

MEDICINE HAT SCHOOL DISTRICT NO. 76

COORDINATING COMMITTEE MEETING

MEMBERS:

Catherine Wilson Fraser	Grant Henderson
Jerry Labossiere	Lyle Cunningham
Sherri Fedor	Cody Edwards
Amanda Kenny	Julia Stewart
Cindy Louma	Heather McCaig
Gary Ziel	Ashley Bohonos
Sharon Stolz	Keri Gust

DATE & TIME: **Monday, April 13, 2015**

PLACE: Meeting Room
 School District Administration Offices

MINUTES

1. Progress Report dated March 10, 2015

The Progress Report was reviewed.

2. Policy 660: School Discipline

Dr. Henderson explained the need for the recommended changes to Procedures and Exhibits relating to Policy 660: School Discipline, to effectively deal with expulsions and the role of the Superintendent and Associate Superintendents in this process.

It was recommended that the following revised procedures and exhibits be forwarded to the Regular Board Meeting for the Board to receive the revised documents.

Procedure 660 P 001: School Discipline
Procedure 660 P 002: Student Expulsion Hearings
Exhibit 660 E 002: Student Expulsion Checklist
Exhibit 660 E 003: Sample Template of Letter of Suspension
Exhibit 660 E 004: Sample Letter Setting Hearing

3. Policy 570: Cyber Space and Technology Usage Protocol

Mr. Labossiere explained the recommendation, based on legal advice, that Policy 570 and Policy 575, along with six related procedures, be merged to one policy and two procedures. After committee discussion and a few additional changes, it was

recommended that Policy 570 Cyber Space and Technology Usage Protocol be forwarded to the Board for approval and that Procedure 570 P 001: Cyberbullying and Procedure 570 P 002: Employee Use of Technology, be forwarded to the Board to be received.

4. **Policy 101: Shared Decision-Making Responsibilities**

Dr. Henderson reviewed the recommended changes to Policy 101 aligning the Board's wishes in reviewing and approving policies, procedures and exhibits. The committee recommended two additional changes.

It is recommended that revised Policy 101: Shared Decision-Making Responsibilities be forwarded to the Board for approval.

5. **Policy 530: Police Information Check (PIC) – Children's Services Intervention Record Check (CSIRC) and 530 P 001**

Dr. Henderson reviewed the recommended changes to Policy 530 and related Procedure 530 P 001. After committee discussion, it was agreed that Dr. Henderson and Mr. Labossiere would continue to make further changes to the policy and procedure, and specifically relating to parents attending school trips and the requirement for Police Information Checks and Children's Services Intervention Record Checks.

The Committee recommended that after these additional changes were made Policy 530 be forwarded to the Board for approval and Procedure 530 P 001 be forwarded to the Board to be received.

6. **Policy 667: Student Interviews by Police and Child Protection Services**

Dr. Henderson and Mrs. Fedor discussed Policy 667 and Procedure 667 P 001 and the role of police in speaking to students. The District received feedback from legal counsel and now will speak with the Medicine Hat Police Service and Child Protection Services to discuss the legal recommendations. They are still working on the process and will bring a revised Policy and Procedure back to the Coordinating Committee at the June meeting.

7. **Future Meetings**

May 4 – 12:30 – 1:30 p.m. – CUPE Board Advisory
CANCELLED - May 4 – 1:30 – 3:30 p.m. – Working Committees

June 8 – 12:30 – 1:30 p.m. – Teacher Board Advisory
June 8 – 1:30 – 3:30 p.m. – Coordinating Committee Meeting

8. **Adjournment**