

DIVISION COUNCIL OF SCHOOL COUNCIL 2025-2026

Alexandra Middle School	Heidi	Mack	Chairperson
Connaught School	Michelle	Millington	Chairperson
Crescent Heights High School	Karen	Saffran	Chairperson
Crestwood School	Amy	Leprieur	Chairperson
Dr. Roy Wilson Learning Centre	Megan	Nunweiler	Chairperson
Dr. Ken Sauer School	Erin	Gerrard-Evjen	Co - Chairperson
	Cindy	Cotton	Co - Chairperson
Elm Street School	Morgan	Barrientos	Chairperson
George Davison School	Gicela	Cardona	Chairperson
Herald School	Natasha	Bolger	Chairperson
Medicine Hat Christian School	Sandra	Youck	Chairperson
Medicine Hat High School	Sandy	Wild	Chairperson
River Heights School	Karla	Tweten	Co - Chairperson
	Heather	O'Reilly	Co - Chairperson
Ross Glen School	Cassy	Whitford	Co - Chairperson
	Kristen	Haland	Co - Chairperson
Southview School	Taylor	Winter-Goodwin	Chairperson
Vincent Massey School	Laine	Nash	Chairperson
Webster Niblock School	Leauna	Nguyen	Chairperson
Hub / Pathways	Stephanie	Williams	Chairperson
Division Council Chair	Michelle	Millington	
Board Representative	Pat	Grissonich	
Superintendent	Tracy	Hensel	
Communications Coordinator	Lee	Krasilowez	
A.T.A. Teacher Representative	Michael	Jerred	
Principal Representative	Katrina	Corbett	
Recording Secretary	Joni	Treen	

DIVISION COUNCIL OF SCHOOL COUNCIL MEETING AGENDA

Date and Time: Thursday, December 11, 2025 @ 7:00 p.m.

Location: [Join the meeting now](#)

Meeting ID: 235 430 173 800 69

Passcode: qU3Pu62c

AGENDA ITEMS

1. Call to Order (Past Chair)

2. Treaty Land Acknowledgement (Past Chair)

"I'd like to acknowledge that we are on Treaty 7 territory, the traditional territories of the Blackfoot Nations, including Siksika, Piikani, and Kainai, the Tsuut'ina, Nation and Stoney Nakoda First Nations. We acknowledge all the many First Nations, Métis, and Inuit whose footsteps have marked these lands for centuries."¹

Crestwood School – [Land Acknowledgement Video](#)

3. Roll Call for Attendance (Past Chair)

4. Adoption of Minutes (Past Chair)

Presentation and adoption of the Minutes of the Division Council of School Council Meeting held on May 8, 2025.

[2025 May 8 – DCSC Minutes](#)

5. Organizational Items (T. Hensel)

- Election of Division Council Chair / Vice-Chair (T. Hensel)
- Election of Parent Representative to sit on Coordinating Committee (Chair)

*Meeting dates: Mondays from 10:00 a.m. to 12:00 p.m. March 2 and May 11, 2026.

6. Review of Operating Procedures (Chair)

In the [Operating Procedures](#) it is noted that a review will take place annually.

It is recommended that the COSC vote to approve Operating Procedures as presented.

**Once approved have new Chair and Vice Chair sign.*

7. Policy and Procedures

The following procedures have been updated or newly drafted to comply with Bill 27: Education Amendment Act, mandated as of September 1, 2025. Please review and bring forward any questions or suggestions that you may have at the meeting:

At Home Learning (C. Carrier)

[320 AP 005: At Home Learning](#)

Assessment and Reporting (C. Carrier)

This existing administrative procedure has been updated to reflect changes in reporting and communication.

[Enclosure No. 1: 616 AP 001: Assessment and Reporting](#)

¹ <https://www.albertaschoolcouncils.ca/about/indigenous-awareness/treaty-land-acknowledgement>

Sexual Orientation and Gender Identity (C. Edwards)

[614 AP 001: Sexual Orientation and Gender Identity](#) *Updated – addition of items #13 to 18.

[614 AP 002: Gender Identity, Sexual Orientation, and Human Sexuality Topics](#) (New)

[614 E 001: Parental Notification and Consent for Instruction Related to Human Sexuality, Gender Identity, and Sexual Orientation](#) (New)

Athlete Eligibility Confirmation (J. Peters)

[722 AP 002: Athlete Eligibility Confirmation](#)

[722 E 002: Fairness and Safety in Sport Confirmation Form](#)

Volunteers, Coaches and Leaders (T. Hensel)

The following administrative procedures and exhibits have been developed or updated to ensure adequate documentation is in place for our coaches and volunteers working with students. The documents are linked for review and comment.

[720 AP 005: Volunteers](#) (New)

[720 AP 006: Community Coaches-Leaders](#) (New)

[720 E 013: Volunteer Registration Form](#) (Draft)

[720 E 016: Volunteer Police Information Check and Child Services Intervention Record Check](#) (New)

[720 E 017: Volunteer Attestation Form](#)

8. Items for Discussion

Annual Education Results Report (AERR) (C. Edwards)

Dr. Edwards will provide an overview on the AERR results.

[AERR 2025](#)

[Appendix A: Assurance Survey Summaries](#)

[Appendix B: Provincial Achievement Test & Diploma Summary Report](#)

Student Engagement with the Board (D. Brown)

A Student Leadership Engagement Session was held on Tuesday, December 2. An update will be provided.

Update of School Closure Engagement Process (T. Hensel)

The Board has decided to engage students, staff and the community to provide feedback on the potential closure of two division schools. An update will be provided on the process to date.

The Information Station! (Chair)

Each meeting we will share a bit of information on School Councils, as some school council chairs are new and some have experience, feel free to share what works in your school!

*This meeting we will discuss the purpose of a school council.

Information on the role of School Councils and Council of School Councils can be found on:

- the Alberta School Council Association (ASCA) website; [School Councils in Alberta](#)
- the Medicine Hat Public School Division Website www.mhpsd.ca; Policy 900: [School Councils](#); Admin Procedure 900 AP 001: [School Councils](#); Policy 212: [Division Council of School Councils](#)

9. Items for Information

Trustee Reports (C. Wilson)

Trustees will be attending various school council meetings, not specific schools. Our Board Chair will provide an update.

Division email Accounts

The Division Council emails will no longer be used. The School Council Chairs have provided their email accounts to have information sent to them directly.

Alberta School Council Association

- New this year is the [ASCA Access Pass](#) – a great way to use grant money! ASCA offers professional Learning of all kinds to school councils.
- [ASCA School Council 2026 Symposium](#) will be held on Saturday, April 25, 2026. Location, attendance options, and registration Information coming soon!
- School Council eNews: the Alberta School Council Association sends out their newsletters via email. If you would like to subscribe visit the ASCA website at <https://www.albertaschoolcouncils.ca/> or click [HERE](#).

Reminder: School Council Annual Reports

These reports are due September 30 each year. If you have not submitted a report for 2024-2025, please do so. [School Council Annual Report Template](#)

Future Meeting Dates:

- Thursday, March 12, 2026 @ 7:00 p.m. virtual
- ASCA Annual Conference: April 25, 2026
- Thursday, May 7, 2026 @ 7:00 p.m. in person

ADJOURNMENT

School Council Parking Lot Conversations Division Council Chairs would like to create an opportunity for sharing ideas, processes and build relationships.