

Medicine Hat Public School Division

601-1st Avenue SW, Medicine Hat, AB T1A 4Y7 Phone 403.528.6700 Fax 403.529.5339 www.mhpsd.ca

NON-LOCAL OR OVERNIGHT OFF-SITE ACTIVITY APPROVAL

(To be completed by Lead Teacher and Principal and OHS Officer)

- This form is used for grades 4-12 off-site activities with destinations greater than 50km one-way from the city limits but within the Province of Alberta or overnight trips; grades 7-12 within Canada; grades 10-12 international travel.
- Prior approval is required from the school principal and the Occupational Health and Safety Officer so please submit forms at least 30 days in advance of departure.
- Regularly scheduled travel for extracurricular teams and clubs can be requested with the *Extra-Curricular Off-Site Activities Form (720 E004)*.

School: Crescent Heights High School Lead Teacher: Jennifer Davies and Dustin LookDestination: San Fransisco and Los Angeles and Anaheim , USADate(s): March 26 - April 3, 2024 (dates are still flexible with costs)Number of Students involved: 20 Classes/Grades involved: 10 - 12Ratio of designated supervisors to students (designated supervisors can include non-staff supervising adults): 1 : 10

(# Supervisors: # Students)

Does the ratio of supervisors to students meet the required ratio for the grade level in as outlined in the *Off-Site Activity Summary (Schedule A – 720 AP 001)*? Yes ☒Total trip length (#days) 9 days Total # of instructional days included in trip 2Does the trip application meet the grade requirements as per the *Off-Site Activity Summary* for the type and duration of the proposed trip? Yes ☒**Supervisors** – List supervisor name, role and current first aid training for each. Please refer to the *Off-Site Activity Summary (Schedule A – 720 AP 001)* for first aid training requirements for off-site activities.

Supervisor Name	Role of Supervisor	First Aid Training
1) Jennifer Davies	Teacher	Standard First Aid
2) Dustin Look	Teacher	Standard First Aid
3)		certified June 2022
4)		
5) More adult supervisors will be added to the	trip if needed once the number	of students traveling is confirmed.
6) Many parents have expressed an interest	to possible help supervise.	



Educational Alignment (describe the educational fit and if required, attach the relevant *Program of Studies* and *Intended Student Outcomes*)

The students of the Theatre Arts Program are in the Drama, Choral Music, and Musical Theatre classes. The activities and performances we will watch are closely connected to these courses. Students will receive training to work on their performance skills as well as attend shows and tours related to theatre. Disney Youth Programs are valuable learning experiences that harness the power of Disney storytelling and the magic of Disney parks. Similarly, the American Conservatory Theatre (A.C.T.) in San Francisco has an in-house Conservatory training program (formal training for youth, Graduate students, and adults). The Young Conservatory Directors will offer master classes. The EDGE Performing Arts Centre in Los Angeles offers the best instruction for dance in the west coast area.

Activities Planned (please list all that apply):	Category of Activity as per AP 722 AP 001		
American Conservatory Theatre Acting, EDGE Performing Arts Dance	☒ Green	☐ Yellow	☐ Red (Prohibited)
Disney 3-day Park Hopper & Performing Arts Excellence Workshops	☒ Green	☐ Yellow	☐ Red (Prohibited)
Boat ride to Alcatraz Island and night tour of Alcatraz	☒ Green	☐ Yellow	☐ Red (Prohibited)
Fisherman's Wharf Performances, Disney Performances	☒ Green	☐ Yellow	☐ Red (Prohibited)
Warner Bros Studio Tour, Madame Tussauds Wax Museum Tour	☒ Green	☐ Yellow	☐ Red (Prohibited)
Second City Improv Show, Pirate's Dinner Adventure Performance Show	☒ Green	☐ Yellow	☐ Red (Prohibited)
Guided Culinary Walking Tour, Miceli's Piano Performances	☒ Green	☐ Yellow	☐ Red (Prohibited)
Dungeons of San Francisco Attraction, Ride the Cable Car or Trolley Car	☒ Green	☐ Yellow	☐ Red (Prohibited)
Has the <i>Off-Site Activity Risk Assessment Form (720 E 006)</i> been completed? Yes ☐			

Are the activities listed above planned in accordance with the *School Physical Activity, Health & Education Resource for Safety?* www.myspheres.ca Yes ☒

Financial Considerations (Are there any costs to this off-site outing and if so, how is it being funded?)

It is sincerely felt that through fundraising efforts like what we have accomplished in the past, we can bring the cost down as we have successfully been able to raise money in previous years. The parent group appears to be strong and willing to work on several projects to finance the trip. The cost from the tour group is close to \$4,000. However, we will be doing significant fundraising events to help pay for additional shows and to bring down individual costs to students. We will be staging the musical "Mean Girls" in February. Many fundraising activities related to the musical will occur to assist in raising money to help pay for the trip. There is also a proven history from these same families working to support the drama program and our productions. Students also fundraise individually in addition to group projects.

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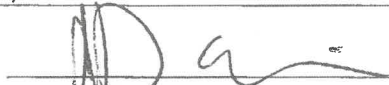
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Transportation Arrangements (please include details for all types that apply)

We will be traveling charter busing to and from the airports. Our group will fly on a commercial airline. We will also use public transportation such as subways and buses as well as a commercial bus line for tours. We will also travel on a Ferry Boat to see Alcatraz Island. We also hope to use public transportation like buses, cable cars or trolley cars.

If students are being transported in a private vehicle by a teacher, parent, or volunteer, please complete the *Volunteer Driver Application* form (720 E 007).

Signature of Lead Teacher:



Date:

June 26, 2023

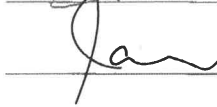
Signature of Principal:



Date:

June 26/2023

Signature of OHS Officer:



Date:

28-June-2023

If this is a **NATIONAL** or **INTERNATIONAL** trip, the signature of the Superintendent is required. In addition, please attach a detailed itinerary.

Signature of Superintendent:



Date:

18 Sept. 2023

If a substantial change in trip itinerary occurs, notify the Occupational Health & Safety Officer (OHS).

Once the form is completed with all applicable signatures, send
720 E 001 All Off-Site Activity Consent Form home to parents.

Reference: Administrative Procedure 720 AP 001 Off-Site Activities