

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF MEDICINE HAT SCHOOL DISTRICT NO. 76 HELD IN THE BOARD ROOM IN THE SCHOOL ADMINISTRATION OFFICE ON TUESDAY, OCTOBER 21, 2014 AT 6:10 P.M.

TRUSTEES PRESENT: Mr. Terry Riley, Ms. Deborah Forbes, Mrs. Carolyn Freeman, Mr. Rick Massini, Mrs. Catherine Wilson Fraser

OFFICIALS PRESENT: Dr. Grant Henderson, Superintendent of Schools
Mrs. Sherri Fedor, Associate Superintendent
Mr. Lyle Cunningham, Associate Superintendent
Mr. Jerry Labossiere, Secretary Treasurer

OTHERS PRESENT: Mr. Pat Grisonich, Principal, Crescent Heights High School
Miss Jennifer Davies, Teacher, Crescent Heights High School
Mr. Curtis Perrin, Teacher, Crescent Heights High School
Mr. Terry Freeman, Director of Programs and Instruction

CHAIR: Mr. Terry Riley

RECORDING SECRETARY: Mrs. Angie Lesko

I. APPROVAL OF AGENDA

Additions under:

ITEMS FOR ACTION:

6. Modular Requests

7. *A Fine FACTA* – News Journal of Fine Arts Council

17. Mrs. Wilson Fraser **THAT** the agenda be approved as amended.

CARRIED

II. ADOPTION OF MINUTES

Presentation and adoption of the Minutes of the Regular Board meeting held on Tuesday, September 16, 2014 and Committee of the Whole meeting held on Tuesday, September 16, 2014.

18. Mrs. Freeman **THAT** the Minutes of the Regular Board meeting held on Tuesday, September 16, 2014 and Committee of the Whole meeting held on Tuesday, September 16, 2014 be adopted as presented.

CARRIED

III. RECOGNITIONS/ACCOMPLISHMENTS

1. Dr. Roy Wilson Learning Centre

The grand opening and ribbon cutting for the Dr. Roy Wilson Learning Centre was held on September 26, 2014. A special thank you is extended to everyone involved and the planning committee for the tremendous work done in organizing this event.

2. Unmanned Vehicle Systems Certificate

Congratulations to our students and staff at CHHS and MHHS for working to offer a one day course and certificate for our students who are interested in Unmanned Vehicle Systems (UVS). This course was offered at CHHS on Saturday, September 27, 2014 for 10 students from these schools. The work was done in collaboration with the Canadian Centre for Unmanned Vehicle Systems. This is a great opportunity for students who are interested in exploring this field.

3. River Flats Run

Congratulations and thank you to Elm Street School for hosting the annual River Flats Run on October 2, 2014. There were about 1800 students participating from the District.

4. Alberta Teachers' Association Committees

Congratulations to District staff who have volunteered to serve on ATA committees and represent the ATA on other bodies. The District recognizes and appreciates their contribution to education.

Donna Armstrong – ATA Educational Trust
Christy Gust – Curriculum Committee
Heather McCaig – Lethbridge Area Field Experiences Committee and University of Lethbridge Faculty of Education Teacher Education Advisory Committee

5. 2013-2014 Daily Quality Physical Education Award

Congratulations to Southview School who received a School Recognition Award from PHE Canada (Physical & Health Education Canada) for the quality of their physical education program for students. It is a pleasure to recognize the efforts of staff and students at Southview School.

6. World Teachers' Day – October 5th

In recognition of World Teachers' Day on October 5, 2014, we would like to thank and recognize our teachers for the tremendous commitment, caring approach and expertise that they foster in our schools. The work that they do with students, families and colleagues is outstanding.

7. Welcome Back BBQ

The Board sends its appreciation to the staff of Medicine Hat High School for organizing the Welcome Back BBQ and to all staff and family members who attended the event. The evening provided excellent food, great

entertainment and a time to spend with fellow employees, families and friends. It was great to feel the positive energy and to see the tremendous number of people out for this event.

8. Diploma/Achievement Working Committees

Congratulations are extended to Allen Parker, Lydia Carriere, Brandy Campbell, Terryann Syverson and Christy Gust. These teachers have forwarded their names to the province for consideration to participate on working committees for achievement and diploma exams. This type of leadership and professional development enhances the improved learning focus for the District.

9. Darrel Maier

Congratulations to Darrel Maier, teacher at Ross Glen School, for being named in the Summer 2014 edition of the Alberta Teachers' Association, News Journal of the Fine Arts Council. Darrel submitted a musical game for use in the classroom.

