Medicine Hat Public School Division

Budget

2020 2021

Medicine Hat Public School Division

Division Vision

To Learn. To Grow.
To Build a Better World.

Mission Statement

Our mission is to provide an inclusive, progressive learning community through trust, courage and collaboration.

Core Values

Celebrating our system's core values:

Compassion
Curiosity
Courage
and
Honour

Medicine Hat Public School Division

BUDGET 2020-2021

"Spring Release"

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KEY BUDGET ASSUMPTIONS

INFORMATION

	2020-21 Spring	2019-20 Fall	Increase (Decrease)
Enrolment:			
Budget is based on student count	7,472	7,406	66 students

Grant Rates:

An entirely new funding model was implemented by the Province for 2020-21. There has been a two year transition to the new funding model. In 2019-20 the Division received $3.5 million less than it received in 2018-19. For 2020-21 the Division will receive $564,500 more than it received in 2019-20. As a result, over the two year period the Division will receive a net $3.0 million lower in funding from 2 years ago.

The Classroom Improvement Fund is included in the above numbers, which was a loss of $917,000. Adjustments were made to the budget last year so that a portion of the lost funding had been dealt with in 2019-20. Note that the 2019-20 budget was not released until fall 2019 and the Board chose to run a $2.3 million deficit to be funded out of reserves.

The remaining $2.1 million of revenue loss has been adjusted in services and operations in the 2020-21 budget.

Salaries and Benefits:

The salary and benefit projection is based on known and estimated increases.

- Teachers - No increase has been budgeted - 0%.
- Other groups - No increase has been budgeted - 0%.

In Summary:

The budget reflects a balanced budget.

SPRING COMMENTS

Grants:

Instruction - It is very hard to itemize the specific grant changes due to the restructured new funding model. So these comments will for the most part reflect the Instructional Grants in total.

- Instructional Grants were decreased from 2019-20 by ($3.2) million. The hardest hit areas were as follows:
  - PUF - No longer covers Kindergarten students with severe learning codes. PUF is no longer an enveloped fund and is now only intended to cover Pre-K aged students. Decrease of ($2.8) million in funding.
  - Small Schools by Necessity - SSBN was eliminated decrease of ($488,000).
  - Outreach Programs - Funding decreased from $314,900 to $150,000 a reduction of ($164,900).
- There is transitional funding of $2.7 million. It is our understanding that this funding is intended to be reduced as additional funds are needed to fund growth in student FTE. The net impact of that process is yet to be seen.

Facilities

- O&M (Operations and Maintenance) - Increased by $1.0 million or 16.9%. O&M has been a long standing underfunded area of the school system.
- IMR - Decreased by ($131,300) or (8.5%).
- O&M is now an enveloped fund, which means it can not be used on anything else and any unused money carries forward to the next year. We are budgeting a small deficit for next year.

Transportation

- Transportation funding is now block funded for the next three years. The amount is what we received in 2019/20 plus 5%. The increase to the Division is an additional $69,100.

SPRING COMMENTS (continued)

Grants (continued)

System Administration

- This is a new source of funding, in previous years there was not any specific funding of System Administration, rather there was a cap on the amount used from other funds for administration. This new grant amounts to $2.9 million.

External Services

- No changes are expected in funding for 2020-21.

In Summary

- Year Over Year - Enveloped Grants such as IMR and POM have increased $871,500, while non-enveloped grants had decreased $307,000.

Local Revenues:

- Anticipated increase in Local Revenues of $228,500 the major changes are as follows:
  - Catholic Division Grounds - has chosen to use a different service provider for their grounds maintenance - decrease ($109,000).
  - Play & Learn Program - increase in fees $175,500.
  - SGF - increase due to new culinary program at MHHS - increase of $148,600.

Salaries and Benefits: (S&B)

- Salaries and Benefits decreased by $547,900 or .8% of 1%.
- Average teacher salaries increased due to grid movement costing an additional $381,000.
- Benefit costs have also increased by $254,000 due to an increase by the provider ASEBP, which is the first increase in many years.
- Certificated FTE have increased by 4.89 FTE and non-certificated have decreased by (40.7) FTE, for a total net decrease in staff of (35.9) FTE.
- PUF - Decreased FTE by (6.7) Certificated, (43.5) EAs and (1.1) Clerical. Services in PUF have been reduced due to funding.

SPRING COMMENTS

Salaries & Benefits (continued)

- Schools - Increased FTE by 11.5 Certificated staff. It must be kept in mind that the exact FTE can not be determined at this stage of the staffing process. Schools receive the dollars that flow from the above staffing allocation model. The school administration determines what their highest needs are and whether they will use the funds to acquire Teachers or EAs.
- Non-Union - Increase by 2.8 FTE. The 2 are due to a self-funded initiative in the MHHS culinary program. There is also an additional FSLW that was previously a purchased service from AHS.

While we reduced (35.9) positions or (4.9%) of our staff, Salaries & Benefits only went down ($547,900) or (.8) of 1% due to other pressures noted above.

Purchased Services:

Instruction

- PUF - Due to funding a decrease, services bought from third parties were also reduced ($599,800).
- Schools - Budgets were reduced due to the previously eliminated student fee funding. The Schools will no longer provide basic instructional supplies in K-6 - Decreased by ($517,500).
- Central Instruction - Decreased by ($41,600).

Gross decrease of expenditures in Instruction of ($1,158,900).

Plant, Operations and Maintenance - POM increased by $176,100 mostly due to the following:

- Utilities - Increased by $48,000.
- Property Insurance - Increased by $40,300.
- Custodial Supplies - Increased by $45,500.
- Security and monitoring - Decreased by ($23,000).
- IMR - Increased by $60,000.

Transportation - Increased by $34,100 mostly due to a 1% general increase for Southland and one additional bus for next year.

System Administration - Decreased by ($21,100), mostly due to a number of small cuts in order to free more resources for the classroom. The above is net of an increase of $9,900 from liability Insurance.

External Services - Reduced by ($34,900) mainly due to the loss of the grounds maintenance contract for the Catholic Division.

Overall Purchased Services decreased by ($1.0) million.

Capital Expenditures and Funding:

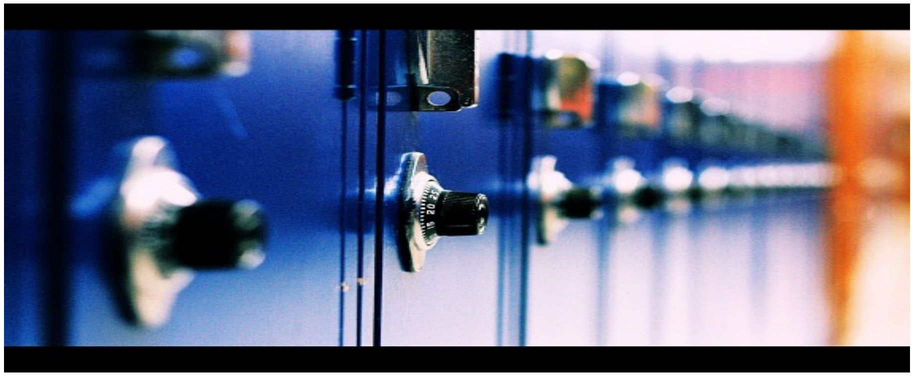
There are no major capital projects budgeted for 2020-2021.

- IMR projects have decreased by ($25,600).
- Technology Projects have decreased by ($250,800).
- Facilities equipment replacements have increased by $45,000. 2019-20 was a low replacement year. The 2020-21 amount of $109,000 is closer to the typical year.

Reserves:

Operating Reserves - are projected to be in good shape. At the end of 2018-19 the Division was at 5.67% of Operating Expenditures, which is slightly higher than the Provincial target of 5% as a maximum. However the surplus from the 2018-19 year caused that. We projected to be around 4.66% by the end of the 2020-21 year, which is only 11.6 days of operating costs.

Capital Reserves - are projected to be at $458/student which is slightly higher than the Provincial average.



STUDENT ENROLMENT

INFORMATION

Enrolment has generally been steady in the Division over the last five years, averaging .2 of 1% growth per year. Last year was the first year in many that we saw a slight decline in enrolment of 1.1%.

The Province is projecting growth of .2% or 16 student FTE for Medicine Hat Public for 2020-21.

The Division is projecting an increase in enrolment of .9% or 66 students from K to 12 for September 2020. The Division's projection is based on a number of indicators including completed registrations and past experience.

Projected enrolment for the fall is 7,472 students or 7,088 FTE.

Medicine Hat Public School Division

STUDENT ENROLMENT

2020-2021 BUDGET

Enrolment Comments:

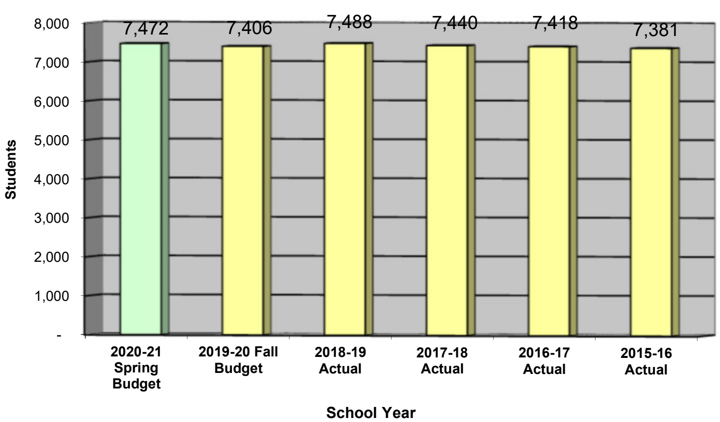
Enrolment for September 2020 is projected to grow by 66 students or .9 of 1% year-over-year.

