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MEDICINE HAT PUBLIC BOARD OF EDUCATION OPERATES AS MEDICINE HAT PUBLIC SCHOOL DIVISION,
AND FOR THE PURPOSE OF THIS DOCUMENT WILL BE REFERRED TO AS "MHPSD" AND/OR "DIVISION"

SECTION 200 – Board Governance

POLICY 202.5: BOARD DELEGATION OF AUTHORITY

BACKGROUND

The Education Act allows the Board to delegate certain of its responsibilities and powers to others.

POLICY

The Board authorizes the Superintendent to do any act or thing or to exercise any power that the Board may do, or is required to do, or may exercise, except those matters which, in accordance with section 52(4) of the Education Act, cannot be delegated. This delegation of authority to the Superintendent specifically:

- Includes any authority or responsibility set out in the Education Act and Regulations as well as authority or responsibility set out in other legislation or Regulations;
- Includes the ability to enact Administrative Procedures, in alignment with Board policies, which are required to carry out this authority; and
- Includes the ability to sub-delegate this authority and responsibility as required.

Notwithstanding the above, the Board reserves itself the authority to make decisions on specific matters requiring Board approval. This reserved authority of the Board is set out in Board policies, as amended from time to time.
Further, the Board requires that any significant new provincial, regional or local initiatives must be initially brought to the Board for discussion and determination of decision-making authority.

Specifically:

1. The Superintendent is authorized to suspend from the performance of the teacher's duties or to terminate the services of a teacher. The suspension or termination shall be conducted in accordance with the requirements of the Education Act, and the decision shall not be appealable to the Board.
2. The Superintendent is authorized to suspend from the performance of duties or to terminate the services of any non-certificated staff member. The suspension or termination shall be in accordance with all relevant legislation, and the decision shall not be appealable to the Board.

3. The Superintendent shall develop administrative procedures that are consistent with the Education Act, Regulations and Alberta Education and Childcare policies and procedures regarding the following areas:
   3.1. Dispute Resolution
   3.2. Early Childhood Services
   3.3. Student Evaluation
   3.4. Surplus Land and Buildings
   3.5. Teacher Growth, Supervision and Evaluation
   3.6. Controversial Issues
   3.7. Harassment
   3.8. Protection of Staff
   3.9. Neutrality, Impartiality and Diverse Viewpoints
   3.10. Religious Exercises and Instruction
   3.11. Inclusive Education
   3.12. Intervention Supports for Children and Students with Identified Learning Gaps in Literacy and Numeracy
   3.13. Locally Developed Courses
   3.14. Student Mental Health and Wellbeing
   3.15. Learning Materials Selection
   3.16. Supervision of Students
   3.17. Student Code of Conduct
   3.18. Role of the Teacher
   3.19. Role of the Principal
   3.20. Surplus Lands and Buildings
4. In the absence of Board policy, the Superintendent is directed to develop an Administrative Procedure to fulfill Board obligations created by any federal or provincial legislation.

REFERENCES

Education Act: Section 33, 51, 52, 53, 202, 203, 204, 206, 208, 209, 210, 211, 213, 214, 215, 217, 218, 219, 222
Access to Information Act
Child, Youth and Family Enhancement Act
Early Childhood Service Regulation
Home Education Regulation
In-person Learning Regulation
Occupational Health and Safety Act
Personal Information Protection Act
Protection of Privacy Act

School Councils Regulation
Student Record Regulation

Approved: September 22, 2026