) that the Secretary Treasurer's Department give initial approval to the destination and that the submitted itinerary be approved;
- b) that the District's Student Waiver Forms be signed by all parents;
- c) that there be no cost to the Board, other than the cost of substitute teachers for approved supervising teachers traveling on the Field Trip;
- d) that any adults participating in the trip who are not designated supervisors be informed and sign a release that the Board does not accept any responsibility (liability or otherwise) as a result of their participation;
- e) that all students and designated chaperones are required to obtain the School District Travel Insurance (medical, trip cancellation/interruption and baggage).
- f) that criminal record checks be obtained for parent supervisors (non-district personnel);
- g) that the Principal/Teacher responsible continue to monitor and keep track of the travel advisories and ensure that students and parents are aware that the trip could be cancelled;
- h) that the Principal/Teacher comply with all criteria set out in Policy 770 and the International Travel Guidelines;
- i) that a letter be signed by each parent granting permission for their child to travel out-of-the-country with another specifically named adult;
- j) that each student be in possession of a passport, valid for at least six months beyond the expected return date;
- k) that each parent be given a copy of the letter from the Superintendent, re: measles immunization.

RM

[Enclosure No. 3](#)

Page No. 21

VII. REPORTS OF COMMITTEES

1. Alberta School Board Association - Zone 6 Meeting

The ASBA Zone 6 General Meeting was held on May 10, 2017. An overview of this meeting will be shared.

TR

2. Public School Board Spring General Assembly

The PSBA General Meeting was held on June 2 to 4, 2017. An overview of the discussions will be shared at the meeting.

CWF

3. **Alberta School Boards Spring General Meeting**

The ASBA Spring General Meeting was held on June 5 to 6, 2017. An overview of the discussions will be shared at the meeting.

TR

4. **Canadian School Board Association**

The CSBA Congress will be held on July 5 to 8, 2017 in Whistler, British Columbia.

Details on the conference and registration is available at: <http://csba2017.ca/>

Accommodations have been made at the Conference Hotel; Fairmont Chateau Whistler. Please let Joni know if you would like a room in advance of June 23rd, 2017.

RM

VIII. **ITEMS FOR INFORMATION**

1. **Trustee Reports**

As part of the Board's goal of "Putting the Public Back into Public Education" Trustees will report on their activities since the previous meeting.

RM

2. **Classroom Improvement Fund (CIF)**

A proposal was submitted and approved for the distribution of the \$913 000 allocated to our District. Staff to be in place and model development and collaboration is to have begun for September 2017.

Supported Embedded Collaboration: \$837 500 all to be used to hire teachers or add FTE to current, part-time teaching staff.

This FTE will go to schools to support "job embedded" collaboration time intended to support two initiatives; the development of site based collaborative response models and the creation of opportunities for professional staff to work with their peers and Optimal Learning Consultants on self-identified and collaboratively determined professional learning goals and support got individual students.

Special Behaviour Support Team: \$60 250.00

- **Specialized Educational Assistant (Cost \$35 000.00)**

A highly skilled and specially trained EA who will work with EAs and Teachers to share their experience and strategies for success. Again, this individual will work in a way that the current classroom team sees as most supportive.

- **Family School Liaison Worker (Cost \$25 250.00)**

Our District applied for a Grant through the City of Medicine Hat FCSS for a FSLW. We were successful and have been awarded a grant that provides funding for 18 months of service beginning January 1, 2018. This amount covers the cost of the FSLW from August 15, 2017 to December 31, 2017.

This person will work with the team to provide non-threatening, client services to families. She/he will work to connect families with services and supports ranging from respite care to parenting skills and so on. The goal is to help stabilize families where said instability is a source of, or a contributing factor to, a student's behavioral challenges.

MD

IX. MOVE TO COMMITTEE OF THE WHOLE

It is recommended that the Board move to Committee of the Whole to discuss certain confidential matters.

RM

X. RECONVENE TO OPEN BOARD MEETING

XI. ACTION ARISING OUT OF THE COMMITTEE OF THE WHOLE MEETING

XII. ADJOURNMENT