IV. ITEMS FOR ACTION

1. CHHS Field Trip Request to England

Mr. Curtis Perrin, teacher at Crescent Heights High School, is requesting permission for senior high band students from Crescent Heights High School to travel to Birmingham, Liverpool, Harrogate, and London, England on March 31 to April 11, 2015. A Field Trip request form was attached.

19. Mr. Massini

THAT the Board approve, in principle, a field trip for students from Crescent Heights High School to travel to Birmingham, Liverpool, Harrogate and London, England for the period March 31 to April 11, 2015, inclusive, subject to the conditions specified.

CARRIED

2. CHHS Field Trip Request

Miss Jennifer Davies, teacher at Crescent Heights High School, requested permission for drama students to travel during the Easter Break in April 2015.

Miss Davies provided information and a preliminary itinerary for the proposed trip to San Francisco and Los Angeles. Due to extenuating circumstances, this information had not been made available prior to the meeting.

20. Mrs. Freeman

THAT the Board approve, in principle, a field trip for drama students from Crescent Heights High School to travel to San Francisco and Los Angeles during the Easter Break in April 2015, subject to the conditions as specified.

21. Mrs. Freeman

THAT the motion be amended to include the submission of an updated itinerary prior to final approval, in addition to all other conditions specified.

CARRIED

22. Mrs. Freeman

THAT the Board approve, in principle, a field trip for drama students from Crescent Heights High School to travel to San Francisco and Los Angeles during the Easter Break in April 2015, subject to the conditions as amended.

CARRIED

3. Ringette – Multi Sports Performance

Crescent Heights High School has developed a Ringette Multi Sports Performance course which is aligned to meet the Physical Education and Health Curriculum. An overview of this course was presented.

23. Mrs. Wilson Fraser

THAT the Board approve the fee structure for the Ringette Multi Sports Performance course.

CARRIED

V. PRESENTATIONS

1. Tribes & Kagan Update

The District continues work with enhancing instructional practice to improve learning for all students.

District focus on cooperative learning began in 2012, and all district teachers were trained in Tribes at that time. Additionally, the district has 24 in-house trainers and all new teachers joining the district are trained as well. The Tribes model provides a sense of belonging and community for all students, while providing activities and structure in a safe learning environment.

Kagan provides opportunity for students to work collaboratively with purposeful structure and is a natural evolution out of Tribes. Two groups of teachers have been trained in Kagan practices to date. In addition, the district has 4 lighthouse Kagan schools involved in a 5 day training course to take place over two years.

Tribes and Kagan practices are modeled and monitored throughout the district and Kagan resource people join together with the Tribes trainers to lead activities in staff meetings in each school.

2. Accountability Pillar Results

The District continues to focus on achieving high levels of success on the Accountability Pillar results. The District is pleased with the results and will continue to focus on areas of need.

VI. ITEMS FOR ACTION - Continued

4. New School Announcement – Ranchlands

Alberta Education recently announced funding for a new K-6 elementary school in the Ranchlands neighbourhood. The school will have an opening capacity of 300 students with future growth to 600. A proposed site plan for the new school was provided.

24. Ms. Forbes

THAT the Board write a letter of thanks to the Premier, with copies to the Minister of Infrastructure and the Minister of Education.

CARRIED

5. Policies from Coordinating Committee

The Coordinating Committee met on October 6, 2014 and reviewed a number of policies. The policies and procedures below were reviewed and minor or major revisions were recommended. The following policies and procedures were enclosed for the Board's approval:

- a) **Policy 303: Administrative Appointments**
Procedure 303 P 001: Filling Administrative Appointments
Procedure 303 P 002: School-based Administrative Positions
- b) **Policy 620: Inclusive Education**
620 P 001: Supports and Services to Address Student Needs

Discussion ensued and a number of editorial changes were recommended.

25. Mrs. Wilson Fraser

THAT the Board approve revisions to Policy 303: Administrative Appointments and Procedures 303 P 001 and 303 P 002 and Policy 620 Inclusive Education, as amended.

CARRIED

c) **Procedure 720 P 004: Special Education**

d) **Procedure 720 P 006: Integrated Occupational Program**

26. Mrs. Wilson Fraser

THAT the Board approve the removal of Procedure 720 P 004: Special Education and Procedure 720 P 006: Integrated Occupational Program from the Policy Handbook.

CARRIED

6. Modular Requests

The Alberta Education submission deadline for requesting new modular classrooms and relocations for the 2015-2016 school year is November 3, 2014.

