

Board Agenda

June 29, 2023



**Medicine Hat Public Board of Education
Operating as Medicine Hat Public School Division**



MEDICINE HAT PUBLIC BOARD OF EDUCATION
OPERATING AS MEDICINE HAT PUBLIC SCHOOL DIVISION
REGULAR SCHOOL BOARD MEETING

I N D E X

TUESDAY, JUNE 29, 2023 - 5:30 P.M.

CENTRAL OFFICE – BOARD ROOM

SCHOOL DIVISION ADMINISTRATION OFFICE

**601 – First Avenue S.W.
Medicine Hat, Alberta
T1A 4Y7**

- I. CALL MEETING TO ORDER**
- II. MOVE TO COMMITTEE OF THE WHOLE**
- III. RECONVENE TO OPEN BOARD MEETING**
- IV. TREATY 7 LAND ACKNOWLEDGEMENT**
- V. INTRODUCTION OF STUDENT DELEGATES**
- VI. APPROVAL OF AGENDA**
- VII. ADOPTION OF MINUTES**
- VIII. PRESENTATIONS**
 - 1. Our Collective Journey
- IX. CORRESPONDENCE**
 - 1. Thank you
- X. RECOGNITION/ACCOMPLISHMENTS**
 - 1. Honoured Educator Awards
- XI. ITEMS FOR ACTION**
 - 1. 2023-2024 School Fees
 - 2. World Teacher Day
 - 3. International Off-Site Activity: Approval in Principle
 - 4. International Off-Site Activity: Approval in Principle
- XII. REPORTS OF COMMITTEES**
 - 1. Coordinating Committee
- XIII. ACTION ARISING OUT OF THE COMMITTEE OF THE WHOLE MEETING**
- XIV. ADJOURNMENT**



MEDICINE HAT PUBLIC BOARD OF EDUCATION
OPERATING AS MEDICINE HAT PUBLIC SCHOOL DIVISION

REGULAR MEETING
THURSDAY, JUNE 29, 2023 - 5:30 P.M.

CENTRAL OFFICE – BOARD ROOM

A G E N D A

I. CALL MEETING TO ORDER

II. MOVE TO COMMITTEE OF THE WHOLE

It is recommended that the Board move to Committee of the Whole to discuss certain confidential matters.

CW

MOTION

III. RECONVENE TO OPEN BOARD MEETING

IV. TREATY 7 LAND ACKNOWLEDGEMENT

We acknowledge that we are on the traditional territory of the Blackfoot Confederacy and the people of Treaty 7 Region in Southern Alberta. We honour and acknowledge the homeland of the Métis people. We are grateful for the traditional Knowledge Keepers and Elders who are still with us today and those who have gone before us.

CW

V. INTRODUCTION OF STUDENT DELEGATES

The Board of Trustees welcomes Medicine Hat High School student delegates: Andrea Perez and Tyson Van Ham.

CW

VI. APPROVAL OF AGENDA

MOTION

VII. ADOPTION OF MINUTES

Presentation and adoption of the Minutes of the Regular Board meetings held on **Tuesday, May 23, 2023**, and **Tuesday, June 13, 2023**, and the Committee of the Whole meetings held on **Tuesday, May 23, 2023**, and **Tuesday, June 13, 2023**.

CW

MOTION

VIII. PRESENTATION

1. Our Collective Journey

Our Collective Journey (OCJ) started 3 years ago as a response to the mental health crisis impacting our community. Members of OCJ have lived experience that gives them the innate ability to connect with individuals experiencing similar situations, reassuring them that they are not alone. Systems are often at capacity, leading to lengthy wait times or often the individual is not ready to seek professional support at all. This is where OCJ is able to take action, fill gaps, and immediately offer support on their journey; the recovery coach program encompasses these.

Recovery coaches do not provide therapy or intervention, rather they will listen empathetically without judgement. Coaches are not Family School Liaison Workers, counsellors, therapists, crisis workers, etc. Coaches support relationship building, harm reduction, behaviour change and system navigation; acting as pathfinders. They provide a place to get useful information and develop connections to other school supports and community agencies that can help them long term. Recovery coaches allow students to feel comfortable sharing their story with a safe and caring adult, to develop meaningful relationships and start setting goals.

This partnership of OCJ and MHPSD was made possible by AB Education Grant funding - Enhanced Mental Health Continuum of Supports and Services in Schools. This initiative is part of an evolving plan to address mental health and wellness in MHPSD.

TH

IX. CORRESPONDENCE

1. Thank you

A former student, Alize Stoa, expressed her appreciation for receiving the Grant Henderson Scholarship.