	2020-21 Spring Budget	Increase (Decrease)	2019-20 Fall Budget	Percent
Early Childhood Services				
Community Placements	152	2	150	1.3%
Early Learning Programs (ELP)	115	-	115	-
Sub-total - ECS excluding K	267	2	265	0.8%
Elementary Programming				
Kindergarten	501	5	496	1.0%
Grades 1 - 3	1,538	11	1,527	0.7%
Grades 4 - 6	1,664	(30)	1,694	(1.8%)
Sub-total	3,703	(14)	3,717	(0.4%)
Middle & High School Programming				
Grades 7 - 9	1,560	30	1,530	2.0%
Grades 10 - 12	1,942	48	1,894	2.5%
Sub-total	3,502	78	3,424	2.3%
Total - K-12	7,205	64	7,141	0.9%
Grand Total	7,472	66	7,406	0.9%

STUDENT ENROLLMENT

FIVE YEAR TREND

Budget 2020 - 2021



	2020-21 Spring Budget	Increase	2019-20 Fall Budget	2018-19 Actual	2017-18 Actual	2016-17 Actual	2015-16 Actual
Schools or Programs:							
Community Placements (ECS)	152	2	150	171	177	216	188
Connaught School	380	12	368	488	534	510	470
Crestwood School	398	(40)	438	461	458	481	487
Elm Street School	164	(11)	175	158	177	175	171
George Davison School	323	(12)	335	359	345	352	349
Herald School	217	(28)	245	229	224	221	242
Medicine Hat Christian School	248	(17)	265	246	254	264	296
River Heights School	289	(8)	297	283	284	310	318
Riverside School	-	-	-	-	-	93	102
Ross Glen School	299	(10)	309	331	321	338	326
Ken Sauer School	314	2	312	304	278	-	-
Southview School	175	(17)	192	193	200	237	229
Vincent Massey School	234	(11)	245	251	261	309	311
Webster Niblock School	187	(28)	215	220	218	305	315
Wilson Learning Centre	853	8	845	803	786	734	665
Alexandra Middle School	475	2	473	486	518	557	360
Medicine Hat High School	1,137	(57)	1,194	1,085	1,011	963	1,192
Crescent Heights High School	1,275	(11)	1,286	1,323	1,294	1,240	1,251
TBA	267	267	-	-	-	-	-
Outreach Programs	85	23	62	97	100	113	109
Total	7,472	66	7,406	7,488	7,440	7,418	7,381
Increase (decrease)	66		(34)		22	37	157
	0.9%		(0.5%)		0.3%	0.5%	2.2%

	2020-21 Spring Budget	Increase	2019-20 Fall Budget	2018-19 Actual	2017-18 Actual	2016-17 Actual	2015-16 Actual
Community Placements	152	2	150	171	177	216	188
Outreach Programs	85	23	62	97	100	113	109
Traditional Schools	7,235	41	7,194	7,220	7,163	7,089	7,084
Total	7,472	66	7,406	7,488	7,440	7,418	7,381
		0.9%	(1.1%)	0.6%	0.3%	0.5%	2.2%
			0.5%	Average (previous 5 years)			
	0.2%	Average (5 years - using spring estimate)					

SPRING RELEASE

Medicine Hat Public School Division

ENROLMENT HISTORY AND PROJECTIONS

2020-2021 BUDGET

	Year	Data	MHPSD Enrolment	MHPSD Increase	MHPSD %	Province * Increase	Province * %	Province compared to Division
(6)	2014-15	Actual	7,224	156	2.2%	113	1.6%	(0.6%)
(5)	2015-16	Actual	7,381	157	2.2%	143	2.0%	(0.2%)
(4)	2016-17	Actual	7,418	37	0.5%	51	0.7%	0.2%
(3)	2017-18	Actual	7,440	22	0.3%	4	0.1%	(0.2%)
(2)	2018-19	Actual	7,488	48	0.6%	21	0.3%	(0.3%)
(1)	2019-20	Fall Budget	7,406	(82)	(1.1%)	50	0.3%	1.4%
-	2020-21	Spring Budget	7,472	66	0.9%	16	0.2%	(0.7%)
1	2021-22	Forecast				36	0.5%	
2	2022-23	Forecast				(24)	(0.3%)	
3	2023-24	Forecast				(17)	(0.2%)	
4	2024-25	Forecast				(19)	(0.2%)	
5	2025-26	Forecast				(64)	(0.9%)	
6	2026-27	Forecast		(6.0%)	(447)	(31)	(0.4%)	
7	2027-28	Forecast				(123)	(1.7%)	
8	2028-29	Forecast				(65)	(0.9%)	
9	2029-30	Forecast				(40)	(0.6%)	
10	2030-31	Forecast				(65)	(0.9%)	

* *The Provincial Forecast comes from the Workforce Planning data.*

S P R I N G R E L E A S E

Medicine Hat Public School Division

WEIGHTED MOVING AVERAGE (WMA) ENROLMENT

2020-2021 BUDGET

		2018-19	2019-20	2020-21	WMA
	Weighting	20%	30%	50%	
Elementary Schools					
1	Connaught School	488	368	380	398
2	Crestwood School	453	430	389	414
3	Ross Glen School	319	301	291	300
4	Elm Street School	149	164	152	155
5	Herald School	217	237	209	219
6	Ken Sauer School	294	304	305	303
7	Medicine Hat Christian School	246	265	248	253
8	River Heights School	278	288	280	282
9	George Davison School	345	320	308	319
10	Vincent Massey School	242	234	224	231
11	Webster Niblock School	209	208	180	194
12	Southview Community School	183	179	162	171
13	Wilson Learning Centre	795	825	841	827
	To be Announced - Elementary	-	-	166	83
	Subtotal Elementary	4,218	4,123	4,135	4,148
Secondary Schools					
1	Alexandra Middle School	484	472	475	476
2	Crescent Heights High School	1,308	1,279	1,275	1,283
3	Medicine Hat High School	1,024	1,141	1,137	1,116
	To be Announced - Secondary			41	21
	Subtotal Secondary	2,816	2,892	2,928	2,895
	Total Traditional Schools - K12	7,034	7,015	7,063	7,043
Outreach Programs					
1	Central High School	56	38	73	59
2	Saamis REAL Outreach Program	11	7	-	4
3	YMCA Young Moms' School	13	5	6	7
4	McMan REAL Outreach Program	4	6	-	3
5	YMCA Stay in School	8	7	6	7
	Total Outreach	92	63	85	80
	Total K-12	7,126	7,078	7,148	7,123

		2018-19	2019-20	2020-21	WMA
	Weighting	20%	30%	50%	
Growth Decline - K-12					
	Elementary		(95)	12	13
	Secondary		76	36	(33)
	Traditional Schools (K-12)		(19)	48	(20)
	Outreach Programs		(29)	22	(5)
	Total K-12		(48)	70	(25)
	Percentage		(0.7%)	1.0%	(0.4%)
Pre-K Funded Students					
1	ELP Programs	108	115	115	114
2	Community Early Learning Program	171	150	152	155
	Total Pre-K	279	265	267	269
Growth Decline - Pre-K					
	ELP Programs		7	-	(1)
	Community Early Learning Program		(21)	2	3
	Total Pre-K		(14)	2	2
	Percentage		(5.0%)	0.8%	0.7%
Total Pre-K to 12	(Potential Funded Students)	7,405	7,343	7,415	7,391
Non-Funded International Students					
	International Students	68	57	57	59
	Growth Decline		(11)	-	2
	Percentage		(16.2%)	-	3.9%
Total Enrolment		7,473	7,400	7,472	7,451
	Growth Decline		(73)	72	(21)
	Percentage		(1.0%)	1.0%	(0.3%)
Grant Funded Enrolment (Pre-K to 12)		7,396	7,342	7,412	7,388
	Growth Decline		(54)	70	(24)
	Percentage		(0.7%)	1.0%	(0.3%)
	Difference - Potential vs. Funded	(9)	(1)	(3)	

