



MEDICINE HAT PUBLIC BOARD OF EDUCATION
OPERATING AS MEDICINE HAT PUBLIC SCHOOL DIVISION

REGULAR MEETING
CENTRAL OFFICE BOARD ROOM

TUESDAY, OCTOBER 22, 2019

A G E N D A

I. APPROVAL OF AGENDA 3:15 P.M.

II. ADOPTION OF MINUTES

Presentation and adoption of the Minutes of the Regular Board meeting held on **Tuesday, September 24, 2019** and **October 8, 2019** and the Committee of the Whole meeting held on **Tuesday, September 24, 2019** and **October 8, 2019**.

CHAIR

III. MOVE TO COMMITTEE OF THE WHOLE

It is recommended that the Board move to Committee of the Whole to discuss certain confidential matters.

CHAIR

IV. RECONVENE TO OPEN BOARD MEETING 5:30 P.M.

V. ACTION ARISING OUT OF THE COMMITTEE OF THE WHOLE MEETING

VI. TREATY 7 LAND ACKNOWLEDGEMENT

We acknowledge that we are on the traditional territory of the Blackfoot Confederacy and the people of Treaty 7 Region in Southern Alberta. We honour and acknowledge the homeland of the Métis people. We are grateful for the traditional Knowledge Keepers and Elders who are still with us today and those who have gone before us.

CHAIR

VII. SCHOOL SHARING PRESENTATION

1. Ross Glen School Sharing Presentation

School presentation focusing on how the collaborative response model is being implemented.

MD

VIII. CORRESPONDENCE

1. Thank you cards from MHPSD Students

Thank you cards were received from MHPSD students that have been awarded scholarships.

Joshua Suelzle	Thelma Berkeley Robinson Scholarship
Jayden Smith	Thelma Berkeley Robinson Scholarship
Theo Van der Westhuizen	Thelma Berkeley Robinson Scholarship

CHAIR

IX. RECOGNITIONS/ACCOMPLISHMENTS

1. Welcome Back BBQ

The Board would like to express appreciation to the staff of Outreach and the Wellness Champions for organizing the Annual Welcome Back BBQ and to all staff and family members who attended the event. The evening provided excellent food, great entertainment and a time to spend with fellow employees, families and friends.

CHAIR

2. Alberta Teachers' Association Inductees

Congratulations to all teachers inducted to the Alberta Teachers' Association Local No. 1 in October. We are very pleased to have these teachers in our School Division.

MD

X. ITEMS FOR ACTION

1. Policy Recommendations

The following policy updates have been made to align with the Education Act.

Policy 200: Role of the Board of Trustees

Policy 202: Role of Trustees

Policy 202.1: Trustee Code of Conduct

Policy 202.1: Appendix Trustee Code of Conduct Sanctions

It is recommended that the Board approve policy 200, policy 202, policy 202.1 and appendix 202.1 as presented.

MD

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2. Junior High Locally Developed Courses – Renewal

Crescent Heights High School and Dr. Roy Wilson Learning Centre are requesting approval for the renewal of Locally Developed Courses.

Crescent Heights High School

1. Film Studies 7-9;
2. Leading from the Middle 7-8;
3. Leadership 9;
4. Recreation Education 7-9;
5. Sports Prep 9;
6. Learning Strategies 7-9;
7. Sports Performance 7-9;

Dr. Roy Wilson Learning Centre

1. Film Studies 7-9;
2. Leadership 7-9;
3. Sports Performance 7-9

It is recommended that the Board approve the renewal of the locally developed courses for Crescent Heights High School and Dr. Roy Wilson Learning Centre.

JP

3. Junior High Locally Developed Courses – Authorization

The followings schools are requesting approval for the authorization of locally developed courses:

Crescent Heights High School

1. Discovery Design Challenge

Dr. Roy Wilson Learning Centre

1. Athletic Institute 7-9

Medicine Hat Christian School

1. Bible 1-9;

It is recommended that the Board approve the authorization of the locally developed courses for Crescent Heights High School, Dr. Roy Wilson Learning Centre and Medicine Hat Christian School as presented.

