

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF MEDICINE HAT SCHOOL DISTRICT NO. 76 HELD IN THE BOARD ROOM IN THE SCHOOL DISTRICT ADMINISTRATION OFFICE ON TUESDAY, SEPTEMBER 26, 2017 AT 6:00 P.M.

TRUSTEES PRESENT: Mr. Rick Massini, Ms. Catherine Wilson Fraser, Ms. Deborah Forbes, Mrs. Carolyn Freeman, Mr. Terry Riley

OFFICIALS PRESENT: Mr. Mark Davidson, Superintendent
Mr. Lyle Cunningham, Deputy Superintendent
Mr. Jerry Labossiere, Secretary Treasurer
Mrs. Tracy Hensel, Associate Superintendent

OTHERS PRESENT: Mr. Glen Mori, Teacher, Medicine Hat High School
Ms. Whitney Kambeitz, Teacher, Crescent Heights High School
Mr. Carson Hemenway, Student
Miss Tianna Petersen, Student
Ms. Trish O'Grady, Parent
Miss Jennifer Davies, Teacher, Crescent Heights High School
Mr. Lyall Foran, Teacher, Medicine Hat High School

CHAIR: Mr. Rick Massini

RECORDING SECRETARY: Mrs. Angie Lesko

I. APPROVAL OF AGENDA

Addition under:

- VI. Items for Information
- 4. CSBA Report

1. Ms. Wilson Fraser **THAT** the agenda be approved as amended.

CARRIED

II. ADOPTION OF MINUTES

Presentation and adoption of the Minutes of the Regular Board meeting held on Tuesday, June 20, 2017, the Special Meeting held on Thursday, June 29, 2017; the Committee of the Whole meeting held on Tuesday, June 20, 2017, the Special Meeting of the Committee of the Whole held on Thursday, June 29, 2017 and Tuesday, September 12, 2017.

2. Mr. Riley **THAT** the Minutes of the Regular Board meeting held on Tuesday, June 20, 2017, the Special Meeting held on Thursday, June 29, 2017; the Committee of the Whole meeting held on Tuesday, June 20, 2017, the Special Meeting of the Committee of the Whole held on Thursday, June 29, 2017 and Tuesday, September 12, 2017, be adopted as presented.

CARRIED

III. CORRESPONDENCE

Mr. Riley thanked his fellow trustees for sharing in his beliefs and wearing the “*Diversity is Strength*” t-shirts that he gifted to each of them.

1. Thank you card re: District Appreciation Dinner

Joanna Fisher

2. Thank you cards re: Thelma Berkeley Robinson Scholarship

Michael Semko	Kariann Szemethy
Fada	Karsyn Wiest
Hameedah Baruwa	Breanna Thomas
Taylor Sweet	Cayley Lawrence
Dakota Dennis	Payton Todd
Cassie Orich	Mariah
Emily Kress	James Lee
Melissa Hohenacker	David Archibald

IV. PRESENTATIONS

1. Yamate High School Exchange Presentation

Students from the three Medicine Hat School District High Schools travelled to Yokohama, Japan from July 21 to August 5, 2017. Glen Mori, teacher at Crescent Heights High School, coordinated this field trip. Glen Mori, Whitney Kambeitz and some of the students that travelled were in attendance to share the educational highlights of their trip.

V. ITEMS FOR ACTION

1. CHHS Field Trip Request to New York City

It was recommended that the Board approve, in principle, a field trip for Jennifer Davies, teacher from Crescent Heights High School to travel to New York City with a group of students for the period Tuesday, April 3, 2018 to Tuesday, April 10, 2018 subject to the following conditions:

- a) that the Secretary Treasurer’s Department give initial approval to the destination and that the submitted itinerary be approved;
- b) that the District’s Student Waiver Forms be signed by all parents;
- c) that there be no cost to the Board, other than the cost of substitute teachers for approved supervising teachers traveling on the Field Trip;

- d) that any adults participating in the trip who are not designated supervisors be informed and sign a release that the Board does not accept any responsibility (liability or otherwise) as a result of their participation;
- e) that all students and designated chaperones are required to obtain the School District Travel Insurance (medical, trip cancellation/interruption and baggage).
- f) that criminal record checks be obtained for parent supervisors (non-district personnel);
- g) that the Principal/Teacher responsible continue to monitor and keep track of the travel advisories and ensure that students and parents are aware that the trip could be cancelled;
- h) that the Principal/Teacher comply with all criteria set out in Policy 770 and the International Travel Guidelines;
- i) that a letter be signed by each parent granting permission for their child to travel out-of-the-country with another specifically named adult;
- j) that each student be in possession of a passport, valid for at least six months beyond the expected return date;
- k) that each parent be given a copy of the letter from the Superintendent, re: measles immunization.

