



MEDICINE HAT PUBLIC BOARD OF EDUCATION
OPERATING AS MEDICINE HAT PUBLIC SCHOOL DIVISION

REGULAR MEETING
CENTRAL OFFICE BOARD ROOM

TUESDAY, MARCH 26, 2019

A G E N D A

I. APPROVAL OF AGENDA 3:00 P.M.

II. ADOPTION OF MINUTES

Presentation and adoption of the Minutes of the Regular Board meeting held on **Tuesday, February 26, 2019** and **March 12, 2019** and the Committee of the Whole meeting held on **Tuesday, February 26, 2019**.

RM

III. MOVE TO COMMITTEE OF THE WHOLE

It is recommended that the Board move to Committee of the Whole to discuss certain confidential matters.

RM

IV. RECONVENE TO OPEN BOARD MEETING 6:00 P.M.

V. ACTION ARISING OUT OF THE COMMITTEE OF THE WHOLE MEETING

VI. RECOGNITIONS/ACCOMPLISHMENTS

1. Association for Learning Environments Award

The Medicine Hat High School Modernization project was awarded the best in Alberta at the Association for Learning Environments (A4LE) Spring Conference held on Thursday, March 7, 2019. Mr. David Cocks, FWBA Architect sent along his congratulations.

MD

2. Teachers' Convention Organizers and Presenters

The Board would like to congratulate and thank Mr. Tim Johnson for volunteering, once again, as President of this year's Teachers' Convention.

Thank you also to Division staff on the organizing committee (below) as well as the significant number of teachers that presented at this year's convention. Your professional commitment, time and effort is appreciated.

Tim Johnson,	President and Alternate PD/Attendance
Ashley Bohonos,	Facilities
Carrie Maxwell,	Secretary/Treasurer

Jessilyn Swanson, Exhibitors
Jan Petersen, Planning Committee

MD

VII. ITEMS FOR ACTION

1. Medicine Hat High School Final Approval Request: Field Trip to San Diego, California

At the September 25, 2018 Regular Board Meeting of the Board of Trustees a request was presented by Lyall Foran at Medicine Hat High School for an out-of-country field trip. The trip was approved, in principle, subject to various conditions. All conditions set out by the Board have now been met.

It is recommended that the Board of Trustees give final approval for the Medicine Hat High School field trip to San Diego, California for the period Saturday, April 13, 2019 to Monday, April 19, 2019.

MD

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2. Locally Developed Course Approval

This Locally Developed Course has been acquired through Red Deer Public School Division. The request for board approval is submitted on behalf of Central High as a course available to students through Outreach programming. Approval of this request would result in the course being offered starting September 2019.

JP

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3. Policy Recommendation

Policy 812: School and Program Closure and Relocation has been revised, at the request of the Board, to include a process for 'program closure'.

It is recommended that the Board approve Policy 812 as presented.

MD

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VIII. REPORTS OF COMMITTEES

1. Coordinating Committee

The minutes of the February 25, 2019 Coordinating Committee meeting are attached.

CF/MD

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2. Alberta School Boards Association – Zone 6 General Meeting

The ASBA Zone 6 General Meeting was held on March 20, 2019. An overview of this meeting will be provided.

CWF/DF

IX. ITEMS FOR INFORMATION

1. Administrative Procedures

The following administrative procedures have been newly drafted or updated:

[504 P 006 Staffing Process](#) (revised)

[504 E 001 Teacher Transfer Request Form](#) (new)

[504 E 002 Teacher Initiated Transfers Frequently Asked Questions](#) (new)

[708 P 004 Specialized Program Placement](#) (new)

[708 E 001 Application for Student Placement in a Specialized Program Placement](#) (new)

[708 E 002 Specialized Program Letter to Parents](#) (new)

[708 E 003 Specialized Program Placement Permission Form](#) (new)

[708 E 004 Specialized Program Placement Exit Form](#) (new)

[712 P 001 Guidance and Counselling Services](#) (new)

[812 P 002 Program Closure or Relocation](#) (new)

MD

2. Enrollment Update

Medicine Hat Public School Divisions' enrollment update as at February 28, 2019.

LC

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3. Edwin Parr Banquet

The Edwin Parr Banquet is held each year in Taber. This year the banquet is scheduled for Wednesday, May 15, 2019 at the Heritage Inn (483046 Avenue Hwy 3 Taber, Alberta).

RM

X. ADJOURNMENT