

# **MEDICINE HAT SCHOOL DISTRICT NO. 76**

## **COORDINATING COMMITTEE MEETING**

**MEMBERS:**

|                         |                 |
|-------------------------|-----------------|
| Catherine Wilson Fraser | Grant Henderson |
| Jerry Labossiere        | Lyle Cunningham |
| Sherri Fedor            | Cody Edwards    |
| Amanda Kenny            | Julia Stewart   |
| Cindy Louma             | Heather McCaig  |
| Dean Brandt             | Ashley Bohonos  |
| Sharon Stolz            | Keri Gust       |

**DATE & TIME:** Monday, February 2, 2015

**PLACE:** Meeting Room  
School District Administration Offices

## **MINUTES**

### **1. Policy 411**

Mr. Labossiere explained the rationale for restructuring Policy 410 and 411 and reviewed the recommended changes. The recommended changes have been discussed with the administrators group.

He discussed the budgeting process for site-based instructional budgets and indicated that pieces of the wording in Policy 411 belonged in Policy 410. He reviewed allocations and centralized services from the instructional block, clarified staffing allocations for certificated/educational assistant/clerical staff, setting and administering fees, and site-based instructional fees for the various grade levels and the adjustments to those fees. Procedure 650 P 001 reflects the procedures related to student fees charged and collected.

Policy 410, 411 and 650 P 001 can now be forwarded to the Board for their consideration and approval.

### **2. Resources to Support Special Needs**

Over the next few months Sherri Fedor and a working committee will review the allocation of resources to support special needs students. A recommendation for changes to policy will be brought forward during the 2015-2016 school year.

### **3. Future Meetings**

The March 2<sup>nd</sup> Working Committee Meeting has been cancelled.

April 13 – 12:30 – 1:30 p.m. – Teacher Board Advisory

April 13 – 1:30 – 3:30 p.m. – Coordinating Committee Meeting

### **3. Adjournment**