



MEDICINE HAT SCHOOL DISTRICT NO. 76

REGULAR MEETING

A G E N D A

Tuesday, June 16, 2015 - 6:00 p.m.

I. APPROVAL OF AGENDA

II. ADOPTION OF MINUTES

Presentation and adoption of the Minutes of the Regular Board meeting held on **Tuesday, March 17, 2015** and Committee of the Whole meeting held on **Tuesday, March 17, 2015** and **Tuesday, April 14, 2015**.

TR

III. CORRESPONDENCE

1. **Copies of letters from the Board Chair, to Hon. Brian Mason, Hon. Rachel Notley, Bob Wanner and Hon. David Eggen, for their recent electoral victory**

TR

[Enclosure No. 1](#)
Page No. 21

2. **Copy of letter dated May 19, 2015 from Alberta Health Services, re: Extension of Agreement for Mental Health Capacity Building in Schools initiative**

TR

[Enclosure No. 1](#)
Page No. 25

3. **ASBA Position on Local Bargaining**

The attached article was published in the Calgary Herald.

TR

[Enclosure No. 1](#)
Page No. 26

IV. RECOGNITIONS/ACCOMPLISHMENTS

1. MHHS Drama Production

Congratulations to Richard Grafton, teacher, and his drama students for the excellent drama presentation of *Land of the Dead*, held June 4-6, 2015. The students showcased their amazing talent in a time of Shakespeare and zombies. Thank you to everyone who participated in the production, whether on-stage or off-stage.

GH

2. Chief Gordon Earl Leadership Legacy Scholarship

Congratulations to the following students for being selected as recipients of the Chief Gordon Earl Leadership Legacy Scholarship.

Kennedy Bloomfield - Connaught School
Sarah Dick – George Davison School
Nolah Reid – Dr. Roy Wilson Learning Centre
Josie Hoffarth – Vincent Massey School
Joy Lobert – Southview School
Holly Johnson – Ross Glen School
Sarah Ouwehand – Medicine Hat Christian School
Cody Dell – Riverside School

These students were chosen as District recipients because of their continual demonstration of integrity, respect, courage and accountability. These students will be awarded a \$100.00 scholarship and honoured at a barbecue and ceremony in June.

GH

3. CHHS – Integrating CTF

Crescent Heights High School has been looking at ways to integrate the CTS and other curriculum in line with the CTF.

GH

4. Track & Field / Badminton / Senior Golf

A number of our students were involved in these athletic events. Our appreciation is extended to the staff for their tremendous commitment and to our students for their dedication to excellence.

GH

V. ITEMS FOR ACTION

1. CHHS Field Trip Request to Dublin/London/Paris

Ms. Heather McCaig, teacher at Crescent Heights High School, is requesting permission for students from Crescent Heights High School to travel to Dublin, London, and Paris on April 11-21, 2017. A Field Trip request form is attached.

It is recommended that the Board approve, in principle, a field trip for students from Crescent Heights Hat High School to travel to Dublin/London/Paris for the period April 11-21, 2017, subject to the following conditions:

- a] that the Secretary-Treasurer's Department give initial approval to the destination and that the submitted itinerary be approved;
- b] that the District's Student Waiver Forms be signed by all parents;
- c] that there be no cost to the Board, other than the cost of substitute teachers for approved supervising teachers traveling on the Field Trip;
- d] that any adults participating in the trip who are not designated supervisors be informed and sign a release that the Board does not accept any responsibility (liability or otherwise) as a result of their participation;
- e] that all students and designated chaperones are required to obtain the School District Travel Insurance (medical, trip cancellation/interruption and baggage).
- f] that criminal record checks be obtained for parent supervisors (non-district personnel);
- g] that the Principal/Teacher responsible continue to monitor and keep track of the travel advisories and ensure that students and parents are aware that the trip could be cancelled;
- h] that the Principal/Teacher comply with all criteria set out in Policy 743 and the International Travel Guidelines;
- i] that a letter be signed by each parent granting permission for their child to travel out-of-the-country with another specifically named adult;
- j] that each student be in possession of a passport, valid for at least six months beyond the expected return date;
- k] that each parent be given a copy of the letter from Dr. Grant Henderson, Superintendent, re: measles immunization.

GH

Enclosure No. 2
Page No. 29

2. MHHS Field Trip Request to San Diego, California

Mr. Jeff Harrold, teacher at Medicine Hat High School, is requesting permission for students on the senior girls basketball team from Medicine Hat High School to travel to San Diego, California on December 26-31, 2015. A Field Trip request form is attached.

It is recommended that the Board approve, in principle, a field trip for students on the senior girls basketball team from Medicine Hat High School to travel to San Diego, California for the period December 26-31, 2015, subject to the following conditions:

- a] that the Secretary-Treasurer's Department give initial approval to the destination and that the submitted itinerary be approved;
- b] that the District's Student Waiver Forms be signed by all parents;
- c] that there be no cost to the Board, other than the cost of substitute teachers for approved supervising teachers traveling on the Field Trip;
- d] that any adults participating in the trip who are not designated supervisors be informed and sign a release that the Board does not accept any responsibility (liability or otherwise) as a result of their participation;
- e] that all students and designated chaperones are required to obtain the School District Travel Insurance (medical, trip cancellation/interruption and baggage).
- F] that criminal record checks be obtained for parent supervisors (non-district personnel);
- g] that the Principal/Teacher responsible continue to monitor and keep track of the travel advisories and ensure that students and parents are aware that the trip could be cancelled;
- h] that the Principal/Teacher comply with all criteria set out in Policy 743 and the International Travel Guidelines;

- i] that a letter be signed by each parent granting permission for their child to travel out-of-the-country with another specifically named adult;
- j] that each student be in possession of a passport, valid for at least six months beyond the expected return date;
- k] that each parent be given a copy of the letter from Dr. Grant Henderson, Superintendent, re: measles immunization.