With anticipated increase in enrolment at Dr. Roy Wilson Learning Centre and Connaught School, the Board was asked to approve the request for 8 new modular classrooms at Dr. Roy Wilson Learning Centre and the relocation of 2 modular classrooms from George Davison School to Connaught School.

27. Ms. Forbes

THAT the Board approve the application for 8 new modular classrooms for Dr. Roy Wilson Learning Centre and the relocation of 2 modular classrooms from George Davison School to Connaught School.

CARRIED

7. A Fine Facta News Journal

A copy of *A Fine Facta*, news journal of the Fine Arts Council of the ATA, was shared with the Board.

28. Ms. Forbes

THAT the news journal, *A Fine Facta*, be purchased for each Board member, as well as one copy for the Central Office library.

CARRIED

VII. REPORTS OF COMMITTEES

1. Medicine Hat Public Schools' Education Foundation

Minutes of the Organizational and Regular Medicine Hat Public Schools' Education Foundation meetings, held on September 23, 2014, were attached for information.

Dr. Ken Sauer and Dr. Larry Henderson have resigned from the Education Foundation. Rick Massini has been appointed as the new Chair of the Foundation. The positions of Treasurer and Secretary will be filled by

Leanne Dulle and Jerry Labossiere, respectively. The Vice Chair position remains vacant at this time.

29. Mr. Massini

THAT the Education Foundation minutes be received as information.

CARRIED

2. Coordinating Committee

Minutes of the Coordinating Committee meeting, held on October 6, 2014, were attached for information.

30. Mrs. Wilson Fraser

THAT the minutes be received as information.

CARRIED

3. Quad Student Council

The Student Council representatives from the 4 secondary schools (Grades 9-12) met on October 8th and a brief overview of the meeting was shared.

VIII. ITEMS FOR INFORMATION

1. School Visit Reports

As part of the Board's goal of "Putting the Public Back into Public Education" trustees are visiting schools.

Ms. Forbes made various visits to Elm Street School.

Mrs. Freeman attended the River Flats Run at Elm Street School, a luncheon at Alexandra Middle School, the Cenovus presentations at George Davison School and Riverside School, as well as the Tribes Day at George Davison School.

Mr. Massini attended the Cenovus presentations at River Heights School, Connaught School and Riverside School, Multiple Intelligence Day at Riverside School, as well as Parent Council Meetings at Ross Glen School and MHHS.

2. Community Leaders of Southeast Alberta Committee Meeting

Mr. Massini and Mr. Cunningham attended a meeting with other community leaders on September 18. The group will continue to meet to identify some thematic issues.

3. WE Day Event – November 3, 2014

The District is pleased to have a large number of schools and students attending the WE Day event in Calgary on

November 3, 2014. This is a tremendous opportunity for developing tomorrow's citizens and global citizenship. There are eleven District schools participating in this year's event and a total of 210 students and teachers involved. Our District has secured 5 "Honoured Guest" tickets, for Trustees and Central Office staff who wish to participate.

4. PSBA

The Public School Boards Association Spring General Meeting was held on October 15 to 18, 2014. An overview of the meeting was provided. It was reported that the budget was passed with a 4% increase in membership fees.

5. Medicine Hat High School Modernization

There will be a public presentation regarding the Medicine Hat High School Modernization project on November 6, 2014 from 5:00 to 7:30 p.m. in the Medicine Hat High School Cafeteria. The proposed design will be shared at the meeting.

6. Enrollment Update

The total student enrollment as of September 30, 2014 is 7,224. This is an increase of 156 students over this time last year.

IX. MOVE TO COMMITTEE OF THE WHOLE

31. Mr. Massini

THAT the Board move to Committee of the Whole to discuss certain confidential matters.

CARRIED

The Board moved to Committee of the Whole at 8:42 p.m.

X. RECONVENE TO OPEN BOARD MEETING

The Board reconvened to the open board meeting at 8:50 p.m.

XI. ACTION ARISING OUT OF THE COMMITTEE OF THE WHOLE MEETING

32. Ms. Forbes

THAT the Board approve Property Item 2014-01.

CARRIED

33. Mr. Massini

THAT the Board approve the 2014-2015 Infrastructure Maintenance and Renewal Program (IMR) Plan, as presented.

CARRIED

XII. ADJOURNMENT

34. Ms. Forbes

THAT the meeting adjourn.

CARRIED

The meeting adjourned at 8:52 p.m.

CHAIR

SECRETARY TREASURER