



EXTRACURRICULAR OFF-SITE ACTIVITIES APPROVAL

(To be completed by **Lead Teacher** and **Principal**)

- This form is used for regularly scheduled travel for extracurricular sports teams and clubs, which includes league play, exhibition games, tournaments and zone/provincial playoffs. Any other activities planned in addition to the main activity listed below must comply with *AP 720 AP 001* and all related off-site activity forms must be completed.
- This form requires approval from the principal only and a copy must be kept on file at the school.

School: _____ Staff Supervisor: _____

Activity: _____ Number of students Involved: _____

Grade levels involved: _____ Females Only ☐ Males Only ☐ Males & Females ☐

List all scheduled events / games below.

Date (MM/DD/YY)	Location	Overnight	Activity (league play, exhibition, tournament, etc.)
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Transportation of Students – Are all requirements met in *Administrative Procedure: Off-Site Activities (720 AP 001)*?

☐ Yes

Signature of Staff Supervisor

Date

Signature of Principal

Date