

Medicine Hat Public School Division

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COORDINATING COMMITTEE MINUTES

Members:

Katerina Biech	Warren Buckler
<i>Mark Davidson - regrets</i>	Leanne Dulle
Dalyce Harrison	Tracy Hensel
Michael Jerred	Dustin Look
Blair Lukacs	Jason Peters
<i>Corey Sadlemyer - regrets</i>	Karen Saffran
Yvonne Sissons	Sharon Stolz
<i>Guest: Bailey O'Reilly</i>	

Date: Monday, April 22, 2024**Time:** 3:15 to 4:00 p.m.**Location:** MS Teams/ Virtual**AGENDA ITEMS****1. Call to Order**

Tracy Hensel, Associate Superintendent of Student Services, called the meeting to order at 3:15 p.m.

2. Items for Discussion

This meeting was arranged specifically to review changes to site based instructional budgets, specifically administrative procedures:

[406 AP 002: Site Based Staffing Allocations](#) and

[406 AP 003: Specialized Learning Support Allocations.](#)

Leanne Dulle, Secretary Treasurer provided a summary of the changes.

Budget 2023-24 – There was a significant reduction in funding to cause a reduction staffing levels. The division planned to spread reduction over the next 2 years to minimize impact.

Budget 2024-25 Grants – Alberta Education spending to increase by \$393M or 4.4%

- 0% on instructional grants
- Enrollment growth funded (same per pupil amount as previous year)
- Socioeconomic grant recalculation based on provincial indices resulted in a funding decrease for our division.

Policy 406 outlines allocations for staffing, which accounts for 76% of budget (salaries and benefits). A Policy Review Committee was formed to ensure the most effective use of funding.

- Division 2024-25 cost increases for staffing: \$1.3M
- Enrollment is projected to increase 30 students this year but decline over the next 5 years.

- Base Allocation – Student to Teacher Ratio: a small reduction in teacher F.T.E. over all grades (9.46).
- CTS Powerlabs currently just grades 10 to 12, addition of grades 7 to 9 at a cost of .35 F.T.E.
- Specialized Programming Changes (+\$771,000 increase) total \$1,319,500 cost.

Members of the committee reviewed and discussed the changes.

The noted administrative procedures will be updated as presented.

3. Future Meeting Dates

- May 6, 2024

ADJOURNMENT 3:49 p.m.