



MEDICINE HAT SCHOOL DISTRICT NO. 76

REGULAR MEETING

A G E N D A

Tuesday, March 17, 2015 - 6:00 p.m.

I. APPROVAL OF AGENDA

II. ADOPTION OF MINUTES

Presentation and adoption of the Minutes of the Regular Board meeting held on **Tuesday, February 17, 2015** and Committee of the Whole meetings held on **Tuesday, February 17, 2015** and **March 3, 2015**.

TR

III. RECOGNITIONS/ACCOMPLISHMENTS

1. Catherine Usher

Congratulations to Ms. Catherine Usher, Vice-Principal at Webster Niblock School, who has been asked by the Alberta Assessment Consortium to participate in the CASS/Alberta Education Learning Conference. During the Alberta Assessment Consortium's presentation on the topic of Instructional Leadership in Assessment Project, Ms. Usher showcased the success of the coaching process at Webster Niblock School.

GWH

2. Leadership Conference

Congratulations to Crescent Heights High School for organizing and hosting a Leadership Conference on March 11th. This was a one-day leadership journey for student leaders and teacher advisors to motivate, inspire and inform them of making their schools a better place to live and learn.

GWH

3. Edwin Parr Nominees

Medicine Hat School District is fortunate to have an outstanding group of first year teachers. In recognition of our outstanding teachers we recognize our Edwin Parr nominees. This nomination is for first year teachers who are demonstrating outstanding instructional practice and modeling outstanding professionalism. This year's six nominees are:

Sterling Hamilton	Crescent Heights High School
Kaitlin Ressler	Southview School
Ashley McDougall	Connaught School
Marsha Johnson	Crestwood School
Christal Watson	Webster Niblock School
Cassie Westerman	Herald School

TR/LC

4. Teachers' Convention Organizers and Presenters

The Board would like to congratulate and thank Mr. Tim Johnson for volunteering as President of this year's Teachers' Convention.

Congratulations and thank you to District staff on the organizing committee for the extensive work they do in organizing this large event for teachers in Southern Alberta.

Tim Johnson	Henry Rempel
Carrie Maxwell	Ashley Bohonos
Jennifer Kumm	Sauna Mandel

Some of our District personnel were presenters and we thank them for their professional commitment. Thanks to all presenters:

Reagan Weeks	Cody Edwards
Audrey Pavelich	Jessilyn Swanson
Darren Klein	Jade Monet
Terryann Syverson	Heather McCaig
Warren Buckler	Randy Knight
Joanne Stockman	Carolyn Freeman

It takes a great deal of time and effort to organize and implement an event of this magnitude and the Board is pleased that so many District staff have chosen to be involved in this year's convention.

GWH

5. Presentation at ULead

Congratulations to Reagan Weeks and Keri Gust for presenting at the ULead 2015 – The Summit of Educational Leadership conference. This is Canada's premier conference with educational leaders from around the world in attendance. Ms. Weeks and Ms. Gust's presentation focuses on the critical friends process and design thinking work we are doing in our District. Thank you to Ms. Weeks and Ms. Gust for sharing their work which shows our District in a positive manner.

GWH

6. **John Stahr**

Congratulations to John Stahr, Grade 12 student at Medicine Hat High School, for being selected to receive a T. Mikuriya Award in support of Alberta-Japan student exchanges. The award was established to promote friendship and understanding between Alberta and Japan. On recommendation of his school principal, John received this award in recognition of his academic performance and interest in Japanese language and culture.

GWH

7. **Telethon**

The Education Foundation Telethon was held on March 8, 2015. The event was a tremendous celebration of the great work and talent we have in the District. We would like to thank the organizing committee and volunteers for their tremendous work.

GWH

8. **Presentation at ASBA Zone 6 Meeting**

Our appreciation is extended to Rhonda Hunter, Lisa Mueller and Todd Samuelson for their presentation at the ASBA Zone 6 General Meeting. The presentation shared the outstanding vision and work we are achieving in the District related to the development of our Learning Commons.

GWH

IV. **ITEMS FOR ACTION**

1. **Locally Developed Courses - MHHS**

Medicine Hat High School submitted requests for renewal and approval of Locally Developed Courses.

- 1) Request for approval of a new locally developed course, *Dance 9*, for the period September, 2015 to August, 2018.

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- 2) Request for approval to renew locally developed course, *Sport Prep 9*, for the period September, 2015 to August 2018.