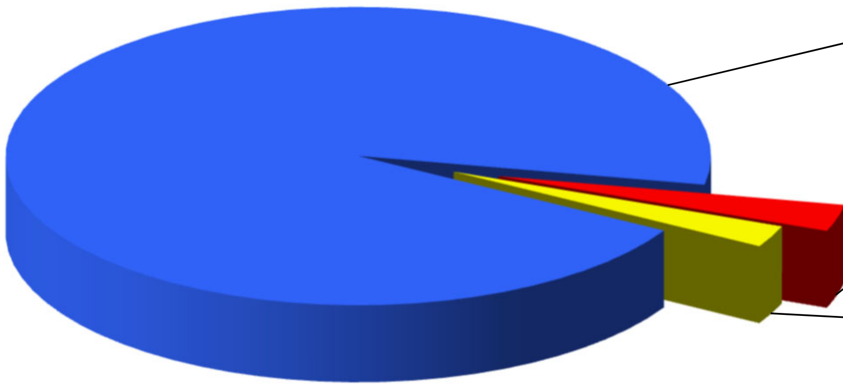
REVENUES AND EXPENDITURES

Medicine Hat Public School Division

DIVISION REVENUES

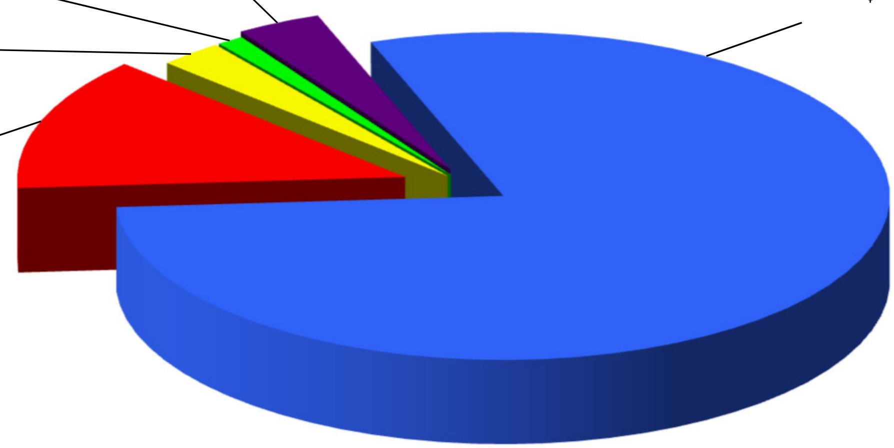
BUDGET 2020-2021

Funding Source



Total Revenue $ 88,858,700

Funding Block

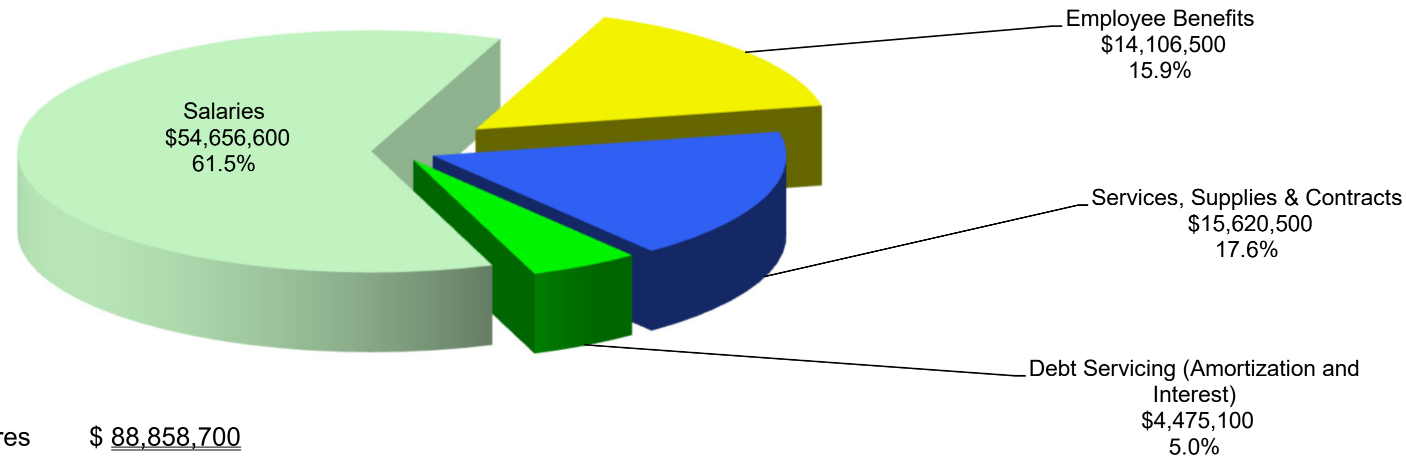


Total Revenue $ 88,858,700

DIVISION EXPENDITURES

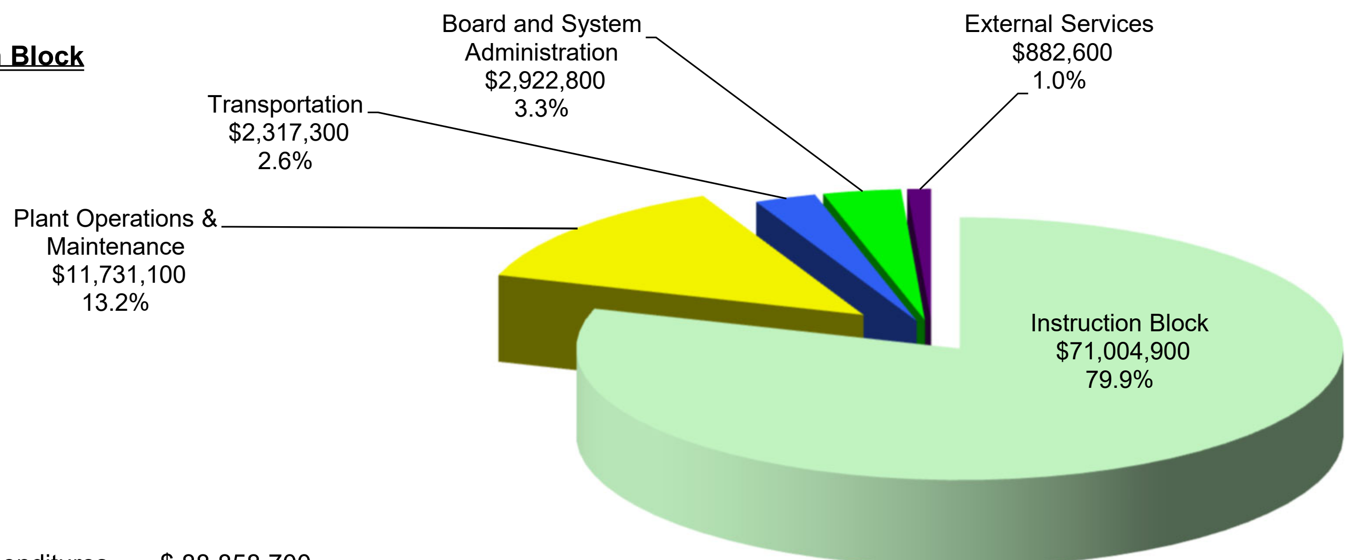
BUDGET 2020-2021

Expense Type (or Object)



Total Expenditures $ 88,858,700

Allocation Block



Total Expenditures $ 88,858,700

SPRING RELEASE

Medicine Hat Public School Division

BUDGETED STATEMENT OF OPERATIONS

BUDGET 2020-2021

	Spring Budget 2020-21 (Current Year)	Increase (Decrease)	%	Fall Budget 2019-20 (Prior Year)	Actual 2018-19 (Prior Year)
Revenues					
Alberta Education	$ 81,040,400	$ 606,700	0.8%	$ 80,433,700	$ 83,353,650
Alberta Infrastructure	2,651,600	(42,200)	(1.6%)	2,693,800	3,369,213
Other - Government of Alberta	506,900	-	-	506,900	476,494
Sub-Total - Government of Alberta	$ 84,198,900	$ 564,500	0.7%	$ 83,634,400	$ 87,199,357
Other Alberta School Authorities	-	(109,800)	(100.0%)	109,800	129,860
Fees	1,444,500	175,500	13.8%	1,269,000	915,593
Other Sales and Services	2,321,600	140,600	6.4%	2,181,000	2,803,894
Investment Income	182,000	20,500	12.7%	161,500	331,660
Gifts and Donations	215,000	-	-	215,000	273,748
Rental of Facilities	76,700	1,700	2.3%	75,000	86,838
Fundraising	420,000	-	-	420,000	412,878
Total Revenues	$ 88,858,700	$ 793,000	0.9%	$ 88,065,700	$ 92,153,828
Expenses By Program					
Instruction - Pre K	$ 4,786,400	$ (5,745,800)	(54.6%)	$ 10,532,200	$ 9,835,066
Instruction - Grades K-12	66,218,500	3,634,100	5.8%	62,584,400	63,301,423
Sub-Total - Instruction	$ 71,004,900	(2,111,700)	(2.9%)	$ 73,116,600	$ 73,136,489
Operations and Maintenance	11,731,100	735,000	6.7%	10,996,100	11,269,407
Transportation	2,317,300	34,500	1.5%	2,282,800	2,328,505
System Administration	2,922,800	(58,200)	(2.0%)	2,981,000	2,916,232
External Services	882,600	(156,600)	(15.1%)	1,039,200	1,035,170
Total Expenses	$ 88,858,700	$ (1,557,000)	(1.7%)	$ 90,415,700	$ 90,685,803
Operating Surplus (Deficit)	$ -	$ 2,350,000		$ (2,350,000)	$ 1,468,025

