

MINUTES OF THE ORGANIZATIONAL MEETING OF THE MEDICINE HAT PUBLIC BOARD OF TRUSTEES HELD IN THE BOARD ROOM AT THE SCHOOL DIVISION ADMINISTRATION OFFICE, ON TUESDAY, OCTOBER 28, 2025 AT 5:30 P.M.

TRUSTEES PRESENT: Catherine Wilson, Pat Grisonich, Gwendoline Dirk, Megan Hilgendorf, Quinn Skelton

OFFICIALS PRESENT: Tracy Hensel, Superintendent of Schools
Leanne Dulle, Secretary Treasurer
Cody Edwards, Associate Superintendent: Student Services
Jason Peters, Associate Superintendent: Human Resources
Carla Carrier, Executive Director of Learning

CHAIR: Leanne Dulle/Catherine Wilson

RECORDING SECRETARY: Hope Schick

I. CALL TO ORDER

In accordance with **Section 1(1) of Alberta Regulation 82/2019** entitled **Board Procedures Regulation** (falling under the **Education Act**) the Organizational Meeting of the Board shall be held annually, and at a time and place fixed by the secretary of the Board.

Leanne Dulle, Secretary Treasurer, called the 2025-2026 Organizational meeting to order.

II. OATH OF OFFICE

In accordance with Section 75 of **The Education Act**, every trustee shall take and subscribe to the official oath prescribed by the **Oaths of Office Act** before commencing the trustee's duties and shall deposit the oath with the secretary of the board.

Superintendent Hensel administered the oaths to the following trustees:

- Gwendoline Dirk
- Pat Grisonich
- Megan Hilgendorf
- Quinn Skelton
- Catherine Wilson

III. TERM OF OFFICE OF CHAIR AND VICE-CHAIR

In accordance with Section 1(3) of **Alberta Regulation 82/2019** (Education Act) the Board is required to elect one of its members as Chair and another one as Vice Chair, as well as specify the term of Office of the Chair and Vice Chair.

In past years, the Board has set the term of office for the Chair and Vice Chair to a period of one (1) year.

12. M. Hilgendorf

THAT the term of office for position of Chair and Vice Chair remain at one (1) year.

CARRIED

IV. ELECTION OF OFFICERS

Trustees were asked to nominate or put their name forward for the following positions:

1. ELECTION OF CHAIR

Catherine Wilson's name was put forth for the position of Board Chair.

The Secretary Treasurer called for any further nominees to the position of Board Chair.

There being no further nominations, Catherine Wilson was declared the Chair of the Board.

The meeting was turned over to Ms. Wilson, the returning Chair, at this point.

5:34 p.m. C. Wilson took over as chair

2. ELECTION OF VICE-CHAIR

Pat Grisonich's name was put forth for the position of Board Vice Chair.

The Chair called for any further nominees to the position of Vice Chair.

There being no further nominations, Pat Grisonich was declared the Vice Chair of the Board.

V. BOARD MEETINGS

The Board will be asked to approve the meeting schedule for the 2025-2026 school year, as follows:

- ◆ In Camera Meetings (Committee of the Whole) the 2nd and 4th Tuesday of each month
- ◆ Public Meetings (Regular) on the 2nd Tuesday (3:15 p.m.) and 4th Tuesday (5:30 p.m.) of each month with two exceptions:
 - November 11, 2025, due to statutory holiday, this meeting rescheduled to Tuesday, November 4, 2025.

- December 23, 2025, meeting cancelled. One regular and one Committee of the Whole meeting to be held in December on December 9, 2025.

THAT Committee of the Whole and Regular meetings of the Board of Trustees of Medicine Hat Public School Division are approved as per the above-mentioned schedule with noted exceptions. This schedule will remain in effect until amended by Board resolution.

13. G. Dirk

CARRIED

VI. DESTRUCTION OF BALLOTS

No ballots were needed.

VII. ADJOURNMENT

14. Q. Skelton

THAT the meeting be adjourned.

CARRIED

The meeting adjourned at 5:36 PM.

CHAIR

SECRETARY TREASURER