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- 3) Request for approval to renew locally developed course, *Around the World in 90 Days*, for the period September, 2015 to August 2-18.

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Mr. Boris Grisonich, Principal, will be in attendance to answer any questions from the Board.

It is recommended that the Board approve the request from Medicine Hat High School to implement a new locally developed course, *Dance 9*, for a three-year period September 2015 to August 2018.

It is recommended that the Board approve the request from Medicine Hat High School to renew locally developed courses, *Sport Prep 9* and *Around the World in 90 Days*, for a three-year period September 2015 to August 2018.

GWH/BG

2. Locally Developed Courses - AMS

Alexandra Middle School submitted a request to renew two Locally Developed Courses.

- 1) Request for approval to renew locally developed course, *Dance Academy*, for the period September, 2014 to August 2017.
- 2) Request for approval to renew locally developed course, *P.E. Max*, for the period September, 2014 to August 2017. This course was previously approved under the name PE Extreme Academy.

Mr. Jason Peters, Principal, will be in attendance to answer any questions from the Board.

It is recommended that the Board approve the request from Alexandra Middle School to renew locally developed courses, *Dance Academy* and *P.E. Max*, for a three-year period September 2014 to August 2017.

GWH/JP

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3. Policies

At the February 17th Closed Conference Meeting the Board of Trustees reviewed revised policies, procedures and exhibits for Policy 410: District Budget Process, Policy 411: Site-based Instructional Budgets and Policy 650: Student Fees.

It is recommended that the Board of Trustees approve the following policies:

- a) Policy 410: District Budget Process
- b) Policy 411: Site-based Instructional Budgets

It is recommended that the Board of Trustees receive the following Procedures and Exhibits:

Procedure 410 P 001: Budget Process - Site-based Instructional Budgets
Procedures 411 P 001: Allocation of Instructional Block Resources and Respective Responsibilities
Procedure 411 P 002: Site-based Staffing Allocations
Procedure 411 P 003: Site-based Budget Allocations (Mini-Budgets)
Exhibit 411 E 001: Site-Based Budgets (i.e. Mini-Budget Rates)
Exhibit 411 E 002: Instrument User Fee Rental Rates
Procedure 650 P 001: Student Fees

CWF/GWH

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4. Three Year Capital Plan

As part of our process, an updated Three-Year Capital Plan [2016-2019] is annually provided to the Board for their approval. The Plan is based on ongoing discussions with the Board and only reflects capital projects that are eligible for Alberta Education funding.

It is recommended that the Board approve the Three-Year Capital Plan as presented.

JL/AC

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V. ITEMS FOR INFORMATION

1. School Visit Reports

As part of the Board's goal of "Putting the Public Back into Public Education" trustees were visiting one school each year for the next three years. This is a chance to share the governance perceptions from trustees in this goal.

TR

2. Community Leaders of Southeast Alberta

Mr. Massini and Mr. Cunningham are committee representatives for the District. The last meeting was held on February 26th. An update will be provided at the meeting.

RM/LC

3. Enrollment Update

The District has made the second submission to Alberta Education regarding our enrolment.

LC

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4. Edwin Parr Banquet

The Edwin Parr Banquet is held each year in Taber. The banquet is scheduled for May 13, 2015.

GWH

5. Quad School Student Council Meeting

The Quad School Student Council Meeting is scheduled for Wednesday, March 18, 2015 at Crescent Heights High School.

GWH

6. Canadian School Boards Association Conference

The Canadian School Boards Association annual conference will be held in Saskatoon, Saskatchewan on July 2-4, 2015. Conference details can be found at <http://csba2015.ca/program/>.

TR

7. Board/Administrators' Advance

The Board/Administrators' Advance is scheduled for April 29, 30 and May 1, 2015. Please mark these dates on your calendar.

GWH

8. Alberta School Boards' Association Zone 6 Meeting

The ASBA Zone 6 held a general meeting on March 11th. An overview of this meeting will be provided at the meeting.

CWF

VI. MOVE TO COMMITTEE OF THE WHOLE

It is recommended that the Board move to Committee of the Whole to discuss certain confidential matters.

TR

VII. RECONVENE TO OPEN BOARD MEETING

VIII. ACTION ARISING OUT OF THE COMMITTEE OF THE WHOLE MEETING

IX. ADJOURNMENT