SPRING RELEASE

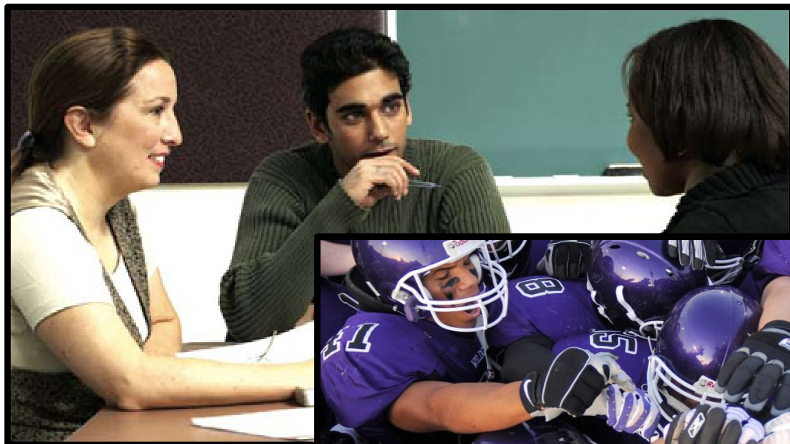
Medicine Hat Public School Division

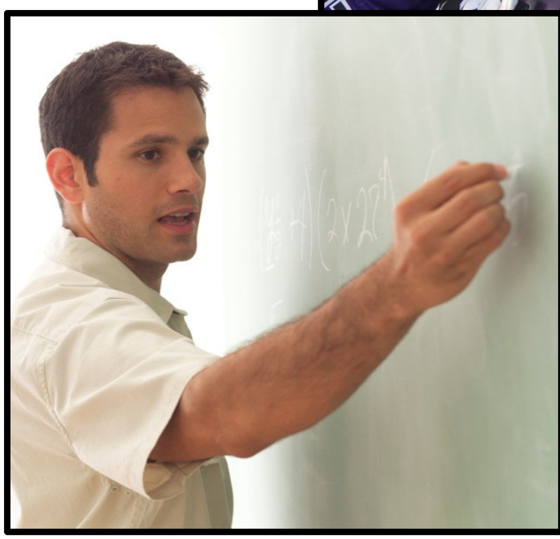
BUDGETED SCHEDULE OF PROGRAM OPERATIONS

BUDGET 2020-2021

	Spring Budget 2020-2021							Fall Budget 2019-20
	Instruction		Operations & Maintenance	Transportation	System Administration	External Services	Total	Total
	Pre-K	K-12						
Revenues								
Alberta Education	$ 4,945,700	$ 61,893,400	$ 8,974,200	$ 2,370,500	$ 2,856,600	$ -	$ 81,040,400	$ 80,433,700
Alberta Infrastructure	-	-	2,651,600	-	-	-	2,651,600	2,693,800
Other - Government of Alberta	-	-	-	-	-	506,900	506,900	506,900
Sub-total (Government of Alberta)	$ 4,945,700	$ 61,893,400	$ 11,625,800	$ 2,370,500	$ 2,856,600	$ 506,900	$ 84,198,900	$ 83,634,400
Other Alberta School Authorities	-	-	-	-	-	-	-	109,800
Fees	90,000	1,354,500	-	-	-	-	1,444,500	1,269,000
Other Sales and Services	-	1,604,600	4,100	-	215,000	497,900	2,321,600	2,181,000
Investment Income	-	102,000	13,000	1,000	66,000	-	182,000	161,500
Gifts and Donations	-	210,000	-	-	5,000	-	215,000	215,000
Rental of Facilities	-	-	76,700	-	-	-	76,700	75,000
Fundraising	-	420,000	-	-	-	-	420,000	420,000
Total Revenues	$ 5,035,700	$ 65,584,500	$ 11,719,600	$ 2,371,500	$ 3,142,600	$ 1,004,800	$ 88,858,700	$ 88,065,700
Expenses By Object								
Salaries & Benefits								
Certificated Salaries	$ 1,515,800	$ 39,998,800	$ -	$ -	$ 545,600	$ -	$ 42,060,200	$ 41,476,400
Certificated Benefits	305,100	10,470,400	-	-	99,600	-	10,875,100	10,654,400
Non-certificated Salaries	625,100	6,817,800	3,298,800	66,300	1,237,200	551,200	12,596,400	13,767,000
Non-certificated Benefits	147,300	1,710,000	870,900	18,800	334,700	149,700	3,231,400	3,413,200
Sub-total (Salaries & Benefits)	2,593,300	58,997,000	4,169,700	85,100	2,217,100	700,900	68,763,100	69,311,000
Services, Contracts and Supplies	2,169,300	5,912,500	4,495,500	2,227,100	639,700	145,000	15,589,100	16,593,800
Amortization and Debt Services								
Amortization - Supported	-	409,000	2,813,200	-	-	-	3,222,200	3,226,600
Amortization - Unsupported	23,800	870,500	252,700	5,100	64,100	36,700	1,252,900	1,245,400
Interest - Unsupported	-	-	-	-	-	-	-	-
Sub-total (Amortization & Debt Services)	23,800	1,279,500	3,065,900	5,100	64,100	36,700	4,475,100	4,472,000
Other Interest and Finance Charges	-	29,500	-	-	1,900	-	31,400	38,900
Total Expenses	$ 4,786,400	$ 66,218,500	$ 11,731,100	$ 2,317,300	$ 2,922,800	$ 882,600	$ 88,858,700	$ 90,415,700
Operating Surplus (Deficit)	$ 249,300	$ (634,000)	$ (11,500)	$ 54,200	$ 219,800	$ 122,200	$ -	$ (2,350,000)
	(384,700)							

STUDENTS AND STAFF





INFORMATION

Funding - Due to the new funding model, which resulted in $2.8 million less funding than we received in 2018-19, considerable changes were necessary.

- PUF - The hardest hit was PUF which resulted in the reduction in FTE of 6.7 teachers, 43.5 EAs and 1.2 Clerical.
- Outreach Programs - Was an area also hit hard. As a result, the Outreach Programs have been restructured, with McMan Real and Saamis Real to be closed and Central High to be moved to the College in a new partnership. The result is 5.2 less Teacher FTE and 1 less EA.
- Allocation Model - The staffing allocation formula for schools was enhanced thereby pushing out an additional 16.7 FTE equivalent teaching staff. The school principals will determine how they will spend those resources on Teachers, or EAs. So a precise number of FTE is not possible at this time.
- FSLW - We have added 1.0 FSLW (Family School Liaison Workers) which was previously a purchased service from AHS.
- MHHS - has started a culinary program which added 2 FTE.

Net Totals:

- Teachers - additional 4.8 FTE.
- Educational Assistants - reduction 42.4 FTE
- Clerical - reduction 1.2 FTE
- FSLW - additional 1.0 FTE
- Culinary Staff - additional 2.0 FTE.

S P R I N G R E L E A S E

Medicine Hat Public School Division

SCHEDULE OF STUDENT FTE

BUDGET 2020-2021

	Spring Budget 2020-21 (Current Year)	Increase (Decrease)	%	Fall Budget 2019-20 (Prior Year)
Eligible Funded Students				
Community Placements	152	2	1.3%	150
ELP Programs	115	-	-	115
Sub-total (Pre-Kindergarten)	267	2	0.8%	265
Kindergarten	501	5	1.0%	496
Grades 1 to 9	4,762	11	0.2%	4,751
Grades 10 to 12	1,942	48	2.5%	1,894
Sub-total (K-12)	7,205	64	0.9%	7,141
Total Eligible Funded Students (head count)	7,472	66	0.9%	7,406
Total Eligible Funded Students (FTE)	7,088.0	62.5	0.9%	7,025.5
Breakdown of Pre-Kindergarten Enrolment				
Eligible Funded Children	267	2	0.8%	265
Other Children in these programs	11	-	-	11
Total Enroled Children in Pre-K programs	278	2	0.7%	276
Program Hours (minimum 400 hours)	475			475
FTE Ratio (Actual hours divided by 800)	0.594			0.594
FTE's Enroled in Pre-K	165	1	0.7%	164
Breakdown of High School Enrolment				
1st, 2nd and 3rd year students	1,942	48	2.5%	1,894
4th year students	-	-	-	-
5th year students	-	-	-	-
Total Students Grades 10 to 12	1,942	48	2.5%	1,894

MHPSD

SPRING RELEASE

Medicine Hat Public School Division

SCHEDULE OF STAFF FTE

BUDGET 2020-2021

	Spring Budget 2020-21 (Current Year)	Increase (Decrease)	%	Fall Budget 2019-20 (Prior Year)
Certificated Staff FTEs				
School Based	416.500	4.800	1.2%	411.700
Non-School Based	7.000	-	-	7.000
Total Certificated Staff FTEs	423.500	4.800	1.1%	418.700
Certificated Staffing Change due to:				
Enrolment Change	3.000			
Other Factors	1.800			
Total Change	4.800			
Breakdown of Certificated Staff				
Continuous Contracts	-	-	(100.0%)	364.237
Non-Permanent Contracts not renewed	-	-	(100.0%)	54.463
Other (retirement, attrition, etc.)		-		
Total Certificated FTE	-	(418.700)	(100.0%)	418.700
Non-Certificated Staff FTEs				
Instructional				
Instructional - Educational Assistants	114.300	(42.400)	(27.1%)	156.700
Instructional - Other Non-certificated Instruction	65.100	1.950	3.1%	63.150
Sub-total (Instructional)	179.400	(40.450)	(18.4%)	219.850
Non-Instructional				
Operations and Maintenance	57.800	1.950	3.5%	55.850
Transportation - Other Staff	1.000	-	-	1.000
System Administration	18.800	-	-	18.800
External Services	10.700	(2.200)	(17.1%)	12.900
Sub-total (Non-Instructional)	88.300			88.550
Total Non-Certificated Staff FTEs	267.700	(40.700)	(13.2%)	308.400
Non-Certificated Staffing Change due to:				
Enrolment	-			
Other Factors	(40.700)			
Total Change	(40.700)			

Grants and Other Revenue

INFORMATION

The School Division funding source is primarily the Province of Alberta. Ninety-five percent (95%) of our money comes from Grants, two percent (2%) from School Generated Funds and the remaining three percent (3%) from other sources such as fees, sales and interest.

In 2019 the Province completely restructured their Funding Model. From the Division's funding in 2018-19 (pre-restructure) we received a total of $87,779,400 compared to 2020-21 (first year of the restructured model) at $84,946,000, a net reduction of $2,833,400 over the two year span. However, it should be noted that 2020-21 is slightly better than 2019-20 (the current year) by $540,700.

The hardest hit area is the Program Unit Fund and the services that will be affordable for those K and pre-K children. Other areas that saw significant reductions are Small Schools by Necessity and Outreach Program funding.

On the other side Operations and Maintenance and Transportation have seen slight increases.

It is a new world in terms of the funding model and the Division has made significant changes to adapt.

MHPSD

SPRING RELEASE

Medicine Hat Public School Division

SCHEDULE OF GRANT FUNDING

BUDGET 2020-2021

	Spring Budget 2020-21 (Current Year)	Increase (Decrease)	%	Fall Budget 2019-20 (Prior Year)
Instructional Block				
Base Funding	$ 43,405,100	$ (4,053,200)	(8.5%)	$ 47,458,300
Class Size	-	-	-	-
Sub-total	$ 43,405,100	$ (4,053,200)	(8.5%)	$ 47,458,300
Inclusive Education	-	(5,470,100)	(100.0%)	5,470,100
Specialized Learning Support	5,810,300	5,810,300	-	-
Refugee	1,012,100	1,012,100	-	-
Socio-Economic	2,150,200	1,391,000	183.2%	759,200
Equity of Opportunity	-	(704,400)	(100.0%)	704,400
Geographic	945,600	945,600	-	-
Small Schools by Necessity	-	(488,000)	(100.0%)	488,000
First Nations, Metis and Inuit (FNMI)	564,900	147,300	35.3%	417,600
English as a Second Language	156,200	(203,700)	(56.6%)	359,900
French Language Project	98,200	8,200	9.1%	90,000
French Language Instruction	40,000	-	-	40,000
Outreach Programs	150,000	(164,900)	(52.4%)	314,900
Institutional Programs	208,200	4,400	2.2%	203,800
Supernet	201,600	(9,600)	(4.5%)	211,200
Fee Grant (to replace loss of basic fees)	-	-	-	-
Transition Funding	2,723,300	1,307,500	92.4%	1,415,800
Administration Claw Back	-	476,000	(100.0%)	(476,000)
Sub-total	$ 57,465,700	$ 8,500	0.0%	$ 57,457,200
Nutrition Program	275,000	(59,000)	(17.7%)	334,000
Regional Collaborative Services	-	(465,000)	(100.0%)	465,000
Teacher Pensions	4,553,200	81,500	1.8%	4,471,700
Program Unit Funding (PUF)	4,136,200	(2,798,700)	(40.4%)	6,934,900
Amortization Supported - Instruction	409,000	-	-	409,000
Sub-total	$ 9,373,400	$ (3,241,200)	(25.7%)	$ 12,614,600
Total Instructional Block	$ 66,839,100	$ (3,232,700)	(4.6%)	$ 70,071,800

