

SECTION 600

POLICY 650

MEDICINE HAT SCHOOL DISTRICT NO. 76

STUDENT FEES

BACKGROUND

The School Act recognizes the need for parents to bear some of the costs of instructional supplies and materials used by their children.

Under Section 39, the School Act allows the Board to charge certain fees to Parents provided:

1. The fees are used for the purpose for which they were collected;
2. They are the type of fees that are allowable under the School Fees and Costs Regulation.

POLICY

The Board may establish fees for instructional supplies and materials.

GUIDELINES

1. Fees shall not be established if they are expressly prohibited under the School Fees and Costs Regulation. Specifically, schools shall not charge fees or costs for textbooks, workbooks or photocopying, printing or paper supplies.
2. Schools shall not introduce new fees or increase existing fees by more than 5% per year without Ministerial approval.
3. Students shall not be penalized because of parental decisions regarding fees for instructional supplies and materials.
4. A fee schedule and breakdown shall be made available to all parents and students.
5. Reasonable efforts shall be made to collect fees owed to the district.
6. Collection efforts shall be in accordance with the School Act and other applicable federal and provincial statutes and regulations.
7. School administrators are encouraged to seek solutions for students in need.

**Approved & Adopted:
September 7, 2004**

**Reviewed:
May 16, 2017**

REFERENCES

[Procedure 650 P 001](#) – Student Fees

[650 E 001](#) – Elementary Schools Fee Schedule

[650 E 002](#) – Secondary Schools Fee Schedule

[650 E 003](#) – International Student Fees Schedule