



MEDICINE HAT SCHOOL DISTRICT NO. 76

REGULAR MEETING

A G E N D A

Tuesday, January 19, 2016 – 7:15 p.m.

I. APPROVAL OF AGENDA

II. ADOPTION OF MINUTES

Presentation and adoption of the Minutes of the Regular Board meeting held on **Tuesday, December 15, 2015** and Committee of the Whole meetings held on **Tuesday, December 15, 2015**.

TR

III. CORRESPONDENCE

1. Thank you card from Cameron Simmonds re: Waseem Bhatti Memorial Scholarship

TR

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IV. PRESENTATIONS

1. Mental Health Capacity Building Projects

Information will be shared regarding the HUG and MYPlace projects' focus that have engaged students and staff in the past year. A sampling of activities that the children have experienced through the Mental Health Capacity Building Projects will be profiled.

SF/LF/JS

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VI. ITEMS FOR ACTION

1 CHHS Field Trip Request to New York City

At the May 19, 2015 Regular Meeting of the Board of Trustees a request was presented by Crescent Heights High School for an out-of-country field trip. The trip was approved, in principle, subject to various conditions. All conditions set out by the Board have now been met. Mrs. Michelle Schneider will be in attendance to respond to any questions the Board may have.

It is recommended that the Board of Trustees give final approval for the Crescent Heights High School field trip to New York City for the period March 6- March 10, 2016

2. CHHS Field Trip Request to New York City

Ms. Jennifer Davies, teacher at Crescent Heights High School, is requesting permission for students from Crescent Heights High School to travel to New York City on March 6 – March 10, 2016. A Field Trip request form is attached.

It is recommended that the Board approve, in principle, a field trip for students from Crescent Heights High School to travel to New York City for the period March 22 – April 1, 2016, subject to the following conditions:

- a] that the Secretary-Treasurer's Department give initial approval to the destination and that the submitted itinerary be approved;
- b] that the District's Student Waiver Forms be signed by all parents;
- c] that there be no cost to the Board, other than the cost of substitute teachers for approved supervising teachers traveling on the Field Trip;
- d] that any adults participating in the trip who are not designated supervisors be informed and sign a release that the Board does not accept any responsibility (liability or otherwise) as a result of their participation;
- e] that all students and designated chaperones are required to obtain the School District Travel Insurance (medical, trip cancellation/interruption and baggage).
- f] that criminal record checks be obtained for parent supervisors (non-district personnel);
- g] that the Principal/Teacher responsible continue to monitor and keep track of the travel advisories and ensure that students and parents are aware that the trip could be cancelled;
- h] that the Principal/Teacher comply with all criteria set out in Policy 743 and the International Travel Guidelines;
- i] that a letter be signed by each parent granting permission for their child to travel out-of-the-country with another specifically named adult;
- j] that each student be in possession of a passport, valid for at least six months beyond the expected return date;
- k] that each parent be given a copy of the letter from the Superintendent, re: measles immunization.

LC

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3. Edwin Parr Interviews

The Board is responsible for selecting an Edwin Parr nominee to represent Medicine Hat School District No. 76 at the Zone 6 selection process.

It is recommended that the Board establish a meeting on March 8, 2016 starting at 4:00 p.m. for the purpose of selecting the representative for Medicine Hat School District No. 76.

BG

VIII. ITEMS FOR INFORMATION

1. Board/Administrators' Planning Session

The Board/Administrators' Planning Session is scheduled for January 28 & 29, 2016 from 8:30 a.m. to 3:30 p.m. at the Family Leisure Centre.

LC

2. MHHS Drama Production

Medicine Hat High School students are presenting the drama production, *The Wedding Singer*, evenings at 8:00 p.m. on February 4-7 and 9-12 and Student Matinees Series on February 2, 3 and 8 at 9:30 a.m. Tickets are available on the TIXX.ca website.

LC

3. Teachers' Convention

Tim Johnson, Chair of the Southeast Alberta Teachers' Convention, has sent and invitation for upcoming Teachers' Convention on February 18 & 19, 2016

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IX. MOVE TO COMMITTEE OF THE WHOLE

It is recommended that the Board move to Committee of the Whole to discuss certain confidential matters.

TR

X. RECONVENE TO OPEN BOARD MEETING

XI. ACTION ARISING OUT OF THE COMMITTEE OF THE WHOLE MEETING

XII. ADJOURNMENT