



**MEDICINE HAT SCHOOL DISTRICT NO. 76
COORDINATING COMMITTEE MEETING**

Members:

Catherine Wilson Fraser	Mark Davidson
Jerry Labossiere	X Lyle Cunningham
X Sherri Fedor	Tracy Hensel
X Amanda Kenny	Michelle Amos
John Grimes	Catherine Usher
Doug Ashmore	David Ridgedale
X Pat Grisonich	Natalie Oliphant
Jason Peters	X Sharon Stolz

Date and Time: Monday, April 3, 2017 at 1:00 to 3:00 p.m.

Location: Grant Henderson Learning Centre – Central Office

1. SCHOOL FEES

The committee reviewed changes to the fees for the upcoming school year for Medicine Hat High School. Medicine Hat High requested approval from the Committee for the following optional courses:

- o Sports Performance – Individual Sport (Golf) \$125.00 (reduction from \$150.00)
- o Computer Science/Robotics 20 \$110.00 (increase from \$100.00)
- o Computer Science/Robotics 30 \$120.00 (increase from \$100.00)
- o Baseball Institute 1 & 2 \$375.00 (decrease from \$331/\$683/\$733)

Medicine Hat High has requested approval from the Committee for the following new courses:

- o Dance \$40.00
- o Culinary Arts 2/3 \$40.00

The Coordinating Committee reviewed the fee changes above and recommend approval.

J. Labossiere also added that basic school fees have been eliminated.

2. POLICY REVIEW AND UPDATES

M. Davidson and J. Peters reviewed the following policies; two of them have been updated and one is a newly drafted Policy:

- o **Policy 210 Superintendent of Schools – Roles and Responsibilities (updated minor edits)**

This Policy was updated to include FNMI infoamtion added to the School Act. There was also the addition of an Appendix to this Policy: Superintendent Performance Assessment Guide for the Board of Trustees regarding the Evaluation of the Superintendent.

- o **Policy 210.1 Delegation of Authority Regarding Special Education Placement (new)**

The School Act indicates that the Board makes decisions regarding Special Education Placement. In the event that a student has a need to be directed to a program the Board has requested that the Superintendent Act on behalf of the Board in such circumstances; knowing that the Board has maintains the right to veto any decision in the event of an appeal.

- o **Policy 510 Selection Assignment and Evaluation of Professional Staff (updated)**

Addition of Guideline #3 as requested by the Board of Trustees *“The Board directs the Superintendent to develop and implement administrative procedures that support open, transparent and fair processes for the hiring, transfer, supervision and evaluation of professional staff.”*

- o **Administrative Procedure 516 P 001 Filling Administrative Appointments (updated)**

The update was made so that both the Superintendent and Deputy Superintendent are not both required to be present in all interview processes.

The Coordinating Committee reviewed and discussed the 3 Policies and recommend approval; Policies 210.1 and 510 will go to the Board for final approval at their April 25th meeting.

3. FUTURE MEETINGS

The May and June meetings were cancelled; J. Labossiere suggested that the May 1, 2017 meeting be rescheduled to discuss revised fee policy and budget. The committee decided to reschedule the Monday, May 1, 2017 meeting.

4. ADJOURNMENT