GH

[Enclosure No. 3](#)

Page No. 41

3. Field Trip Request to Huntsville, Alabama

Azeez Badrudeen, student at Crescent Heights High School, has been selected to attend a Space Camp in Huntsville, Alabama. His supervising teacher, Elaine Todd, an RCSD Consultant, is requesting permission for Azeez Badrudeen and herself to travel to Huntsville, Alabama for the period September 17–25, 2015. A Field Trip request form is attached. Nicole Stein, teacher at Crescent Heights High School, will be in attendance to answer any questions the Board may have related to this trip.

It is recommended that the Board give final approval for Azeez Badrudeen and his supervising teacher, Elaine Todd, to travel to Huntsville, Alabama for the period September 17-25, 2015, subject to the conditions below:

- a] that the Secretary-Treasurer's Department give initial approval to the destination and that the submitted itinerary be approved;
- b] that the District's Student Waiver Forms be signed by all parents;
- c] that there be no cost to the Board, other than the cost of substitute teachers for approved supervising teachers traveling on the Field Trip;
- d] that any adults participating in the trip who are not designated supervisors be informed and sign a release that the Board does not accept any responsibility (liability or otherwise) as a result of their participation;
- e] that all students and designated chaperones are required to obtain the School District Travel Insurance (medical, trip cancellation/interruption and baggage).
- f] that criminal record checks be obtained for parent supervisors (non-district personnel);
- g] that the Principal/Teacher responsible continue to monitor and keep track of the travel advisories and ensure that students and parents are aware that the trip could be cancelled;
- h] that the Principal/Teacher comply with all criteria set out in Policy 743 and the International Travel Guidelines;
- i] that a letter be signed by each parent granting permission for their child to travel out-of-the-country with another specifically named adult;
- j] that each student be in possession of a passport, valid for at least six months beyond the expected return date;
- k] that each parent be given a copy of the letter from Dr. Grant Henderson, Superintendent, re: measles immunization.

GH

[Enclosure No. 4](#)

Page No. 45

VI. PRESENTATIONS

1. CHHS Trip to California

Ms. Jennifer Davies, teacher at Crescent Heights High School, will make a presentation to the Board on the highlights of their recent trip to California.

GH

2. MHHS Trip to London, England

Mr. Richard Grafton, teacher at Medicine Hat High School, will make a presentation to the Board on the highlights of their recent trip to London, England.

GH

3. Facility Focus Article re: MHHS

Medicine Hat High School was featured in the *Facility Focus* magazine, the official publication of the Alberta Educational Facilities Administrators' Association, a provincial organization. An overview of the timeline for the modernization of Medicine Hat High School will also be shared.

GH/JL

[Enclosure No. 5](#)
Page No. 47

4. Accountability Pillar Results

The Ministry has recently released the May 2015 Accountability Pillar Results. The first thing of note is that all areas are either yellow, green or blue. A yellow area indicates acceptable performance, a green area indicates good performance and a blue area indicates significantly improved. This report indicates improvement of the previous years as well as numerous areas of high and very high achievement.

GH

[Enclosure No. 6](#)
Separate Enclosure

V. ITEMS FOR ACTION – CONTINUED

4. Budget

A draft budget has been developed for the 2015-2016 school year.

It is recommended that the draft budget be approved.

JL

[Enclosure No. 7 and 8](#)
Separate Enclosures

5. Policies

The Coordinating Committee reviewed, revised and recommended that the following Procedure and Exhibit be forwarded to the Board of Trustees.

It is recommended that the Board of Trustees receive the following revised Procedures and Exhibits:

- a) Procedure 660 P 001: School Discipline [Enclosure No. 9]
- b) Exhibit 650 E 002: Secondary Schools Fee Schedule [Enclosure No. 10]

Policies 660 and 650 are included as background information.

CWF/GH

[Enclosure Nos. 9 and 10](#)
Page Nos. 51 and 59

VII. **REPORTS OF COMMITTEES**

1. **Coordinating Committee**

Minutes of the June 8, 2015 Coordinating Committee meeting are attached.

CWF

[Enclosure No. 11](#)
Page No. 63

2. **PSBA General Meeting**

The PSBA General Meeting was held on May 29-31, 2015. An overview of the discussions will be shared at the meeting.

CWF

3. **ASBA General Meeting**

The ASBA General Meeting was held on May 31, June 1 and 2, 2015. An overview of the discussions will be shared at the meeting.

CWF

4. **Medicine Hat Public Schools' Education Foundation**

Minutes of the May 27, 2015 Medicine Hat Public Schools' Education Foundation meeting are attached.

RM

[Enclosure No. 12](#)
Page No. 65

5. **ASBA Zone 6**

The ASBA Zone 6 General Meeting was held on June 10, 2015. An overview of this meeting will be shared.

CWF

VIII. ITEMS FOR INFORMATION

1. School Visit Reports

As part of the Board's goal of "Putting the Public Back into Public Education" trustees were visiting one school each year for the next three years. This is a chance to share the governance perceptions from trustees in this goal.

TR

IX. MOVE TO COMMITTEE OF THE WHOLE

It is recommended that the Board move to Committee of the Whole to discuss certain confidential matters.

TR

X. RECONVENE TO OPEN BOARD MEETING

XI. ACTION ARISING OUT OF THE COMMITTEE OF THE WHOLE MEETING

XII. ADJOURNMENT