

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF MEDICINE HAT SCHOOL DISTRICT NO. 76 HELD IN THE BOARD ROOM IN THE SCHOOL DISTRICT ADMINISTRATION OFFICE ON TUESDAY, NOVEMBER 28, 2017 AT 6:00 P.M.

TRUSTEES PRESENT: Mr. Rick Massini, Ms. Catherine Wilson Fraser, Ms. Deborah Forbes, Mrs. Carolyn Freeman, Ms. Celina Symmonds

OFFICIALS PRESENT: Mr. Mark Davidson, Superintendent
Mr. Lyle Cunningham, Deputy Superintendent
Mr. Jerry Labossiere, Secretary Treasurer
Mr. Corey Sadlemyer, Assistant Superintendent

OTHERS PRESENT: Mrs. Leanne Dulle, Director of Finance
Ms. Tricia Unreiner, Teacher, George Davison School
Ms. Deanna Welk, Teacher, George Davison School
Caitlin Campbell, Student, George Davison School
Jessica Duxbury, Student, George Davison School
Chayse Lefler, Student, George Davison School
Ms. Megan Westgarth, Teacher, Southview School
Kitala Vongsaath, Student, Southview School
Tyren Melnik, Student, Southview School
Nathan Kaba, Student, Southview School
Julia Thapa, Student, Southview School

CHAIR: Mr. Rick Massini

RECORDING SECRETARY: Mrs. Angie Lesko

I. APPROVAL OF AGENDA

Additions under:

III. Correspondence:

2. Notes from *Youth Call 2 Prayer* Group
3. *Young Artists Inspired by Nature* Invitation
4. FWBA Architects Festive Open House Invitation

19. Ms. Symmonds

THAT the agenda be approved as amended.

CARRIED

II. ADOPTION OF MINUTES

Presentation and adoption of the Minutes of the Organizational Meeting held on Tuesday, October 24, 2017, the Regular Board meeting held on Tuesday, October 24, 2017 and Committee of the Whole meetings

held on Tuesday, October 24, 2017 and November 14, 2017.

20. Ms. Forbes

THAT the Minutes of the Organizational Meeting held on Tuesday, October 24, 2017, the Regular Board meeting held on Tuesday, October 24, 2017 and Committee of the Whole meetings held on Tuesday, October 24, 2017 and November 14, 2017 be adopted as presented.

CARRIED

III. CORRESPONDENCE

1. Thank you Cards from District Students for Being Awarded Scholarships

Kane Scoville	Brenda McIvor Memorial Scholarship
Precious	Thelma Berkeley Robinson Scholarship
Janelle Stegen	Thelma Berkeley Robinson Scholarship
Student of Marty & Danielle Robinson	Thelma Berkeley Robinson Scholarship
Seamus Vair	Woollven Family Scholarship
Lukas Herter	Woollven Family Scholarship

2. Notes from Youth Call 2 Prayer Group

The Board received notes of encouragement from students who are part of the Medicine Hat Christian School *Youth Call 2 Prayer* group.

3. Young Artists Inspired by Nature Invitation

The Board was invited to attend the Reception for *Young Artists Inspired by Nature*, at Police Point Park Nature Centre on Tuesday, December 5, 2017 at 7:00 p.m.

4. FWBA Architects Festive Open House Invitation

The Board received an invitation to attend the FWBA Architects Festive Open House on Wednesday, December 13th at 5:00 p.m. at Dr. Ken Sauer School.

IV. RECOGNITIONS/ACCOMPLISHMENTS

1. Congratulations from Medicine Hat College

Ms. Denise Henning, Medicine Hat College President and CEO, has sent a letter on behalf of the staff, faculty and Board of Governors, to each Trustee congratulating them on their recent election

to the Medicine Hat Public School Division Board of Trustees.

2. Alberta Teacher Association Inductees

Congratulations to all teachers inducted into the Alberta Teachers' Association Local No. 1 on October 25, 2017. We are very pleased to have these teachers in our District.

3. Remembrance Day Ceremonies

Many of the schools held Remembrance Day ceremonies. Appreciation was extended to the staff for helping the students recognize the importance of this day.

V. PRESENTATIONS

1. We Day

A special thank you was extended to District staff for their commitment and support of *We Day*! Students from ten of our schools attended the event on November 1, 2017. Students from George Davison School and Southview School were present to share their experience with the Board.

6:20 p.m. "*We Day*" group left the meeting

VI. ITEMS FOR ACTION

1. Audited Financial Statements 2016-2017

An external audit is required on an annual basis. The Board's external auditors, Avail LLP, have completed their audit of 2016-2017.

