

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF MEDICINE HAT SCHOOL DISTRICT NO. 76 HELD IN THE BOARD ROOM IN MEDICINE HAT HIGH SCHOOL ON TUESDAY, JUNE 16, 2015 AT 6:00 P.M.

TRUSTEES PRESENT: Mr. Terry Riley, Ms. Deborah Forbes, Mrs. Carolyn Freeman, Mr. Rick Massini , Mrs. Catherine Wilson Fraser

OFFICIALS PRESENT: Dr. Grant Henderson, Superintendent of Schools
Mrs. Sherri Fedor, Associate Superintendent
Mr. Lyle Cunningham, Associate Superintendent
Mr. Jerry Labossiere, Secretary Treasurer

OTHERS PRESENT: Ms. Jennifer Davies, Teacher, Crescent Heights High School
Mr. Richard Grafton, Teacher, Medicine Hat High School
Ms. Nicole Stein, Teacher, Crescent Heights High School
Ms. Heather McCaig, Teacher, Crescent Heights High School
Mr. Pat Grisonich, Principal, Crescent Heights High School
Mr. Jeff Harrold, Teacher, Medicine Hat High School

CHAIR: Mr. Terry Riley

RECORDING SECRETARY: Mrs. Angie Lesko

I. APPROVAL OF AGENDA

Addition under:

V. ITEMS FOR ACTION

6. Mohawk Name

Editorial correction under:

II. ADOPTION OF MINUTES

Dates of minutes to approve should be changed to May 19, 2015 Regular Meeting and May 19, 2015 Committee of the Whole.

129. Mrs. Wilson Fraser **THAT** the agenda be approved as amended.

CARRIED

II. ADOPTION OF MINUTES

Presentation and adoption of the Minutes of the Regular Board meeting held on Tuesday, May 19, 2015 and Committee of the Whole meeting held on Tuesday, May 19, 2015.

130. Ms. Forbes **THAT** the Minutes of the Regular Board meeting held on Tuesday, May 19, 2015 and Committee of the Whole meeting held on Tuesday, May 19, 2015 be adopted as circulated.

CARRIED

III. **CORRESPONDENCE**

1. Copies of letters from the Board Chair, to Hon. Brian Mason, Hon. Rachel Notley, Bob Wanner and Hon. David Eggen, for their recent electoral victory
2. Copy of letter dated May 19, 2015 from Alberta Health Services, re: Extension of Agreement for Mental Health Capacity Building in Schools initiative
3. ASBA Position on Local Bargaining - The attached article was published in the Calgary Herald

IV. **RECOGNITIONS/ACCOMPLISHMENTS**

1. **MHHS Drama Production**

Congratulations to Richard Grafton, teacher, and his drama students for the excellent drama presentation of *Land of the Dead*, held June 4-6, 2015. The students showcased their amazing talent in a time of Shakespeare and zombies. Thank you to everyone who participated in the production, whether on-stage or off-stage.

2. **Chief Gordon Earl Leadership Legacy Scholarship**

Congratulations to the following students for being selected as recipients of the Chief Gordon Earl Leadership Legacy Scholarship.

Kennedy Bloomfield - Connaught School
Sarah Dick – George Davison School
Nolah Reid – Dr. Roy Wilson Learning Centre
Josie Hoffarth – Vincent Massey School
Joy Lobert – Southview School
Holly Johnson – Ross Glen School
Sarah Ouwehand – Medicine Hat Christian School
Cody Dell – Riverside School

These students were chosen as District recipients because of their continual demonstration of integrity, respect, courage and accountability. These students will be awarded a \$100.00 scholarship and will be honoured at a barbecue and ceremony in June.

3. **CHHS – Integrating CTF**

Crescent Heights High School has been looking at ways to integrate the CTS and other curriculum in line with the CTF.

4. **Track & Field / Badminton / Senior Golf**

A number of our students were involved in these athletic events. Our appreciation is extended to the staff for their tremendous commitment and to our students for their dedication to excellence.

V. ITEMS FOR ACTION

1. CHHS Field Trip Request to Dublin/London/Paris

Ms. Heather McCaig, teacher at Crescent Heights High School, requested permission for students from Crescent Heights High School to travel to Dublin/London/Paris on April 11-21, 2017.

It was recommended that the Board approve, in principle, a field trip for students from Crescent Heights High School to travel to Dublin/London/Paris for the period April 11-21, 2017, subject to the following conditions:

- a] that the Secretary-Treasurer's Department give initial approval to the destination and that the submitted itinerary be approved;
- b] that the District's Student Waiver Forms be signed by all parents;
- c] that there be no cost to the Board, other than the cost of substitute teachers for approved supervising teachers traveling on the Field Trip;
- d] that any adults participating in the trip who are not designated supervisors be informed and sign a release that the Board does not accept any responsibility (liability or otherwise) as a result of their participation;
- e] that all students and designated chaperones are required to obtain the School District Travel Insurance (medical, trip cancellation/interruption and baggage).
- f] that criminal record checks be obtained for parent supervisors (non-district personnel);
- g] that the Principal/Teacher responsible continue to monitor and keep track of the travel advisories and ensure that students and parents are aware that the trip could be cancelled;
- h] that the Principal/Teacher comply with all criteria set out in Policy 770 and the International Travel Guidelines;
- i] that a letter be signed by each parent granting permission for their child to travel out-of-the-country with another specifically named adult;
- j] that each student be in possession of a passport, valid for at least six months beyond the expected return date;
- k] that each parent be given a copy of the letter from Dr. Grant Henderson, Superintendent, re: measles immunization.

