

Medicine Hat Public School Division

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COORDINATING COMMITTEE MINUTES

Members:	Lyle Cunningham	Mark Davidson
	Dalyce Harrison	Tracy Hensel
	Michael Jerred	Jerry Labossiere
	Dustin Look	Amanda McGarry
	<i>Corey Sadlemyer – regrets</i>	Courtney Scott
	Cassandra Silver	Yvonne Sissons
	Sharon Stolz	Rachelle Ulmer

Date: Monday, March 27, 2023

Time: 10:00 a.m. to 12:00 p.m.

Location: Grant Henderson Learning Centre

AGENDA ITEMS
1. Call to Order

Lyle Cunningham called the meeting to order at 10:00 a.m.

2. Treaty Land Acknowledgement

Lyle Cunningham shared an acknowledgement of the Treaty 7 territory land.

3. Adoption of Minutes

 The minutes of the Coordinating Committee meeting held on [February 13, 2023 - CC Minutes](#) were put forth for adoption. Motion to approve by Yvonne Sissons – carried.

4. Items for Information

 Lyle Cunningham advised the group that his team is in the process of reviewing division policy [532 – Healthy Interactions](#) in comparison to the newly implemented Code of Conduct, in attempt to establish middle ground. Any updates to the policy will go to the Board for review before coming back to this committee.

One of the main updates to the code of conduct; an employee can file a complaint without first addressing it with their colleague. The Board policy 532, as it reads, recommends that an employee addresses differences with their colleague prior to proceeding to file a formal complaint. This offers an opportunity for resolution and an opportunity for response to any allegation.

5. Items for Discussion
Budget 2023-2024

Jerry Labossiere provided an overview of the impact of the current funding framework on next year's budget.

Our division receives funding based on enrollment. Over the past 10 years, enrollment has declined 218 students and over the past 5 years 636 students. Despite these declines in enrollment our division has maintained our staff due to 'hold harmless' government funding.

For next year, base grants have increased 6% and the funding for transportation has increased significantly, however, we have overall \$3.9 million less in funding. This is coupled with increases in our costs:

- ASEBP cost increase
- General wage increases
- increase in insurance cost
- increase EA's hours from 5.5 to 6 hours.

Over the past 2 years the division received additional funds to support extra costs (partially due to COVID-19):

- additional 8.4 FTE for learning loss
- additional 9.0 FTE using hold harmless funding,
- a grant for mental health supports and
- an increase investment income due to interest rates.

Smaller rural divisions with declining enrollment receive a 'small school by necessity' grant next year, therefore, they will be impacted less. MHPSD does not receive this funding. The projection of 400 less students next year will impact classrooms and cause a reduction in staff.

If enrollment continues to decline, as expected, there may be discussion on school closures. The government provides incentives for higher capacity in buildings.

[Presentation: Provincial Budget Impact](#)

6. Procedure Update

Jerry Labossiere briefly reviewed the changes to administrative procedure 402 AP 001 – Delegation of Signing Authority. The recommended change is to indicate who the Superintendent has authorization to sign contracts for. The committee had no comment on these updates.

Enclosure – [402 AP 001-Delegation of Signing Authority](#)

7. Next Meeting Date and Location

The next and final Coordinating Committee meeting of this year will be on May 15, 2023, at the Par 3 Clubhouse in the upstairs Loft. Lunch served at 12:15 p.m. and the meeting held from 1:00 p.m. to 3:00 p.m.

ADJOURNMENT 10:47 a.m.