The Audited Financial Statements were presented to the Board for review and adoption as the official financial results for the year ending August 31, 2017.

The year-end financial results for 2016-2017 reflect a deficit of \$586,931.

21. Mrs. Symmonds

THAT the Board approve the Audited Financial Statements for the year ending August 31, 2017, as presented.

CARRIED

2. Budget 2017-2018 Fall Update

As required by Alberta Education, a fall update to the budget was presented to the Board. This update was intended to reflect any changes from the spring budget including changes to student enrollments, grants and other pertinent information.

The fall budget is based on an enrollment of 7,440, which is an increase of 22 students from the spring estimates.

It was noted that the budget reflects a balanced budget for the 2017-2018 fiscal year.

22. Mrs. Freeman

THAT the Board approve the Fall Update for Budget 2017-2018, as presented.

CARRIED

7:10 p.m. – Mrs. Dulle left the meeting

3. Modular Requests

The District would like to request two new modular units for Connaught School. The Board was asked to approve the request of these modular units.

23. Ms. Forbes

THAT the Board approve the District's recommendation for the request of two new modular units for Connaught School.

CARRIED

4. Annual Education Results Report (AERR) and Education Plan (EP)

The District has been provided the flexibility to submit their Annual Education Results Report together with their Three-Year Education Plan ('AERR' and 'EP'). The completed document was attached for information.

Mr. Sadlemyer provided an overview of the document and reviewed performance measures and targets. He also noted a few changes that will be made to the final document.

This information will be shared with the School Administrators and a session for stakeholders will be planned to discuss how education can work in partnership with the community.

24. Mrs. Wilson Fraser

THAT the Board approve the Annual Education Results Report and Education Plan for 2017-2020, with the recommended changes.

CARRIED

5. Committee Appointments

Mr. Rick Massini, Board Chair, presented recommended appointments to the Board Standing Committees, as follows:

Coordinating Committee Carolyn Freeman

ATA Negotiating Deborah Forbes (Chair)
Rick Massini

Teacher Board Advisory Deborah Forbes
Rick Massini

TEBA Rick Massini

CUPE/CUPE Board Advisory Catherine Wilson Fraser (Chair)
Celina Symmonds

Centralized/Facilities Group Carolyn Freeman (Chair)
Rick Massini

District Council of School Councils Deborah Forbes

Education Foundation Celina Symmonds

PSBA Celina Symmonds
Rick Massini (Alternate)

ASBA Zone 6 Catherine Wilson Fraser
Rick Massini (Alternate)

25. Ms. Symmonds

THAT Mr. Massini be appointed as the Board's representative to TEBA.

CARRIED

26. Ms. Forbes

THAT the Board approve Committee appointments as per the Chair's recommendation.

CARRIED

VII. REPORTS OF COMMITTEES

1. District Council of School Council Meeting

Minutes of the October 5, 2017 District Council meeting were attached for information.

VIII. ITEMS FOR INFORMATION

1. Human Resources Update

Mr. Cunningham provided an overview of the work being done in the Human Resources Department.

The overview included information regarding updated employment standards, policy review development, occupational health and safety training, human resources initiatives and training, succession planning, wellness, hiring procedures, and records retention.

An update will be provided in March 2018 to report on the progress in these areas.

2. Coordinating Committee Dates

The Coordinating Committee will meet 5 times this year; October 2, 2017; December 4, 2017; February 5, 2018; April 9, 2018; and June 4, 2018.

It was noted that Trustees are invited to join the TBA Christmas lunch at Paradise Valley on Monday, December 4 from 12:30 to 1:30 p.m. Trustees were asked to let Joni Treen know if they plan to attend.

3. Trustee Reports

As part of the Board's goal of "*Putting the Public Back into Public Education*" Trustees reported on their activities since the previous meeting.

Ms. Wilson Fraser attended the ASBA Zone 6 meeting, as well as the PSBA fall general meeting.

Mrs. Freeman visited all her previously assigned schools to deliver Halloween treats and also attended the ASBA annual general meeting.

Ms. Forbes made frequent visits to River Heights School, and also attended the ASBA annual general meeting.

Mr. Massini visited a number of schools on a drop in basis, attended the ASBA Zone 6 meeting and the ASBA annual general meeting, as well as the PSBA and TEBA meetings. He also attended the Provincial Volleyball Championship tournament at Medicine Hat High School. Mr. Massini also noted

that he has completed his second term on the PSBA Executive.

It was noted that schools should be reminded of the protocol that should be followed when introducing visiting dignitaries attending school functions.

