



**MEDICINE HAT SCHOOL DISTRICT NO. 76
REGULAR MEETING**

**TUESDAY, SEPTEMBER 26, 2017 - 6:00 P.M.
CENTRAL OFFICE BOARD ROOM**

A G E N D A

I. APPROVAL OF AGENDA

II. ADOPTION OF MINUTES

Presentation and adoption of the Minutes of the Regular Board meeting held on **Tuesday, June 20, 2017**, the Special Meeting held on **Thursday, June 29, 2017**; the Committee of the Whole meeting held on **Tuesday, June 20, 2017**, the Special Meeting of the Committee of the Whole held on **Thursday, June 29, 2017** and **Tuesday, September 12, 2017**.

RM

III. CORRESPONDENCE

1. Thank you card re: District Appreciation Dinner

Joanna Fisher

RM

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2. Thank you cards re: Thelma Berkeley Robinson Scholarship

Michael Semko
Karsyn Wiest
Taylor Sweet
Payton Todd
Emily Kress
David Archibald

Kariann Szemethy
Hameedah Baruwa
Cayley Lawrence
Cassie Orich
James Lee

Fada
Breanna Thomas
Dakota Dennis
Mariah
Melissa Hohenacker

RM

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IV. PRESENTATIONS

1. Medicine Hat High School, Crescent Heights High School and Central High School Presentation: Japanese Yamate High School Exchange

Students from the three Medicine Hat School District High Schools travelled to Yokohama, Japan from July 21 to August 5, 2017. Glen Mori, teacher at Crescent Heights High School, coordinated this fieldtrip. Glen Mori, Whitney Kambeitz and some of the students that travelled are in attendance to share the educational highlights of their trip.

RM

V. ITEMS FOR ACTION

1. Crescent Heights High School Field Trip Request for Approval in Principle

It is recommended that the Board approve, in principle, a field trip for Jennifer Davies, teacher from Crescent Heights High School to travel to New York City for the period Tuesday, April 3, 2018 to Tuesday, April 10, 2018 subject to the following conditions:

- a) that the Secretary Treasurer's Department give initial approval to the destination and that the submitted itinerary be approved;
- b) that the District's Student Waiver Forms be signed by all parents;
- c) that there be no cost to the Board, other than the cost of substitute teachers for approved supervising teachers traveling on the Field Trip;
- d) that any adults participating in the trip who are not designated supervisors be informed and sign a release that the Board does not accept any responsibility (liability or otherwise) as a result of their participation;
- e) that all students and designated chaperones are required to obtain the School District Travel Insurance (medical, trip cancellation/interruption and baggage).
- f) that criminal record checks be obtained for parent supervisors (non-district personnel);
- g) that the Principal/Teacher responsible continue to monitor and keep track of the travel advisories and ensure that students and parents are aware that the trip could be cancelled;
- h) that the Principal/Teacher comply with all criteria set out in Policy 770 and the International Travel Guidelines;
- i) that a letter be signed by each parent granting permission for their child to travel out-of-the-country with another specifically named adult;
- j) that each student be in possession of a passport, valid for at least six months beyond the expected return date;
- k) that each parent be given a copy of the letter from the Superintendent, re: measles immunization.

RM

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2. Medicine Hat High School Field Trip Request for Approval in Principle

It is recommended that the Board approve, in principle, a field trip for Lyall Foran, teacher from Medicine Hat High School to travel to Myrtle Beach, South Carolina for the period Monday, April 2, 2018 to Saturday, April 7, 2018 subject to the following conditions:

- a) that the Secretary Treasurer's Department give initial approval to the destination and that the submitted itinerary be approved;
- b) that the District's Student Waiver Forms be signed by all parents;
- c) that there be no cost to the Board, other than the cost of substitute teachers for approved supervising teachers traveling on the Field Trip;
- d) that any adults participating in the trip who are not designated supervisors be informed and sign a release that the Board does not accept any responsibility (liability or otherwise) as a result of their participation;
- e) that all students and designated chaperones are required to obtain the School District Travel Insurance (medical, trip cancellation/interruption and baggage).
- f) that criminal record checks be obtained for parent supervisors (non-district personnel);
- g) that the Principal/Teacher responsible continue to monitor and keep track of the travel advisories and ensure that students and parents are aware that the trip could be cancelled;

- h) that the Principal/Teacher comply with all criteria set out in Policy 770 and the International Travel Guidelines;
- i) that a letter be signed by each parent granting permission for their child to travel out-of-the-country with another specifically named adult;
- j) that each student be in possession of a passport, valid for at least six months beyond the expected return date;
- k) that each parent be given a copy of the letter from the Superintendent, re: measles immunization.

RM

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3. World Teachers' Day

Thursday, October 5th is celebrated annually as World Teachers' Day. Our practice the past couple of years has been to place the District's recognition in the Medicine Hat News and send a card and fruit basket to the schools in appreciation.

It is recommended that the Board approve a recognition advertisement in the Medicine Hat News and the delivery of a card and fruit basket to each school.

MD

VI. ITEMS FOR INFORMATION

1. School Visit Reports

As part of the Board's goal of "Putting the Public Back into Public Education" Trustees are reporting on their activities since the previous meeting.

RM

2. School Council 2017-18 Meeting Dates

A [School Council Meeting Dates 2017-18](#) schedule has been created on Google Docs so that it can be updated by the schools as necessary. To ensure the schedule is current please access the link above.

MD

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3. Enrollment Update

The District has reviewed the preliminary student numbers and will provide an update at the meeting.

LC

VII. MOVE TO COMMITTEE OF THE WHOLE

It is recommended that the Board move to Committee of the Whole to discuss certain confidential matters.

RM

VIII. RECONVENE TO OPEN BOARD MEETING

IX. ACTION ARISING OUT OF THE COMMITTEE OF THE WHOLE MEETING

X. ADJOURNMENT