SPRING RELEASE

Medicine Hat Public School Division

SCHEDULE OF GRANT FUNDING

BUDGET 2020-2021

	Spring Budget 2020-21 (Current Year)	Increase (Decrease)	%	Fall Budget 2019-20 (Prior Year)
Plant Operations and Maintenance Block				
Base POM	$ 6,969,700	$ 1,007,200	16.9%	$ 5,962,500
P3 Maintenance (WLC)	270,000	-	-	270,000
Lease Support (MHCS)	162,400	-	-	162,400
Total Base POM	$ 7,402,100	$ 1,007,200	15.8%	$ 6,394,900
Infrastructure Maintenance and Renewal (IMR)				
Gross Funding	2,155,800	(156,900)	(6.8%)	2,312,700
Less - Portion Anticipated to be Capitalized ($^1/_3$)	(745,300)	25,600	(3.3%)	(770,900)
Net IMR Operations	1,410,500	(131,300)	(8.5%)	1,541,800
Amortization Supported - POM	2,813,200	(4,400)	(0.2%)	2,817,600
Total Facilities	$ 11,625,800	$ 871,500	8.1%	$ 10,754,300
Transportation Block				
Urban	1,897,400	97,200	5.4%	1,800,200
Special Education - 1-12	166,400	1,100	0.7%	165,300
Special Education - Early Childhood Services (ECS)	306,700	(29,200)	(8.7%)	335,900
Total Transportation	$ 2,370,500	$ 69,100	3.0%	$ 2,301,400
System Administration Block				
Administration	2,856,600	2,856,600	-	-
Total Board & Administration	$ 2,856,600	$ 2,856,600	-	$ -
External Services				
My Place	255,800	-	-	255,800
HUG	251,100	-	-	251,100
Total External Services	$ 506,900	$ -	-	$ 506,900
Summary				
Instructional Block	$ 66,839,100	$ (3,232,700)	(4.6%)	$ 70,071,800
Plant Operations and Maintenance Block	11,625,800	871,500	8.1%	10,754,300
Transportation Block	2,370,500	69,100	3.0%	2,301,400
External Services	506,900	-	-	506,900
System Administration	2,856,600	2,856,600	-	-
Total Grant Funding	$ 84,198,900	$ 564,500	0.7%	$ 83,634,400

S P R I N G R E L E A S E

Medicine Hat Public School Division

SCHEDULE OF LOCAL REVENUES

BUDGET 2020-2021

	Spring Budget 2020-21 (Current Year)	Increase (Decrease)	%	Fall Budget 2019-20 (Prior Year)
Other School Boards				
Catholic School Division - Grounds	-	(109,800)	(100.0%)	109,800
	$ -	$ (109,800)	(100.0%)	$ 109,800
Instructional Fees				
Other Fees - Summer School	21,000	-	-	21,000
Optional Course Fees	153,000	-	-	153,000
Kindergarten and Preschool Fees - Division	580,500	175,500	43.3%	405,000
Kindergarten and Preschool Fees - PUF	90,000	-	-	90,000
School Generated Funds (SGF)	600,000	-	-	600,000
Sub-total (Fees)	$ 1,444,500	$ 175,500	13.8%	$ 1,269,000
Sales and Services				
Instruction	31,000	-	-	31,000
International Student Tuition	425,000	-	-	425,000
School Generated Funds (SGF)	1,148,600	148,600	14.9%	1,000,000
Plant Operations and Maintenance (POM)	4,100	-	-	4,100
Board and Administration	215,000	-	-	215,000
External - Food Services	-	(8,000)	(100.0%)	8,000
External - Grounds Maintenance Agreements (College)	497,900	-	-	497,900
Sub-total (Sales and Services)	$ 2,321,600	$ 140,600	6.4%	$ 2,181,000
Investment Income				
Instruction	100,000	15,000	17.6%	85,000
SGF	2,000	-	-	2,000
Plant Operations and Maintenance (POM)	13,000	2,500	23.8%	10,500
Transportation	1,000	-	-	1,000
Board and Administration	66,000	3,000	4.8%	63,000
Sub-total (Investment Income)	$ 182,000	$ 20,500	12.7%	$ 161,500

SPRING RELEASE

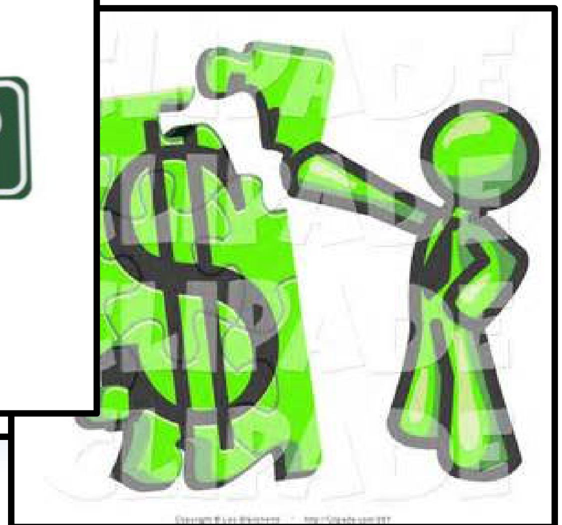
Medicine Hat Public School Division

SCHEDULE OF LOCAL REVENUES

BUDGET 2020-2021

	Spring Budget 2020-21 (Current Year)	Increase (Decrease)	Fall Budget 2019-20 (Prior Year)
Gifts and Donations			
School Generated Funds (SGF)	210,000	-	210,000
Trusts and Scholarships	5,000	-	5,000
Sub-total (Gifts and Donations)	$ 215,000	$ -	$ 215,000
Rental of Facilities	76,700	$ 1,700	75,000
Fundraising (SGF)	420,000	$ -	420,000
Total Local Revenues	$ 4,659,800	$ 228,500	$ 4,431,300
Summary - By Object Line			
Other School Boards	-	(109,800)	109,800
Instructional Fees	1,444,500	175,500	1,269,000
Sales and Services	2,321,600	140,600	2,181,000
Investment Income	182,000	20,500	161,500
Gifts and Donations	215,000	-	215,000
Rental of Facilities	76,700	1,700	75,000
Fundraising (SGF)	420,000	-	420,000
Total Local Revenues	$ 4,659,800	$ 228,500	$ 4,431,300
Summary - Enveloped Funds Broken Out			
General	2,189,200	79,900	2,109,300
PUF	90,000	-	90,000
SGF	2,380,600	148,600	2,232,000
Total Local Revenues	$ 4,659,800	$ 228,500	$ 4,431,300

SALARIES AND BENEFITS



INFORMATION

The Division is the third largest employer in the city following the hospital (Alberta Health Services) and the City of Medicine Hat.

The Division employs over 400 teachers and close to 300 non-teaching staff.

The average salary costs (excluding benefits) for key staff positions for 2020-2021 is anticipated to be as follows:

- Teachers $90,300
- Educational Assistants $30,400
- Clerical $41,300
- Custodians $46,500
- Caretakers $37,400

Salaries and benefits account for approximately 77% of the Division's operating budget.

The Division has three distinct employee groups:

- ATA - Includes all teachers including classroom teachers, Principals, Vice-principals, Department Heads, etc.
- CUPE - Includes Educational Assistants, Clerical and Custodial staff.
- Non-Union Group - Includes most of Central Office staff and some of the staff in Facility Services.

SPRING RELEASE

Medicine Hat Public School Division

SCHEDULE OF SALARIES AND BENEFITS

BUDGET 2020-2021

	Spring Budget 2020-21				Increase (Decrease)			Fall Budget 2019-20			
	FTE	Salaries	Benefits	Total	FTE	Increase (Decrease)	%	FTE	Salaries	Benefits	Total
Certificated Staff - ATA											
Decentralized (School Based)	404.5	$ 38,333,200	$ 9,682,300	$ 48,015,500	11.5	$ 1,828,200	4.0%	393.0	$ 37,010,100	$ 9,177,200	$ 46,187,300
Program Unit Funding (PUF)	14.0	1,329,800	349,400	1,679,200	(6.7)	(786,900)	(31.9%)	20.7	1,918,600	547,500	2,466,100
Centralized Staff	5.0	841,600	175,800	1,017,400	-	3,600	0.4%	5.0	841,600	172,200	1,013,800
Central Services											
Substitutes & Summer School	-	993,600	60,200	1,053,800	-	(154,400)	(12.8%)	-	1,144,100	64,100	1,208,200
Paid Leaves	-	562,000	133,100	695,100	-	-	-	-	562,000	133,100	695,100
Other	-	-	474,300	474,300	-	(86,000)	(15.3%)	-	-	560,300	560,300
Total - ATA	423.5	$ 42,060,200	$ 10,875,100	$ 52,935,300	4.8	$ 804,500	1.5%	418.7	$ 41,476,400	$ 10,654,400	$ 52,130,800
		1.4%	2.1%	1.5%		1.5%					
Non-Certificated Staff - CUPE											
Educational Assistants											
Division	100.3	3,322,700	752,600	4,075,300	1.1	89,300	2.2%	99.2	3,270,000	716,000	3,986,000
PUF	14.0	425,600	101,900	527,500	(43.5)	(1,631,400)	(75.6%)	57.5	1,754,400	404,500	2,158,900
Sub-total - EAs	114.3	3,748,300	854,500	4,602,800	(42.4)	(1,542,100)	(25.1%)	156.7	5,024,400	1,120,500	6,144,900
Clerical	37.6	1,591,100	462,400	2,053,500	(1.1)	(38,100)	(1.8%)	38.7	1,629,100	462,500	2,091,600
Custodial	43.5	2,157,300	571,800	2,729,100	-	24,000	0.9%	43.5	2,151,400	553,700	2,705,100
Total - CUPE	195.4	$ 7,496,700	$ 1,888,700	$ 9,385,400	(43.5)	$ (1,556,200)	(14.2%)	238.9	$ 8,804,900	$ 2,136,700	$ 10,941,600
		(14.9%)	(11.6%)	(14.2%)		(14.2%)					
Non-Certificated - Non-Union Staff											
Trustees	5.0	113,500	23,000	136,500	-	1,500	1.1%	5.0	113,500	21,500	135,000
Non-Union Staff	67.3	4,986,200	1,319,700	6,305,900	2.8	202,300	3.3%	64.5	4,848,600	1,255,000	6,103,600
Total - Non-Union	72.3	$ 5,099,700	$ 1,342,700	$ 6,442,400	2.8	$ 203,800	3.3%	69.5	$ 4,962,100	$ 1,276,500	$ 6,238,600
		2.8%	5.2%	3.3%		3.3%					
Total - All Groups	691.2	$ 54,656,600	$ 14,106,500	$ 68,763,100	(35.9)	$ (547,900)	(0.8%)	727.1	$ 55,243,400	$ 14,067,600	$ 69,311,000
	-	(1.1%)	0.3%	(0.8%)				0.3%			

INSTRUCTION

PROGRAM

All costs under the area of Instruction relate to school programs and services.