Discussion ensued regarding protocol for beginning the Board meetings with acknowledgement of the meetings taking place on treaty land. Superintendent Davidson indicated that he will be meeting with the FMNI representative from Alberta Education to discuss building of policy and procedures related to FMNI and reconciliation.

4. ASBA Zone 6 Meeting

An overview of the November 8, 2017 Alberta School Board Association Zone 6 General Meeting was provided for information.

Discussion ensued and trustees expressed concern regarding the scheduling of the annual general meetings and the fact that they are stretched across a number of days, which requires a large time commitment and considerable cost.

Mr. Massini obtained the Board's permission to write a letter to ASBA and Zone 6 expressing the Board's concerns.

5. PSBAA & ASBA Conferences

Public School Board Association of Alberta 2017 Fall Meeting and the Student Voice Program was held on November 15 to 17, 2017. An overview of this meeting was provided.

Following PSBA, the Alberta School Board Association 2017 Fall General Meeting was held on November 19 to 21, 2017. An overview of this meeting was provided.

6. PSBAA Student Voice Program

A total of four students from Crescent Heights High School and Medicine Hat High School attended the Public School Board Association of Alberta Fall Conference to provide student voice and to attend a PD session supported by Maurice Fritze.

The following students attended the conference:

Tyler Casat, Grade 11 at Crescent Heights High School
Joelly Obrigewitch, Grade 9 at Crescent Heights High School

Mona Dlikan, Grade 12 at Medicine Hat High School
Jaslin Ghotra, Grade 12 at Medicine Hat High School

7. CSBA Congress

The annual Canadian School Boards Association Congress will be held in Halifax, Nova Scotia on July 4 to 8, 2018. The CSBA Congress is a chance to meet and share with other trustees from across the country. As further information becomes available, conference details will be posted on the CSBA website www.cdnsba.org. Trustees were asked to let Joni Treen know if they plan to attend.

8. Drama/Musical Presentations

Crescent Heights High School Band and Choral Programs

- **Grade 8/9 Band and Choir Concert**
Date: Wednesday, December 6, 2017
Time: 7:00 pm
Location: CHHS Theatre
- **Senior High Band Concert**
Date: Thursday, December 7, 2017
Time: 7:00 pm
Location: CHHS Theatre
- **Jazz Band and Guitar Class Performance**
Date: Friday, December 15, 2017
Time: 7:00 pm
Location: CHHS Library

Crescent Heights High School Annual Drama Production

- **Bullets Over Broadway**

Date: January 31 (Opening Night) to February 1,2,3 and 6, 7, 8, 9, 10, 2018

Time: 7:00 pm

Location: CHHS Theatre

Medicine Hat High School Band and Choral Programs

- **MHHS Fall Choir Concert**

Date: Tuesday, December 5, 2017

Time: 7:00 pm.

Location: MHHS Karen Cunningham Theatre

- **MHHS Fall Band Concert**

Date: Tuesday, December 12, 2017

Time: 7:00 pm.

Location: MHHS Karen Cunningham Theatre

Medicine Hat High School Theatre Company's 2017-2018 Theatre Season

- **Willy Wonka: The Musical**

*Updated** Dates: December 8, 9, 10, and 15, 16,17, 2017

Times: Friday at 7:00 pm, Saturday at 2:00 pm and 7:00 pm and Sunday at 7:00 pm.

Location: MHHS Karen Cunningham Theatre

- **The 2018 Pilot Lights Theatre Festival**

Dates: April 17, 18, and 19, 2018

Free Admission – young artists from across Southeastern Alberta are welcomed for 3 days of theatre.

Location: MHHS Karen Cunningham Theatre

- **Unity (1918) A Canadian Play by Kevin Kerr**

Dates: May 25, 26, 27, June 1, 2, 3, 2018

Times: Nightly at 7:00 pm.

Location: MHHS Karen Cunningham Theatre

IX. MOVE TO COMMITTEE OF THE WHOLE

27. Ms. Symmonds

THAT the Board move to Committee of the Whole to discuss certain confidential matters.

CARRIED

The Board moved to Committee of the Whole at 8:34 p.m.

X. RECONVENE TO OPEN BOARD MEETING

The Board reconvened to the open board meeting at 9:20 p.m.

XI. ACTION ARISING OUT OF THE COMMITTEE OF THE WHOLE MEETING

No action arising.

XII. ADJOURNMENT

28. Mrs. Freeman

THAT the meeting be adjourned.

CARRIED

The meeting adjourned at 9:20 p.m.

CHAIR

SECRETARY TREASURER