131. Mrs. Freeman

THAT the Board approve, in principle, a field trip for students from Crescent Heights High School to travel to Dublin/London/Paris for the period April 11-21, 2017, subject to the conditions specified.

CARRIED

2. MHHS Field Trip Request to San Diego, California

Mr. Jeff Harrold, teacher at Medicine Hat High School, requested permission for students on the senior girls basketball team from Medicine Hat High School to travel to San Diego, California on December 26-31, 2015.

It was recommended that the Board approve, in principle, a field trip for students on the senior girls basketball team from Medicine Hat High School to travel to San Diego, California for the period December 26-31, 2015, subject to the following conditions:

- a] that the Secretary-Treasurer's Department give initial approval to the destination and that the submitted itinerary be approved;
- b] that the District's Student Waiver Forms be signed by all parents;
- c] that there be no cost to the Board, other than the cost of substitute teachers for approved supervising teachers traveling on the Field Trip;
- d] that any adults participating in the trip who are not designated supervisors be informed and sign a release that the Board does not accept any responsibility (liability or otherwise) as a result of their participation;
- e] that all students and designated chaperones are required to obtain the School District Travel Insurance (medical, trip cancellation/interruption and baggage).
- f] that criminal record checks be obtained for parent supervisors (non-district personnel);
- g] that the Principal/Teacher responsible continue to monitor and keep track of the travel advisories and ensure that students and parents are aware that the trip could be cancelled;
- h] that the Principal/Teacher comply with all criteria set out in Policy 770 and the International Travel Guidelines;
- i] that a letter be signed by each parent granting permission for their child to travel out-of-the-country with another specifically named adult;
- j] that each student be in possession of a passport, valid for at least six months beyond the expected return date;
- k] that each parent be given a copy of the letter from Dr. Grant Henderson, Superintendent, re: measles immunization.

132. Mr. Massini

THAT the Board approve, in principle, a field trip for students on the senior girls basketball team from Medicine Hat High School to travel to San Diego, California for the period December 26-31, 2015, subject to the conditions specified.

CARRIED

3. CHHS Field Trip Request to Huntsville, Alabama

Azeez Badrudeen, student at Crescent Heights High School, has been selected to attend a Space Camp in Huntsville, Alabama. His supervising teacher, Elaine Todd, an RCSD Consultant, requested permission for Azeez Badrudeen and herself to travel to Huntsville, Alabama for the period September 17–25, 2015. Nicole Stein, teacher at Crescent Heights High School, was in attendance to answer any questions related to this trip.

It was recommended that the Board give final approval for Azeez Badrudeen and his supervising teacher, Elaine Todd, to travel to Huntsville, Alabama for the period September 17-25, 2015, subject to the conditions below:

- a] that the Secretary-Treasurer's Department give initial approval to the destination and that the submitted itinerary be approved;
- b] that the District's Student Waiver Forms be signed by all parents;
- c] that there be no cost to the Board, other than the cost of substitute teachers for approved supervising teachers traveling on the Field Trip;
- d] that any adults participating in the trip who are not designated supervisors be informed and sign a release that the Board does not accept any responsibility (liability or otherwise) as a result of their participation;
- e] that all students and designated chaperones are required to obtain the School District Travel Insurance (medical, trip cancellation/interruption and baggage).
- f] that criminal record checks be obtained for parent supervisors (non-district personnel);
- g] that the Principal/Teacher responsible continue to monitor and keep track of the travel advisories and ensure that students and parents are aware that the trip could be cancelled;
- h] that the Principal/Teacher comply with all criteria set out in Policy 770 and the International Travel Guidelines;
- i] that a letter be signed by each parent granting permission for their child to travel out-of-the-country with another specifically named adult;
- j] that each student be in possession of a passport, valid for at least six months beyond the expected return date;
- k] that each parent be given a copy of the letter from Dr. Grant Henderson, Superintendent, re: measles immunization.

133. Mr. Massini

THAT the Board give final approval for Azeez Badrudeen and his supervising teacher, Elaine Todd, to travel to Huntsville, Alabama for the period September 17-25, 2015, subject to the conditions specified.

CARRIED

VI. PRESENTATIONS

1. CHHS Trip to California

Ms. Jennifer Davies, teacher at Crescent Heights High School, made a presentation to the Board on the highlights of their recent trip to California.

2. MHHS Trip to London, England

Mr. Richard Grafton, teacher at Medicine Hat High School, made a presentation to the Board on the highlights of their recent trip to London, England.

3. Facility Focus Article re: MHHS

Medicine Hat High School was featured in the *Facility Focus* magazine, the official publication of the Alberta Educational Facilities Administrators' Association, a provincial organization.