3. Mr. Riley

THAT the Board approve, in principle, a field trip for Crescent Heights High School to travel to New York City for the period Tuesday, April 3, 2018 to Tuesday, April 10, 2018 subject to the conditions specified.

CARRIED

2. MHHS Field Trip Request to Myrtle Beach

It was recommended that the Board approve, in principle, a field trip for Lyall Foran, teacher from Medicine Hat High School to travel to Myrtle Beach, South Carolina with a group of students for the period Monday, April 2, 2018 to Saturday, April 7, 2018 subject to the following conditions:

- a) that the Secretary Treasurer's Department give initial approval to the destination and that the submitted itinerary be approved;
- b) that the District's Student Waiver Forms be signed by all parents;
- c) that there be no cost to the Board, other than the cost of substitute teachers for approved supervising teachers traveling on the Field Trip;

- d) that any adults participating in the trip who are not designated supervisors be informed and sign a release that the Board does not accept any responsibility (liability or otherwise) as a result of their participation;
- e) that all students and designated chaperones are required to obtain the School District Travel Insurance (medical, trip cancellation/interruption and baggage).
- f) that criminal record checks be obtained for parent supervisors (non-district personnel);
- g) that the Principal/Teacher responsible continue to monitor and keep track of the travel advisories and ensure that students and parents are aware that the trip could be cancelled;
- h) that the Principal/Teacher comply with all criteria set out in Policy 770 and the International Travel Guidelines;
- i) that a letter be signed by each parent granting permission for their child to travel out-of-the-country with another specifically named adult;
- j) that each student be in possession of a passport, valid for at least six months beyond the expected return date;
- k) that each parent be given a copy of the letter from the Superintendent, re: measles immunization.

4. Mrs. Freeman

THAT the Board approve, in principle, a field trip for Medicine Hat High School to travel to Myrtle Beach, South Carolina for the period Monday, April 2, 2018 to Saturday, April 7, 2018 subject to the conditions specified.

CARRIED

3. World Teachers' Day

Thursday, October 5th is celebrated annually as World Teachers' Day. Our practice the past couple of years has been to place the District's recognition in the Medicine Hat News and send a card and fruit basket to the schools in appreciation.

5. Ms. Wilson Fraser

THAT the Board approve a recognition advertisement in the Medicine Hat News and the delivery of a card and fruit basket to each school.

CARRIED

VI. ITEMS FOR INFORMATION

1. Trustee Reports

As part of the Board's goal of "Putting the Public Back into Public Education", Trustees reported on their activities since the previous meeting.

Ms. Forbes attended the School Council BBQ at River Heights School.

Mr. Riley attended the Zone 6 meeting.

Mr. Massini attended the Zone 6 meeting.

2. School Council 2017-18 Meeting Dates

A School Council Meeting Dates 2017-18 schedule has been created on Google Docs so that it can be updated by the schools as necessary. To ensure the schedule is current, trustees were asked to access the link above.

The question was asked as to whether or not it is beneficial for the trustees to attend the School Council meetings. Discussion ensued and it was felt that there is value in attending these meetings. It was suggested that trustees take a look at the meeting schedule and sign up for the days and times that work for them. If trustees are unable to make their scheduled meeting, then they would be responsible to find a replacement to attend in their absence.

This process will be coordinated after the October 16th election has taken place.

3. Enrollment Update

This item was postponed to the next Regular meeting.

4. CSBA Meeting

Mrs. Freeman provided an overview of the CSBA Congress 2017 that she attended in Whistler, BC in July.

VII. MOVE TO COMMITTEE OF THE WHOLE

6. Mr. Riley

THAT the Board move to Committee of the Whole to discuss certain confidential matters.

CARRIED

The Board moved to Committee of the Whole at 8:01 p.m.

VIII. RECONVENE TO OPEN BOARD MEETING

The Board reconvened to the open board meeting at 8:10 p.m.

IX. ACTION ARISING OUT OF THE COMMITTEE OF THE WHOLE MEETING

7. Ms. Forbes

THAT the Board approve Legal Matter #2017-01, as discussed.

CARRIED

X. ADJOURNMENT

8. Ms. Wilson Fraser

THAT the meeting be adjourned.

CARRIED

The meeting adjourned at 8:12 p.m.

CHAIR

SECRETARY TREASURER