

*MEDICINE HAT PUBLIC BOARD OF EDUCATION OPERATING AS MEDICINE HAT PUBLIC SCHOOL DIVISION,
AND FOR THE PURPOSE OF THIS DOCUMENT WILL BE REFERRED TO AS "MHPSD" AND/OR "DIVISION"*

SECTION 700 – Educational Program

POLICY 720: OFF-SITE ACTIVITIES

BACKGROUND

The Division supports the view that there is a broad range of projects, activities, or visits of educational value which occurs outside the classroom.

POLICY

The Board of Trustees will support off-campus field trips, tours, projects, and activities subject to available finances, legal restrictions, and the extent of coverage by the Division's liability insurance. Safety is a primary consideration for all off-site activities.

GUIDELINES

1. Organizers of off-site activities for students will take the necessary steps to ensure the safety of students participating in such activities.
2. The conduct of students and supervisors during off-site activities must, **at all times**, always be consistent with the mission, beliefs and values of the Division.
3. Organizers of off-site trips, excursions and community-based activities will consider in their planning the students' ability to pay.
4. Board approval is required for all out of country student trips.

ADMINISTRATIVE PROCEDURE

[720 P 001 – Off-Site Activities](#)

ADMINISTRATIVE PROCEDURE – EXHIBITS

[720 E 001 – Consent for All Off-Site Activities](#)

[720 E 002 – Health Certification and Consent \(Extracurricular Activities\)](#)

[720 E 003 – Local Off-Site Activity Approval](#)

[720 E 004 – Extracurricular Off-Site Activities Approval](#)

[720 E 005 – Non-Local or Overnight Off-Site Activity Approval](#)

[720 E 006 – Off-Site Activity Risk Assessment](#)

[720 E 007 – Automobile Driver Authorization](#)

[720 E 008 – Adult Waiver and Release](#)

[720 E 009 – Service Provider Agreement](#)

REFERENCES

International Travel Handbook

Approved: September 7, 2004

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