An overview of the timeline for the modernization of Medicine Hat High School was also shared. The project will be going to tender on June 18, 2015 and phase one of construction will begin this summer, with projected completion by June 2017.

4. Accountability Pillar Results

The Ministry has recently released the May 2015 Accountability Pillar Results. The report reflects improvement over previous years as well as numerous areas of high and very high achievement.

V. ITEMS FOR ACTION – CONTINUED

4. Budget

The Secretary Treasurer provided an overview of the draft budget which has been developed for the 2015-2016 school year.

Overall the budget reflects a \$310,000 surplus for 2015-2016.

134. Mrs. Freeman

THAT the 2015-2016 draft budget be approved as presented.

CARRIED

5. Policies

The Coordinating Committee reviewed, revised and recommended that the following Procedure and Exhibit be forwarded to the Board of Trustees.

It was recommended that the Board of Trustees receive the following revised Procedures and Exhibits:

- a) Procedure 660 P 001: School Discipline [Enclosure No. 9]
- b) Exhibit 650 E 002: Secondary Schools Fee Schedule [Enclosure No. 10]

Policies 660 and 650 were included as background information.

It was noted that one late change was added to the bottom comments of Exhibit 650 E 002 under Course Fees, indicating that all fees above are for 5 credit course instruction time. The 3 credit course instruction will be prorated.

135. Mrs. Wilson Fraser

THAT the Board of Trustees receive the revised Procedures and Exhibits, as presented.

CARRIED

6. Mohawk Name

Two letters have been received requesting the Mohawk name be changed. One petition with just under 1500 names has been received to support keeping the name.

The Board had discussed reaching out to the Canadian Mohawk Nation to share the rationale and positive tradition in which the Mohawk name is used by Medicine Hat High School and to ask for any input they may wish to provide.

136. Ms. Forbes

THAT the Board direct administration to share the rationale and positive tradition in which the Mohawk name is used by Medicine Hat High School with the Canadian Mohawk Nation. The District will reach out for input in the development of background information in order to assist with honouring and celebrating the Mohawk name.

CARRIED

VII. REPORTS OF COMMITTEES

1. Coordinating Committee

Minutes of the June 8, 2015 Coordinating Committee meeting were attached for information.

137. Mrs. Wilson Fraser

THAT the Coordinating Committee minutes of June 8, 2015 be received for information.

CARRIED

2. PSBA General Meeting

The PSBA General Meeting was held on May 29-31, 2015. An overview of the discussions was shared.

138. Mrs. Wilson Fraser

THAT the minutes of the PSBA General Meeting be received as information.

CARRIED

3. ASBA General Meeting

The ASBA General Meeting was held on May 31, June 1 and 2, 2015. An overview of the discussions was shared.

139. Mrs. Wilson Fraser

THAT the minutes of the ASBA General Meeting be received as information.

CARRIED

4. Medicine Hat Public Schools' Education Foundation

Minutes of the May 27, 2015 Medicine Hat Public Schools' Education Foundation meeting were attached for information.

140. Mr. Massini

THAT the May 27, 2015 Education Foundation minutes be received as information.

CARRIED

5. ASBA Zone 6

The ASBA Zone 6 Executive Meeting was held on June 10, 2015.

This item was withdrawn.

VIII. ITEMS FOR INFORMATION

1. School Visit Reports

As part of the Board's goal of "Putting the Public Back into Public Education" trustees are visiting schools. This is a chance to share the governance perceptions from trustees in this goal.

Mr. Massini attended Ross Glen Parent Council meeting, River Heights Class Celebration at Medalta, WLC Genius Hour and Webster Niblock Pancake Breakfast.

Ms. Forbes attended River Heights Spring Fling, River Heights Class Celebration at Medalta and CHHS Grad.

Mrs. Wilson Fraser attended WLC Genius Hour, Webster Niblock Pancake Breakfast, MHHS Drama presentation, WLC Track and Field Day and River Heights Class Celebration at Medalta.

Mr. Riley attended CHHS grad and River Heights Class Celebration at Medalta.

Mrs. Freeman attended MHHS Drama Presentation, River Heights Class Celebration at Medalta, WLC Genius Hour and Ross Glen Pancake Breakfast.

IX. MOVE TO COMMITTEE OF THE WHOLE

141. Mrs. Wilson Fraser

THAT the Board move to Committee of the Whole to discuss certain confidential matters.

CARRIED

The Board moved to Committee of the Whole at 7:57 p.m.

X. RECONVENE TO OPEN BOARD MEETING

The Board reconvened to the open board meeting at 9:24 p.m.

XI. ACTION ARISING OUT OF THE COMMITTEE OF THE WHOLE MEETING

142. Mrs. Wilson Fraser

THAT the Board approve the Committee's recommendation regarding Personnel Item #2015-04.

CARRIED

XII. ADJOURNMENT

143. Ms. Forbes

THAT the meeting adjourn.

CARRIED

The meeting adjourned at 9:25 p.m.

CHAIR

SECRETARY TREASURER