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JP

4. International Off-Site Activity: Spain and Portugal – Approval in Principle

It is recommended that the Board approve, in principle, an international off-site activity for Teague Bates, band teacher from Medicine Hat High School to travel to Spain and Portugal for the period Thursday, April 9, 2020 to Saturday, April 18, 2020, subject to the following conditions:

- a) that the Secretary Treasurer's Department give initial approval to the destination and that the submitted itinerary be approved;

- b) that the Division's Student Waiver Forms be signed by all parents;
- c) that there be no cost to the Board, other than the cost of substitute teachers for approved supervising teachers traveling on the trip;
- d) that all funds related to this trip be managed by the School Bookkeeper at your location;
- e) that the School Trip Accounting Template be completed and submitted to the Secretary Treasurer's department no later than 20 days after your trip;
- f) that any adults participating in the trip who are not designated supervisors be informed and sign a release that the Board does not accept any responsibility (liability or otherwise) as a result of their participation;
- g) that all students and designated chaperones are required to obtain the School District Travel Insurance (medical, trip cancellation/interruption and baggage);
- h) that criminal record checks be obtained for parent supervisors (non-district personnel);
- i) that the Principal/Teacher responsible continue to monitor and keep track of the travel advisories and ensure that students and parents are aware that the trip could be cancelled;
- j) that the Principal/Teacher comply with all criteria set out in Policy 720 and the International Travel Guidelines;
- k) that a letter be signed by each parent granting permission for their child to travel out-of-the-country with another specifically named adult;
- l) that each student be in possession of a passport, valid for at least six months beyond the expected return date;
- m) that each parent be given a copy of the letter from the Superintendent, re: measles immunization.

MD

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5. International Off-Site Activity: Oahu, Hawaii – Approval in Principle

It is recommended that the Board approve, in principle, an international off-site activity for Lyall Foran, teacher from Medicine Hat High School to travel to Oahu, Hawaii for the period Tuesday, February 25, 2020 to Sunday, March 2, 2020, subject to the following conditions:

- a) that the Secretary Treasurer's Department give initial approval to the destination and that the submitted itinerary be approved;
- b) that the Division's Student Waiver Forms be signed by all parents;
- c) that there be no cost to the Board, other than the cost of substitute teachers for approved supervising teachers traveling on the trip;
- d) that all funds related to this trip be managed by the School Bookkeeper at your location;
- e) that the School Trip Accounting Template be completed and submitted to the Secretary Treasurer's department no later than 20 days after your trip;
- f) that any adults participating in the trip who are not designated supervisors be informed and sign a release that the Board does not accept any responsibility (liability or otherwise) as a result of their participation;
- g) that all students and designated chaperones are required to obtain the School District Travel Insurance (medical, trip cancellation/interruption and baggage);
- h) that criminal record checks be obtained for parent supervisors (non-district personnel);
- i) that the Principal/Teacher responsible continue to monitor and keep track of the travel advisories and ensure that students and parents are aware that the trip could be cancelled;

- j) that the Principal/Teacher comply with all criteria set out in Policy 720 and the International Travel Guidelines;
- k) that a letter be signed by each parent granting permission for their child to travel out-of-the-country with another specifically named adult;
- l) that each student be in possession of a passport, valid for at least six months beyond the expected return date;
- m) that each parent be given a copy of the letter from the Superintendent, re: measles immunization.

MD

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XI. REPORTS OF COMMITTEES

1. Coordinating Committee

Minutes of the September 30, 2019 Coordinating Committee meeting are attached for information.

CF/MD

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2. District Council of School Council

Minutes of the October 10, 2019 District Council of School Council meeting are attached for information.

CF/MD

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XII. ITEMS FOR INFORMATION

1. Enrolment Update

The student enrolment numbers for September 30th are provided.

MD

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2. Alberta School Boards Association: Fall General Meeting

The [ASBA Fall Event and General Meeting](#) will be held in Edmonton on November 17 (7:00 p.m.) to 19, 2019.

CHAIR

3. National School Boards Association 2020 Annual Conference & Exposition

The [NSBA Annual Conference & Exposition](#) will be held in Chicago, IL on April 4 to 6, 2020.

CHAIR

XIII. ADJOURNMENT