CW

X. RECOGNITION/ACCOMPLISHMENTS

1. Honoured Educator Awards

The recipients of the Honoured Educator Award include all teachers retiring from service in the 2022-2023 school year.

**Laureen Aussant
Connie Bukmeier
Arlene Cooper
Lyle Cunningham**

**Neermal Hosanee
Greg Moore
Darcy Nielson
Grant Schaber**

**Gillian Sandham
Lyn Tschritter
Wes King-Hunter**

Congratulations to the Medicine Hat Public School Division's Honoured Educators!

CW/LC

XI. ITEMS FOR ACTION

1. 2023-2024 School Fees

As per Administrative Procedure 628 P 001 – Student Fees, the fees that require Board approval prior to application will be presented.

LD

[Enclosure No. 1](#)

MOTION

2. World Teacher Day

October 5th is celebrated annually as World Teacher Day.

It is recommended that the Board approve a card and fruit basket to be delivered to all MHPSD schools in appreciation of our teachers.

MD

MOTION

3. International Off-Site Activity: Approval in Principle

It is recommended that the Board approve, in principle, an international off-site activity for Glen Mori, representing students from both Medicine Hat High School and Crescent Heights High School (Japanese Exchange Program) to travel to Japan for the period Friday, July 19, 2024, to Saturday, August 3, 2024, subject to the following conditions:

- a) that the Secretary Treasurer's Department give initial approval to the destination and that the submitted itinerary be approved;
- b) that the Division's student informed consent forms be signed by all parents;
- c) that there be no cost to the Board, other than the cost of substitute teachers for approved supervising teachers traveling on the trip;
- d) that all funds related to this trip be managed by the School Bookkeeper at your location.
- e) that the School Trip Accounting Template be completed and submitted to the Secretary Treasurer's department no later than 20 days after your trip;
- f) that all volunteer forms are completed including criminal record checks;
- g) that all students and chaperones are required to obtain the School Division Travel Insurance (medical, trip cancellation/interruption and baggage);
- h) that the Principal/Teacher responsible continue to monitor and keep track of the travel advisories and ensure that students and parents are aware that the trip could be cancelled;
- i) that the Principal/Teacher comply with all criteria set out in Policy 720;
- j) that a letter be signed by each parent granting permission for their child to travel out-of-the-country with another specifically named adult;
- k) that each student be in possession of a passport, valid for at least six months beyond the expected return date.

MD

Non-Local or Overnight 720 E 005 [Enclosure No. 2](#)

International AIP 720 E 010 [Enclosure No. 3](#)

Financial Summary [Enclosure No. 4](#)

MOTION

4. International Off-Site Activity: Approval in Principle

It is recommended that the Board approve, in principle, an international off-site activity for Teague Bates, representing students from Medicine Hat High School (MHHS Band Program) to travel to Spain/Portugal for the period Friday, March 29, 2024, to Sunday, April 7, 2024, subject to the following conditions:

- a) that the Secretary Treasurer's Department give initial approval to the destination and that the submitted itinerary be approved.
- b) that the Division's student informed consent forms be signed by all parents;
- c) that there be no cost to the Board, other than the cost of substitute teachers for approved supervising teachers traveling on the trip;
- d) that all funds related to this trip be managed by the School Bookkeeper at your location.
- e) that the School Trip Accounting Template be completed and submitted to the

- Secretary Treasurer's department no later than 20 days after your trip;
- f) that all volunteer forms are completed including criminal record checks;
 - g) that all students and chaperones are required to obtain the School Division Travel Insurance (medical, trip cancellation/interruption and baggage);
 - h) that the Principal/Teacher responsible continue to monitor and keep track of the travel advisories and ensure that students and parents are aware that the trip could be cancelled;
 - i) that the Principal/Teacher comply with all criteria set out in Policy 720;
 - j) that a letter be signed by each parent granting permission for their child to travel out-of-the-country with another specifically named adult;
 - k) that each student be in possession of a passport, valid for at least six months beyond the expected return date.

MD

Non-Local or Overnight 720 E 005 [Enclosure No. 5](#)

International AIP 720 E 010 [Enclosure No. 6](#)

Financial Summary [Enclosure No. 7](#)

MOTION

XII. REPORTS OF COMMITTEES

1. Coordinating Committee

The Coordinating Committee held their meeting on Monday, May 15, 2023. The meeting minutes are enclosed for information.

YS/MD

[Enclosure No. 8](#)

XIII. ACTION ARISING OUT OF THE COMMITTEE OF THE WHOLE MEETING

MOTION

XIV. ADJOURNMENT

MOTION