

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF MEDICINE HAT SCHOOL DISTRICT NO. 76 HELD IN THE BOARD ROOM IN THE SCHOOL DISTRICT ADMINISTRATION OFFICE ON TUESDAY, DECEMBER 12, 2017 AT 6:06 P.M.

TRUSTEES PRESENT: Mr. Rick Massini, Ms. Catherine Wilson Fraser, Ms. Deborah Forbes, Mrs. Carolyn Freeman, Ms. Celina Symmonds

OFFICIALS PRESENT: Mr. Mark Davidson, Superintendent
Mr. Lyle Cunningham, Deputy Superintendent
Mr. Jerry Labossiere, Secretary Treasurer
Mrs. Tracy Hensel, Associate Superintendent
Mrs. Joanne Pitman, Assistant Superintendent

OTHERS PRESENT: Mr. Andy Christie, Director of Facilities

CHAIR: Mr. Rick Massini

RECORDING SECRETARY: Mrs. Angie Lesko

I. APPROVAL OF AGENDA

Table the following item:

IV. PRESENTATIONS

1. Class Size Survey

Addition under:

V. ITEMS FOR ACTION

2. Policy 565 Harassment

29. Ms. Symmonds

THAT the agenda be approved as amended.

CARRIED

II. ADOPTION OF MINUTES

Presentation and adoption of the Minutes of the Regular Board meeting held on Tuesday, November 28, 2017 and Committee of the Whole meeting held on Tuesday, November 28, 2017.

30. Ms. Wilson Fraser

THAT the Minutes of the Regular Board meeting held on Tuesday, November 28, 2017 and Committee of the Whole meeting held on Tuesday, November 28, 2017 be adopted as presented.

CARRIED

III. RECOGNITIONS/ACCOMPLISHMENTS

1. Holiday Performances

The Board wishes to recognize all the schools for their holiday performances, including Christmas concerts, band concerts, celebrations, extravaganzas and activity evenings. The staff and students generously host their communities, families and friends to share in the celebration of the season. These activities support the goal of "Putting the Public Back into Public Education".

IV. PRESENTATIONS

1. Class Size Survey

The class size data for 2017-2018 has been compiled and submitted to Alberta Education.

This item was tabled to the January 23, 2018 meeting.

V. ITEMS FOR ACTION

1. Policy and Administrative Procedure 570

Policy 570 Cyber Space and Technology Use Protocol has been revised to include 'School and District Website Guidelines'. To accompany this change, 4 new Administrative Procedures were also attached for review.

Discussion ensued and a number of editorial changes to the Administrative Procedures were recommended.

31. Ms. Symmonds

THAT Policy 570 Cyber Space and Technology Use Protocol be approved, as presented.

CARRIED

2. Policy 565 Harassment

Policy 565 Harassment was discussed and it was suggested that a glossary of terms and reference to the Administrative Procedures should be included in the policy.

32. Ms. Forbes

THAT Policy 565 Harassment be approved, with the recommended changes.

CARRIED

VI. REPORTS OF COMMITTEES

1. Coordinating Committee

Minutes of the December 4, 2017 Coordinating Committee meeting were enclosed for information.

33. Ms. Forbes

THAT the Coordinating Committee minutes be accepted for information.

CARRIED

VII. ITEMS FOR INFORMATION

1. Trustee Reports

As part of the Board's goal of "Putting the Public Back into Public Education" Trustees reported on their activities since the previous meeting.

Ms. Symmonds attended Ross Glen School Inclusion Day.

Mrs. Freeman presented Service Awards at Dr. Ken Sauer School and Webster Niblock School and also enjoyed turkey dinner at Dr. Ken Sauer School. She also attended the Willy Wonka production at Medicine Hat High School.

Ms. Wilson Fraser attended the Willy Wonka production at MHHS, the CHHS Band Concert, Elm Street School Council meeting, and the Fundraiser for Dr. Roy Wilson Learning Centre Breakfast Program, as well as the MHHS Choir presentation.

Mr. Massini attended the 2-day Value Management Sessions for Connaught School, the Coordinating Committee luncheon, the Young Artists Display at Police Point, the MHHS Choir presentation, Shortgrass Library Christmas Dinner, Old Tyme Christmas at the Medicine Hat Stampede Grounds, the Willy Wonka performance at MHHS, and presented Service Awards to staff at CHHS, Ross Glen School, Alexandra Middle School and the Y School.

Ms. Forbes visited River Heights School to talk about Levels of Government.

2. **2017-2018 Infrastructure Maintenance and Renewal Program (IMR) – Expenditure Plan**

Alberta Education is providing capital funding of \$2,468,956 under the 2017-18 Infrastructure Maintenance and Renewal Program. At present, the District has \$1,228,176 of unutilized carry over of IMR funds from previous years.

The Medicine Hat School District No. 76 Infrastructure Maintenance and Renewal Program Expenditure Plan for the program year 2017-2018 was shared for information.

3. **Letter to Alberta School Boards Association from Chairman Massini**

Mr. Massini asked for feedback regarding a letter that he drafted to the ASBA, which the trustees received by email.

A brief discussion took place. Mr. Massini will make the recommended changes to the letter before sending it to ASBA.

VIII. (1) **MOVE TO COMMITTEE OF THE WHOLE**

34. Ms. Forbes

THAT the Board move to Committee of the Whole to discuss certain confidential matters.

CARRIED

The Board moved to Committee of the Whole at 6:56 p.m.

IX. (1) **RECONVENE TO OPEN BOARD MEETING**

The Board reconvened to the open board meeting at 7:51 p.m.

X. (1) **ACTION ARISING OUT OF THE COMMITTEE OF THE WHOLE MEETING**

35. Ms. Wilson Fraser

THAT Property Matter #2017-04 be approved, as discussed.

CARRIED

36. Mrs. Freeman

THAT Personnel Matter #2017-06 be approved, as presented.

CARRIED

XI. (2) MOVE TO COMMITTEE OF THE WHOLE

37. Ms. Forbes

THAT the Board return to Committee of the Whole to discuss certain confidential matters.

CARRIED

The Board moved to Committee of the Whole at 7:53 p.m.

XII. (2) RECONVENE TO OPEN BOARD MEETING

The Board reconvened to the open board meeting at 8:16 p.m.

XIII. (2) ACTION ARISING OUT OF THE COMMITTEE OF THE WHOLE MEETING

38. Ms. Wilson Fraser

THAT Property Matter #2017-05 be approved, as discussed.

CARRIED

IVX. ADJOURNMENT

39. Mrs. Freeman

THAT the meeting be adjourned.

CARRIED

The meeting adjourned at 8:18 p.m.

CHAIR

SECRETARY TREASURER