This includes the following:

- School Staff - Teachers, Educational Assistants and school based Clerical staff
- Division Educational Staff - Coordinators, consultants, behavioural and psychological staff, special needs support services, curriculum and program supports
- Professional Development (PD) - centralized, school-based and individual PD
- Optimal Learning Consultants
- School Counselling
- External professional services - such as speech, audiology, occupational and physical therapy, and psychological supports
- Information Technology services
- Print services

Some of the other programs include the following:

- First Nations, Metis and Inuit programming
- Outreach and Alternate Programs
- Institutional Programs
- Inclusive Learning Supports
- Outdoor Education
- School Resource Officers
- Library Services

S P R I N G R E L E A S E

Medicine Hat Public School Division

SCHEDULE OF EXPENDITURES - INSTRUCTION

BUDGET 2020-2021

	Spring Budget 2020-21 (Current Year)	Increase (Decrease)	%	Fall Budget 2019-20 (Prior Year)
Staff - FTE				
Certificated	420.500	4.800	1.2%	415.700
Non-Certificated	179.400	(40.550)	(18.4%)	219.950
Total	599.900	(35.750)	(5.6%)	635.650
Salaries and Benefits				
Certificated Salaries	$ 41,514,600	$ 587,800	1.4%	$ 40,926,800
Certificated Benefits	10,775,500	218,700	2.1%	10,556,800
Sub-total (Certificated Salaries & Benefits)	52,290,100	806,500	1.6%	51,483,600
Non-Certificated Salaries	7,442,900	(1,307,000)	(14.9%)	8,749,900
Non-Certificated Benefits	1,857,300	(268,300)	(12.6%)	2,125,600
Sub-total (Non-Certificated Salaries & Benefits)	9,300,200	(1,575,300)	(14.5%)	10,875,500
Total (Salaries & Benefits)	$ 61,590,300	$ (768,800)	(1.2%)	$ 62,359,100
Services, Contracts and Supplies				
Central Instruction	2,210,500	(41,600)	(1.8%)	2,252,100
Site Based	1,579,800	(517,500)	(24.7%)	2,097,300
Self Funded Programs (PUF)	2,059,500	(599,800)	(22.6%)	2,659,300
School Generated Funds (SGF)	2,232,000	-	-	2,232,000
Sub-total (Purchased Services)	$ 8,081,800	$ (1,158,900)	(12.5%)	$ 9,240,700
Amortization and Debt Servicing				
Amortization - Supported	409,000	-	-	409,000
Amortization - Unsupported	894,300	(176,500)	(16.5%)	1,070,800
Sub-total (Amortization and Debt Servicing)	$ 1,303,300	$ (176,500)	(11.9%)	$ 1,479,800
Interest and Finance Charges - Other	29,500	(7,500)	(20.3%)	37,000
Total Instruction Block	$ 71,004,900	$ (2,111,700)	(2.9%)	$ 73,116,600

OPERATIONS AND MAINTENANCE SERVICES

PROGRAM

The Operations and Maintenance (O&M) block is responsible for the services to create and operate our school facilities.

These services include the construction, operation, maintenance, safety and security of all school and ancillary buildings.

Costs include the following:

- Director of Facilities and support staff
- Maintenance Department - HVAC systems, electrical, plumbing, carpentry and painting
- Grounds Department - grass and weed control, shrubbery, snow removal, parking and fields
- Custodial and caretaking services both during the day and in the evenings
- Facility operating costs such as:
  - ◊ Utilities
  - ◊ Waste removal
  - ◊ Furniture and equipment - maintenance and renewal
  - ◊ Building security - fire and security systems
  - ◊ Property insurance

S P R I N G   R E L E A S E

Medicine Hat Public School Division

SCHEDULE OF EXPENDITURES - OPERATIONS AND MAINTENANCE (O&M)

BUDGET 2020-2021

	Spring Budget 2020-21 (Current Year)	Increase (Decrease)	%	Fall Budget 2019-20 (Prior Year)
Staff - FTE				
Non-Unionized	14.3	2.0	15.8%	12.4
CUPE	43.5	-	-	43.5
Total Non-Certificated	57.8	2.0	3.5%	55.9
Salaries and Benefits				
Non-Certificated Salaries	$ 3,298,800	$ 272,200	9.0%	$ 3,026,600
Non-Certificated Benefits	870,900	112,500	14.8%	758,400
Sub-total (Non-Certificated Salaries & Benefits)	$ 4,169,700	$ 384,700	10.2%	$ 3,785,000
Services, Contracts and Supplies				
Administration and General Expenses	$ 31,500	$ 5,900	23.0%	$ 25,600
Utilities	1,379,500	48,000	3.6%	1,331,500
Insurance - Property and Fleet	385,700	40,300	11.7%	345,400
Security and Monitoring	20,000	(23,000)	(53.5%)	43,000
Grounds	93,000	-	-	93,000
Electrical	20,000	-	-	20,000
Plumbing	47,800	-	-	47,800
HVAC / Mechanical	77,000	-	-	77,000
Carpentry	92,000	-	-	92,000
Painting	18,000	-	-	18,000
Custodial	219,000	45,500	26.2%	173,500
Christian School - O&M support	340,400	-	-	340,400
Wilson Learning Centre - P3 Maintenance	270,000	-	-	270,000
Fleet and Equipment Maintenance	68,600	-	-	68,600
Site Based - Maintenance (MBRs)	22,500	(600)	(2.6%)	23,100
Sub-total (O&M)	3,085,000	116,100	3.9%	2,968,900
Infrastructure Maintenance and Renewal (IMR)	1,410,500	60,000	4.4%	1,350,500
Sub-total (Purchased Services)	$ 4,495,500	$ 176,100	4.1%	$ 4,319,400
Amortization and Debt Servicing				
Amortization - Supported	2,813,200	(4,400)	(0.2%)	2,817,600
Amortization - Unsupported	252,700	178,600	241.0%	74,100
Sub-total (Amortization and Debt Servicing)	$ 3,065,900	$ 174,200	6.0%	$ 2,891,700
Total Operations and Maintenance	$ 11,731,100	$ 735,000	6.7%	$ 10,996,100

TRANSPORTATION SERVICES

PROGRAM

The expenditures for the Transportation program are for services related to the transportation of students to, from and between schools.

Costs include the following:

- Transportation Coordinator
- Bus route design, review and mapping of routes
- Conveyance of students to and from school through various modes, including:
  - ◊ Contracted Yellow Bus services (Southlands)
  - ◊ ELP specialized services
  - ◊ City Handi-Transit services
  - ◊ Other specialized transit services
  - ◊ Parent conveyance

In 2014 the Division tendered the transportation services resulting in the following:

- Annual savings of $ 1,288,000 over the first 5 years of the contract
- A Fleet of new buses
- Environmentally friendly and quiet buses which run on propane
- Installation of video surveillance on all buses to enhance the safety and security of all students
- A service provider with considerable industry experience and commitment to the safe and efficient transportation of our most precious cargo ~ our children ~

SPRING RELEASE

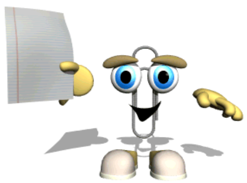
Medicine Hat Public School Division

SCHEDULE OF EXPENDITURES - TRANSPORTATION

BUDGET 2020-2021

	Spring Budget 2020-21 (Current Year)	Increase (Decrease)	%	Fall Budget 2019-20 (Prior Year)
Staff - FTE				
Non-Certificated	1.0	-	-	1.0
Salaries and Benefits				
Non-Certificated Salaries	66,300	-	-	66,300
Non-Certificated Benefits	18,800	400	2.2%	18,400
Sub-total (Non-Certificated Salaries & Benefits)	$ 85,100	$ 400	0.5%	$ 84,700
Services, Contracts and Supplies				
School Bus Carrier	1,984,100	34,100	1.7%	1,950,000
City Services	12,900	-	-	12,900
Special Services	83,000	-	-	83,000
Conveyance Fees	101,000	-	-	101,000
Other Purchased Services	34,600	-	-	34,600
Administrative Expenses	4,900	-	-	4,900
Software Maintenance	6,600	-	-	6,600
Sub-total (Purchased Services)	$ 2,227,100	$ 34,100	1.6%	$ 2,193,000
Amortization and Debt Servicing				
Amortization - Unsupported	5,100	-	-	5,100
Sub-total (Amortization and Debt Servicing)	$ 5,100	$ -	-	$ 5,100
Total Transportation Block	$ 2,317,300	$ 34,500	1.5%	$ 2,282,800

SYSTEM ADMINISTRATION



SERVICES

The area of System Administration includes:

- Board of Trustees
- Office of the Superintendent , Human Resources and System Instructional Support
- Business and Finance

Trustees - Governance expenses pertain to the activities related to the work of the elected Board of Trustees. These include trustee honorariums, travel expenses and membership fees such as the Alberta School Boards Association (ASBA) and the Public School Boards Association (PSBA).

Superintendent - The Office of the Superintendent, Human Resources and System Instructional Support includes expenses related to the overall jurisdiction and the administration of it. This includes the Superintendent, the Deputy, Associate, and Assistant Superintendents and their support staff. The expenditures relate to system planning, staff planning and oversight, new programs, monitoring and evaluation of programs, schools, school administrators and staff.

Secretary Treasurer - Business Administration oversees all disbursements, payroll, general accounting and budgeting. The Secretary Treasurer, the Director of Finance, the Finance Department and support staff are all included in this area. Additional services include insurance oversight, legal services, as well as executive oversight of transportation and facility services.

