



**MEDICINE HAT SCHOOL DISTRICT NO. 76
COORDINATING COMMITTEE MEETING MINUTES**

Members:

Catherine Wilson Fraser	Mark Davidson
Jerry Labossiere	Lyle Cunningham
Sherri Fedor	Michelle Amos
Amanda Kenny	Catherine Usher
John Grimes	David Ridgedale
Doug Ashmore	Natalie Oliphant
Pat Grisonich	Sharon Stolz
Jason Peters	

Date and Time: Monday, October 3, 2016 at 1:30 to 4:00 p.m.

Location: Conference Room (Central Office)

1. WELCOME

M. Davidson welcomed David Ridgedale, Elementary Administrative Representative, John Grimes, Secondary Teacher Representative, and Doug Ashmore, Economic Policy Committee, to the Coordinating Committee.

2. PROGRESS REPORT

M. Davidson initiated conversation regarding the review of certain Policies. Policies 100 and 200 were a starting point. The Policies are being reviewed and updated. This will involve incorporating proper sources (i.e. the School Act) as well as a review of language and formatting.

The Board of Trustees approved the Policies below at the September 20, 2016 Regular Board Meeting:

DATE	POLICY
20-Sep-2016	Policy 100: School District Vision, Mission, Values and Beliefs - Reviewed
20-Sep-2016	Policy 101: Shared Decision Making Responsibilities
20-Sep-2016	Policy 200 Role of the Board of Trustees
20-Sep-2016	Policy 201 Role of the Trustee
20-Sep-2016	Policy 201.1 Trustee Code of Conduct
20-Sep-2016	Policy 201.2 Trustee Development
20-Sep-2016	Policy 201.3 Recognition to Trustee Upon Completion of Service
20-Sep-2016	Policy 201.4: Trustee Remuneration Renumber - was Policy 211
20-Sep-2016	Policy 202 Role of the Chair
20-Sep-2016	Policy 203 Regular Board Meetings
20-Sep-2016	Policy 203.1 Meetings of the Committee of the Whole
20-Sep-2016	Policy 207 District Council of School Councils
20-Sep-2016	Policy 208 Administration in Absence of Policy
20-Sep-2016	Policy 209 Education Foundation
20-Sep-2016	Policy 210 Superintendent of Schools

3. POLICY REVIEW AND UPDATES

At the request of the Board of Trustees the Coordinating Committee reviewed changes to Policies 203.2, 212 and 520.

Policy 203.2 - Public Participation in Board Meetings

Policy approved by the Coordinating Committee, prior approval given by the Board.

In this discussion an edit was made to Policy 203 to add “No audio / video recording or **broadcasting / streaming...**”

Policy 212 - Policy on Policy Development and Review

- Minor updates to the flow chart were suggested.

Policy approved by the Coordinating Committee and will be added to the next Regular Board Agenda on October 11, 2016 for final approval.

Policy 520 - Teacher Professional Growth, Supervision and Evaluation

This Policy was initially reviewed due to the ‘New teacher quality standard being released by Alberta Education in October or November, 2016 and the standardization of District evaluation packages.

The revised policy is more detailed and the expectations are more specific.

- The handbook to support this Policy was 84 pages; revised to a 5 page document with links and cross-references to source documents.
- Discussion. J. Labossiere suggested the wording in section 5.1 be altered to indicate that any of the four subsequent situations can trigger an evaluation.

Policy approved by the Coordinating Committee and will be added to the next Regular Board Agenda on October 11, 2016 for final approval.

Discussion on **Administrative Procedure 535 P 001 – Recognition for Major Secondary Extra-curricular Activities**. The review was initiated as per relocation of grade 9 students. *(MHHS had 244 grade 9 students last year, AMS has received 169 grade 9 students and WLC has received 74 grade 9 students)*

J. Labossiere indicated that Wilson Learning Centre already had consideration of the grade 9 addition to their school for 2016-2017.

L. Cunningham provided an update and some background on the Policy 535; the original intent was for major post-secondary activities.

Various discussions around the compensation for coaching and or involvement in extracurricular activities:

- Recognition v. compensation
- Coaches should be compensated equally
- Should out of town tournaments and hours spent be considered
- Should the compensation be days in lieu
- Not about being paid it is the recognition that is the valuable piece
- Look at other jurisdictions procedures

Policy 535 will be reconsidered by the Board of Trustees. Correspondence from Coordinating Committee will be shared with the Board at the November 15, 2016 Regular Board meeting. Coordinating Committee will revisit at February meeting.

4. DECOUPLING POLICY FROM PROCEDURES

M. Davidson indicated that Policies are approved by the Board of Trustees; however, Procedures can be discussed and implemented through Coordinating Committee.

5. FUTURE MEETINGS

November 7, 2016 1:30 to 4:00 Coordinating Committee

6. OTHER

C. Wilson-Fraser asked about the past 'Working Committees' that discussed Policy updates. Agreement for M. Davidson to work with J. Peters to make Policy suggestions and then have revisions or recommendations brought to Coordinating Committee.

7. ADJOURNMENT