



**MEDICINE HAT SCHOOL DISTRICT NO. 76
COORDINATING COMMITTEE MEETING MINUTES**

Date and Time: Monday, December 5, 2016 at 1:30 to 3:00 p.m.

Location: Paradise Valley Clubhouse Loft Room

1. POLICY REVIEW AND UPDATES

J. Peters reviewed the policies in the 400 section. There are very few revisions; the committee reviewed the following updates:

300's will be removed

Policy 411 Site-based Instructional Budgets

- this policy is being updated by SWC

Procedure 420 P 002 Requisitioning Supplies was not current - rescinded.

Policy 440 – Access to Information

- Our new Human Resources Director reviewed how FOIP relates to staff. Discussion on the updates to this policy. Not necessary to go to the Board for final approval.
- Internally you can contact references without permission; externally references are not to be contact until after interview process if permission is gained. Fine is estimated \$10,000 for contacting references unauthorized.
- Human resources will likely produce a procedure to go along with this policy.

Policy 380 – now 460 Fundraising / Canvassing

2. FUTURE MEETINGS

January 9, 2016 1:30 to 4:00 Coordinating Committee

3. ADJOURNMENT