Medicine Hat Public School Division

SCHEDULE OF EXPENDITURES - SYSTEM ADMINISTRATION

BUDGET 2020-2021

	Spring Budget 2020-21 (Current Year)	Increase (Decrease)	%	Fall Budget 2019-20 (Prior Year)
Staff - FTE				
Certificated	3.0	-	0.0%	3.0
Non-Certificated	18.8	-	0.0%	18.8
Total	21.8	-	0.0%	21.8
Salaries and Benefits				
Certificated Salaries	$ 545,600	$ (4,000)	(0.7%)	$ 549,600
Certificated Benefits	99,600	2,000	2.0%	97,600
Sub-total (Certificated Salaries & Benefits)	645,200	$ (2,000)	(0.3%)	647,200
Non-Certificated Salaries	1,237,200	(32,400)	(2.6%)	1,269,600
Non-Certificated Benefits	334,700	(1,200)	(0.4%)	335,900
Sub-total (Non-Certificated Salaries & Benefits)	1,571,900	$ (33,600)	(2.1%)	1,605,500
Total (Salaries & Benefits)	$ 2,217,100	$ (35,600)	(1.6%)	$ 2,252,700
Services, Contracts and Supplies				
Alberta School Board Association (ASBA)	51,500	-	-	51,500
Public School Board Association (PSBA)	33,000	-	-	33,000
Teacher Employer Bargaining Association (TEBA)	-	(3,000)	(100.0%)	3,000
Board	27,000	(2,500)	(8.5%)	29,500
Superintendent	114,800	(2,800)	(2.4%)	117,600
Communications	15,700	(2,600)	(14.2%)	18,300
Human Resources	28,400	(11,500)	(28.8%)	39,900
Student Services	15,800	(2,500)	(13.7%)	18,300
Software Maintenance	90,300	(4,000)	(4.2%)	94,300
Scholarships and Trust Disbursements	45,700	-	-	45,700
Business and Financial Services	51,000	(1,900)	(3.6%)	52,900
Liability Insurance	89,200	9,900	12.5%	79,300
Central Office Supplies and Services	31,400	(1,500)	`	32,900
Occupational Health and Safety	30,500	1,300	4.5%	29,200
Central Office Building Costs	15,400	-	-	15,400
Sub-total (Purchased Services)	$ 639,700	$ (21,100)	(3.2%)	$ 660,800
Amortization and Debt Servicing				
Amortization - Unsupported	64,100	(1,500)	(2.3%)	65,600
Interest and Finance Charges - Other	$ 1,900	$ -	-	$ 1,900
Total System Administration	$ 2,922,800	$ (58,200)	(2.0%)	$ 2,981,000

EXTERNAL SERVICES

Grounds Contracted Services

SERVICES

The area of External Services covers all other activities of the Division that are ancillary to the core educational services mandated under the School Act. External Services includes projects that are funded by ministries other than the Ministry of Education, as well as other non-educational Division services.

Services and programs include the following:

- My Place Project
- Helping Us Grow Project
- Food services - in our cafeterias
- Grounds maintenance at Medicine Hat College.

The School Act mandates that these services can not be run at a loss and the Division is proud of the fact that we have always complied with this requirement.

External

S P R I N G R E L E A S E

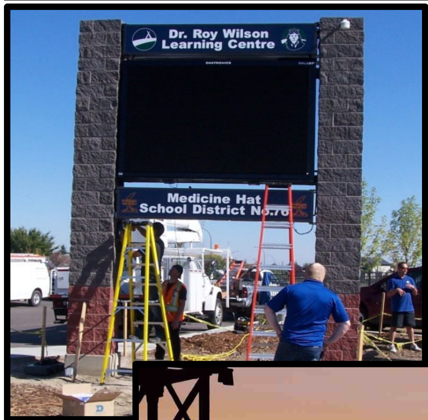
Medicine Hat Public School Division

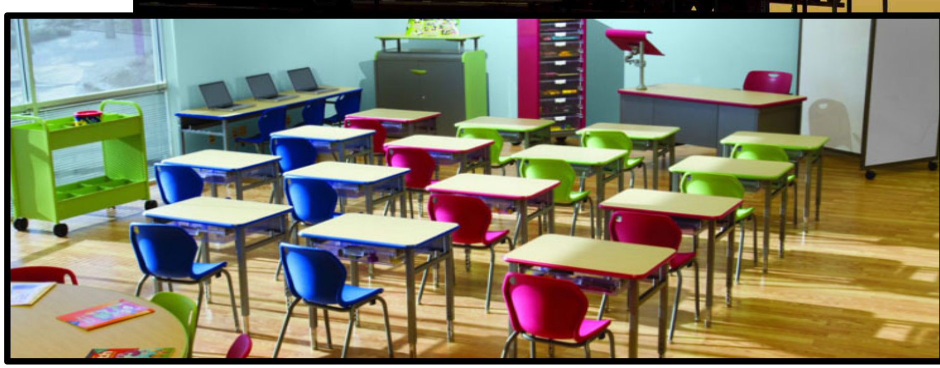
SCHEDULE OF EXPENDITURES - EXTERNAL SERVICES

BUDGET 2020-2021

	Spring Budget 2020-21 (Current Year)	Increase (Decrease)	%	Fall Budget 2019-20 (Prior Year)
Staff - FTE				
Non-Certificated	10.7	(2.2)	(17.1%)	12.9
Total	10.7	(2.2)	(17.1%)	12.9
Salaries and Benefits				
Salaries & Benefits - In Summary				
Salaries	$ 551,200	$ (103,400)	(15.8%)	$ 654,600
Benefits	149,700	(25,200)	(14.4%)	174,900
Total (Salaries & Benefits)	$ 700,900	$ (128,600)	(15.5%)	$ 829,500
Salaries & Benefits - By Program				
Project - My Place	236,300	2,900	1.2%	233,400
Project - Helping Us Grow (HUG)	225,600	2,000	0.9%	223,600
Grounds Maintenance - College	239,000	(77,100)	(24.4%)	316,100
Grounds Maintenance - Catholic School Division	-	(56,400)	(100.0%)	56,400
Total (Salaries & Benefits)	$ 700,900	$ (128,600)	(15.5%)	$ 829,500
Services, Contracts and Supplies				
Project - My Place	19,500	(2,900)	(12.9%)	22,400
Project - HUG	25,500	(2,000)	(7.3%)	27,500
Food Services - School Cafeterias	-	(3,500)	(100.0%)	3,500
Grounds Maintenance - College	100,000	-	-	100,000
Grounds Maintenance - Catholic School Division	-	(26,500)	(100.0%)	26,500
Sub-total (Purchased Services)	$ 145,000	$ (34,900)	(19.4%)	$ 179,900
Amortization and Debt Servicing				
Amortization - Unsupported	36,700	6,900	23.2%	29,800
Sub-total (Amortization and Debt Servicing)	$ 36,700	$ 6,900	23.2%	$ 29,800
Total External Services Block	$ 882,600	$ (156,600)	(15.1%)	$ 1,039,200

CAPITAL BUDGET





CAPITAL BUDGET

While capital construction projects, such as new schools, are included in this area these projects are dependent on provincial prioritization and funding.

Capital expenditures also include:

- furniture and equipment replacements
- student desks
- shop and CTS equipment
- computers
- printers
- smart boards
- servers and network infrastructure
- security systems
- PA systems
- telephone systems
- grounds equipment - lawnmowers, etc.
- vehicles
- countless other items

Capital includes any item that will last more than one year and with a cost in excess of $5,000.

Capital items are capitalized. This means that if an item is deemed to be a capital expenditure it does not appear immediately in the statement of operations (i.e. as an expense). Rather it is amortized (or expensed) over the assets estimated useful life.

S P R I N G R E L E A S E

Medicine Hat Public School Division

CAPITAL EXPENDITURE BUDGET

2020-2021

EXPENDITURES	2020-21 Spring Budget	Increase/ (Decrease)	2019-20 Fall Budget	2019-20 Spring Budget
Capital Projects				
Infrastructure Maintenance Renewal (IMR) Projects	$ 745,300	(25,600)	$ 770,900	$ 718,300
Total - Capital Projects	745,300	(25,600)	770,900	718,300
Capital Equipment				
Computer and Technology Equipment				
Classroom - Student Computers	201,000	(3,700)	204,700	174,000
School - Network Equipment	-	(110,000)	110,000	110,000
Staff Computers	20,000	(308,900)	328,900	328,900
Printers	156,000	6,000	150,000	150,000
Core Network Devices	250,000	165,800	84,200	84,200
Sub-total - Computer and Technology Equipment	627,000	(250,800)	877,800	847,100
Plant and Operations				
Vehicles	40,000	-	40,000	40,000
Equipment	69,000	45,000	24,000	24,000
Sub-total - Plant and Operations Equipment	109,000	45,000	64,000	64,000
Total - Capital Equipment Acquisitions	736,000	(205,800)	941,800	911,100
Grand Total - Capital Expenditures	$ 1,481,300	$ (231,400)	$ 1,712,700	$ 1,629,400

S P R I N G   R E L E A S E

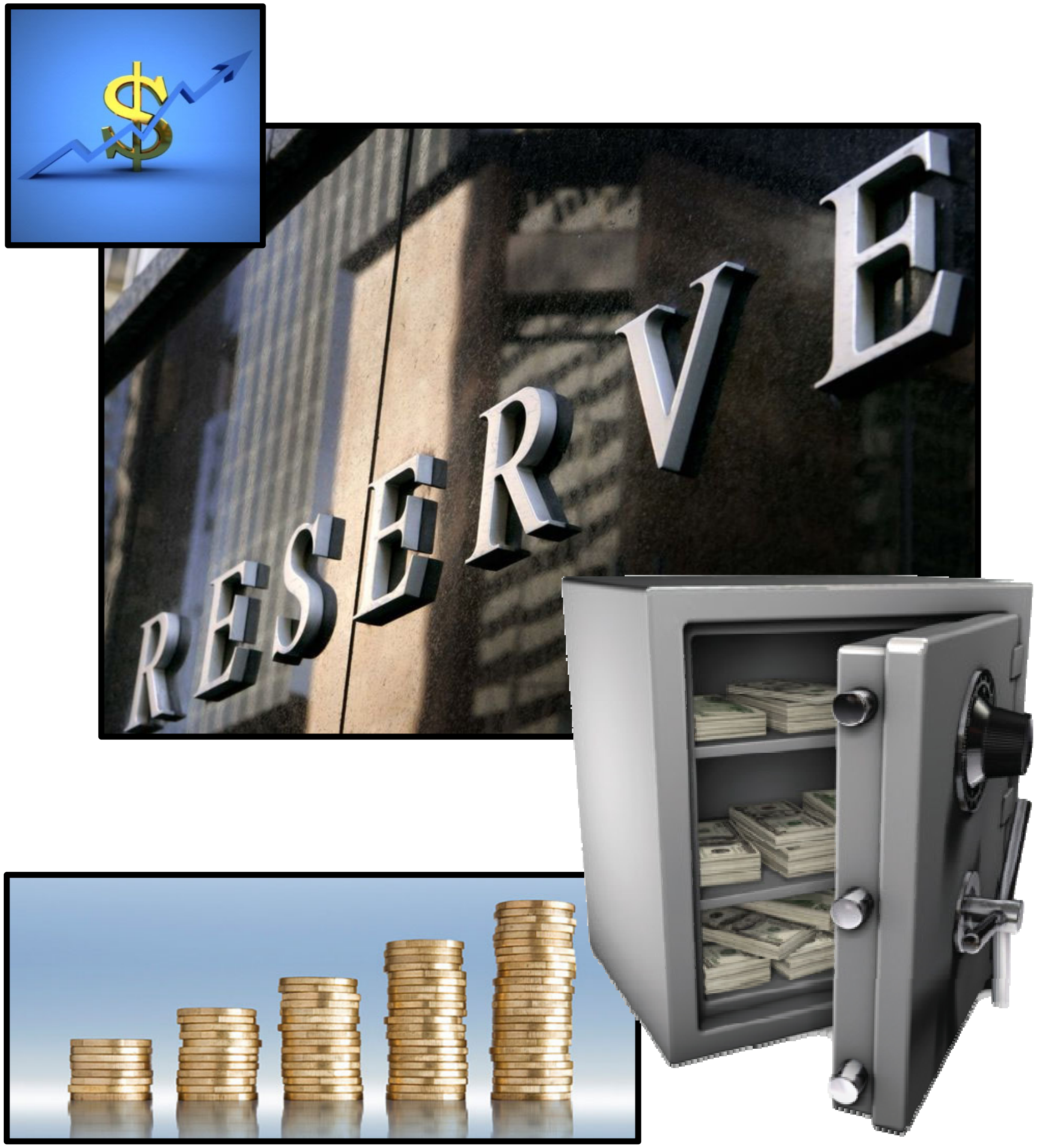
Medicine Hat Public School Division

CAPITAL FUNDING BUDGET

2020-2021

FUNDING	2020-21 Spring Budget	Increase	2019-20 Fall Budget	2019-20 Spring Budget
Capital Projects				
Plant & Operations				
Grants	745,300	(25,600)	770,900	718,300
Reserves	-	-	-	-
Total Capital Projects Funding	$ 745,300	(25,600)	$ 770,900	$ 718,300
Capital Equipment				
Instruction Block				
Technology Projects				
Reserves	627,000	(250,800)	877,800	847,100
Plant & Operations				
Vehicles				
Reserves	40,000	-	40,000	40,000
Equipment				
Reserves	69,000	45,000	24,000	24,000
Total Capital Equipment Funding	736,000	(205,800)	941,800	911,100
Total Funding	$ 1,481,300	$ (231,400)	$ 1,712,700	$ 1,629,400
Summary				
Grants	$ 745,300	$ (25,600)	$ 770,900	$ 718,300
Reserves	736,000	(205,800)	941,800	911,100
Total Funding	$ 1,481,300	$ (231,400)	$ 1,712,700	$ 1,629,400

RESERVE BUDGET



RESERVE BUDGET

Reserves are essentially unused or excess funds from prior operating budgets.

Reserves are grouped into two main categories:

- Operating Reserves
- Capital Reserves

The Province mandates that once funds are put into Capital Reserves they must only be used on capital projects unless Ministerial approval is obtained.

The Division further identifies reserves as either:

- Committed or
- Discretionary

The Division determines that a reserve is committed - if it relates to a specific project or is being held for a committed purpose - such as School Generated Funds (SGF), school based budget carryovers and funds raised through fundraising initiatives.

Unrestricted Net Assets are similar to reserves in that they are unused funds from prior operating budgets. The difference is they have not yet been allocated to a specific reserve.

S P R I N G R E L E A S E

Medicine Hat Public School Division

RESERVE BUDGET (Internally Restricted Net Assets)

2020-2021

		2020-21 Closing Balance (Aug 31,2021)		2020-21 Transfers Out	2020-21 Net		2020-21 Transfers In	2019-20 Closing Balance (Aug 31,2020)	2018-19 Closing Balance (Aug 31,2019)
Unrestricted Net Assets									
Unrestricted	1	$ 715,800	(1)	38,800		(2) (3)	- (1,000,000)	$ 1,677,000	$ 2,359,000
		$ 715,800			(961,200)			1,677,000	2,359,000
Operating Reserves									
Working Capital	2	$ 2,221,500	(2)	-		(1)	$ (38,800)	$ 2,260,300	$ 2,278,900
School Based:									
Mini Budget	4	201,900				(4)	-	201,900	201,900
SGF	4	1,091,000				(5)	-	1,091,000	1,091,000
Board & Administration:									
Discretionary	1	1,000,000	(3)	1,000,000				-	300,000
Total Operating Reserves		$ 4,514,400			961,200			$ 3,553,200	$ 3,871,800
Total Accumulated Operating Surplus		$ 5,230,200			-			$ 5,230,200	$ 6,230,800
Capital Reserves									
Instruction Block									
Computers, etc.		$ 444,300	(6)	$ (627,000)		(7)	$ 846,000	$ 225,300	$ 272,000
Vehicles		116,100				(7)	28,700	87,400	58,700
Plant & Operations		470,500	(6)	(109,000)		(7)	105,500	474,000	434,100
External Services		-						-	-
Transportation		25,500				(7)	5,100	20,400	15,300
Board & Administration		2,192,800				(7)	248,000	1,944,800	1,691,300
Total Capital Reserves	3	3,249,200		(736,000)	497,300		1,233,300	2,751,900	$ 2,471,400
Total Net Assets (not invested in Capital Assets)		$ 8,479,400			497,300			$ 7,982,100	$ 8,702,200

* **See next page for Reserve Management Notes** - notes (1) through (7)

SPRING RELEASE

Medicine Hat Public School Division

RESERVE BUDGET (Internally Restricted Net Assets)

2020-2021

	% of Operating Budget		2020-21 Closing Balance (Aug 31,2021)	Change In Budget	2019-20 Closing Balance (Aug 31,2020)	Change In Budget	2018-19 Closing Balance (Aug 31,2019)
Summary - By Category of Reserve							
Discretionary (Operating)	1.9%	1	$ 1,715,800	$ 38,800	$ 1,677,000	$ (982,000)	$ 2,659,000
Discretionary (Working Capital)	2.5%	2	2,221,500	(38,800)	2,260,300	(18,600)	2,278,900
Sub-total - Discretionary Operating	4.4%		$ 3,937,300	$ -	$ 3,937,300	$ (1,000,600)	$ 4,937,900
Discretionary (Capital)		3	3,249,200	497,300	2,751,900	280,500	2,471,400
Non-Discretionary (Committed - Operating)	1.5%	4	1,292,900	-	1,292,900	-	1,292,900
Total Reserves	5.9%		$ 8,479,400	$ 497,300	$ 7,982,100	$ (720,100)	$ 8,702,200
Less - Operating Reserve for SGF			(1,091,000)	-	(1,091,000)	-	(1,091,000)
Net Reserves - Monitored by Provincial Government			$ 7,388,400	$ 497,300	$ 6,891,100	$ (720,100)	$ 7,611,200

Reserve Management Notes:

Note (1) - The above transfers represent a transfer to maintain the Working Capital Reserve at 2.5% of Budgeted Operating expenditures. This transfer will only be made to the extent it will not put Unrestricted Net Assets into a negative position.

Note (2) - The Unrestricted Net Assets balance should be adequate to cover any operating deficits, however the Board approves that the excess, if any, shall come out of the Board's Discretionary Operating Reserves or the Working Capital Reserve effective the respective year end.

Note (3) - This transfer is to transfer some of the excess unrestricted funds into Board Discretionary Reserves. This transfer will only be made to the extent it will not put Unrestricted Net Assets into a position of less than $800,000.

Note (4) - The above transfers represent an estimated transfer to/(from) restricted unused school based budgets and commitments from prior years. The actual transfer will reflect actual carry forward balances at year end.

Note (5) - This transfer is to reflect any changes in SGF balances. A reserve must be set up to ensure these funds are kept for the respective schools. The balance of this reserve will equal the SGF included in net assets at year end (August 31).

Note (6) - The above transfers out of Capital Reserves are based upon budgeted Capital Expenditures. If costs are less than budget the draw from the reserve will be adjusted accordingly.

Note (7) - The above transfers into Capital Reserves are based upon unsupported budgeted amortization - if actual amortization is different the Administration is authorized, at their discretion, to adjust to approximate the actual amortization numbers.

SPRING RELEASE

Medicine Hat Public School Division

RESERVE BUDGET (Provincial Benchmarks)

2020-2021

	2020-21 Closing Balance (Aug 31,2021)		2019-20 Closing Balance (Aug 31,2020)	2018-19 Closing Balance (Aug 31,2019)	2017-18 Closing Balance (Aug 31,2018)
Accumulated Operating Surplus					
Operating - Committed	$ 1,292,900		$ 1,292,900	$ 1,292,900	$ 1,840,100
Less - SGF	(1,091,000)		(1,091,000)	(1,091,000)	(1,123,100)
Net - Committed (excludes SGF)	201,900		201,900	201,900	717,000
Operating - Discretionary	1,715,800		1,677,000	2,659,000	828,900
Operating - Working Capital	2,221,500		2,260,300	2,278,900	2,283,300
Total - Accumulated Operating Surplus	$ 4,139,200		$ 4,139,200	$ 5,139,800	$ 3,829,200
Capital Reserves	3,249,200		2,751,900	2,471,400	2,591,400
Total - Reserves & Surpluses	$ 7,388,400		$ 6,891,100	$ 7,611,200	$ 6,420,600
Accumulated Operating Surpluses as a Percentage of:					
Operating Expenditures					
Medicine Hat Public	$ 88,858,700		$ 90,415,700	$ 90,685,803	$ 92,068,956
Operating Reserves & Surpluses as a Percentage of Budget					
Committed (excluding SGF)	0.23%		0.22%	0.22%	0.78%
Discretionary & Unrestricted	1.93%		1.85%	2.93%	0.90%
Working Capital	2.50%		2.50%	2.51%	2.48%
Total Operating Reserves & Surpluses	**4.66%**		**4.58%**	**5.67%**	**4.16%**
Provincial Average				4.54%	4.96%
Average of Similar Size School Divisions				4.56%	4.99%
Operating Reserve Limit - Set by Province	**5.00%**		**5.00%**	**5.00%**	**5.00%**
Level - Reserves are below/(above) Provincial Limit	$ 304,000		$ 382,000	$ (606,000)	$ 774,000
Operating Reserves as an Equivalent Days of Operation					
Medicine Hat Public	11.6	Days	11.4	14.2	10.4
Provincial Average				11.4	12.4
Average of Similar Size School Divisions				11.4	12.5
Capital Reserves Per Student					
Medicine Hat Public	**$ 458**	/ Student	**$ 392**	**$ 348**	**$ 369**
Provincial Average				$ 306	$ 357
Average of Similar Size School Divisions				$ 278	$ 310