

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF MEDICINE HAT SCHOOL DISTRICT NO. 76 HELD IN THE BOARD ROOM IN THE SCHOOL DISTRICT ADMINISTRATION OFFICE ON TUESDAY, JUNE 26, 2018 AT 6:00 P.M.

TRUSTEES PRESENT: Mr. Rick Massini, Ms. Catherine Wilson Fraser, Ms. Deborah Forbes, Mrs. Carolyn Freeman, Ms. Celina Symmonds

OFFICIALS PRESENT: Mr. Mark Davidson, Superintendent of Schools
Mr. Lyle Cunningham, Deputy Superintendent
Mr. Jerry Labossiere, Secretary Treasurer
Mrs. Tracy Hensel, Associate Superintendent
Mrs. Joanne Pitman, Assistant Superintendent
Mr. Corey Sadlemyer, Assistant Superintendent

OTHERS PRESENT: Mr. Lyall Foran, Teacher, Medicine Hat High School
Mr. Curtis Perrin, Teacher, Crescent Heights High School
Miss Jennifer Davies, Teacher, Crescent Heights High School
Mr. Dustin Look, Teacher, Crescent Heights High School
Miss Heather McCaig, Teacher, Crescent Heights High School

CHAIR: Mr. Rick Massini

RECORDING SECRETARY: Mrs. Angie Lesko

I. APPROVAL OF AGENDA

78. Mrs. Freeman **THAT** the agenda be approved as presented.

CARRIED

II. ADOPTION OF MINUTES

Presentation and adoption of the Minutes of the Regular Board Meeting held on **Tuesday, May 22, 2018**, the Committee of the Whole meetings held on **Tuesday, May 22, 2018** and **June 12, 2018**.

79. Mrs. Wilson Fraser **THAT** the Minutes of the Regular Board meeting held on Tuesday, May 22, 2018, the Committee of the Whole meetings held on Tuesday, May 22, 2018 and June 12, 2018 be adopted as presented.

CARRIED

III. CORRESPONDENCE

1. Thank you card from Tori Kaczynski Re: Lillian Wright Memorial Scholarship.

IV. PRESENTATIONS

1. Medicine Hat High School Presentation: Field Trip to Myrtle Beach

Medicine Hat High School students travelled to Myrtle Beach, South Carolina, USA for the period April 2, 2018 to April 7, 2018.

Lyall Foran, teacher at Medicine Hat High School, coordinated this field trip. Mr. Foran shared the educational highlights and activities of this trip.

6:20 p.m. - Mr. Foran left the meeting

2. Crescent Heights High School Presentation: Field Trip to Florida

Crescent Heights High School students travelled to Florida, USA for the period May 16, 2018 to May 22, 2018.

Curtis Perrin, teacher at Crescent Heights High School, coordinated this field trip. Mr. Perrin shared the educational highlights and activities of this trip.

6:38 p.m. - Mrs. Pitman left the meeting

V. ITEMS FOR ACTION

1. Crescent Heights High School Field Trip to Washington and New York

It was recommended that the Board approve, in principle, a field trip for Heather McCaig and Crescent Heights High School students to travel to Washington and New York for the period April 19/18 to April 22/24, 2019 subject to the following conditions:

- a) that the Secretary Treasurer's Department give initial approval to the destination and that the submitted itinerary be approved;
- b) that the District's Student Waiver Forms be signed by all parents;
- c) that there be no cost to the Board, other than the cost of substitute teachers for approved supervising teachers traveling on the Field Trip;
- d) that any adults participating in the trip who are not designated supervisors be informed and sign a release that the Board does not accept

- any responsibility (liability or otherwise) as a result of their participation;
- e) that all students and designated chaperones are required to obtain the School District Travel Insurance (medical, trip cancellation/interruption and baggage).
- f) that criminal record checks be obtained for parent supervisors (non-district personnel);
- g) that the Principal/Teacher responsible continue to monitor and keep track of the travel advisories and ensure that students and parents are aware that the trip could be cancelled;
- h) that the Principal/Teacher comply with all criteria set out in Policy 770 and the International Travel Guidelines;
- i) that a letter be signed by each parent granting permission for their child to travel out-of-the-country with another specifically named adult;
- j) that each student be in possession of a passport, valid for at least six months beyond the expected return date;
- k) that each parent be given a copy of the letter from the Superintendent, re: measles immunization.

80. Mrs. Symmonds

THAT the Board approve, in principle, a field trip for Heather McCaig and Crescent Heights High School students to travel to Washington and New York for the period April 19/18 to April 22/24, 2019 subject to the conditions specified.

CARRIED

2. Crescent Heights High School Field Trip to Los Angeles and San Francisco

It was recommended that the Board approve, in principle, a field trip for Jennifer Davies and Crescent Heights High School students to travel to Los Angeles and San Francisco, California for the period April 14 to April 23, 2019 subject to the following conditions:

- a) that the Secretary Treasurer's Department give initial approval to the destination and that the submitted itinerary be approved;
- b) that the District's Student Waiver Forms be signed by all parents;
- c) that there be no cost to the Board, other than the cost of substitute teachers for approved supervising teachers traveling on the Field Trip;

- d) that any adults participating in the trip who are not designated supervisors be informed and sign a release that the Board does not accept any responsibility (liability or otherwise) as a result of their participation;
- e) that all students and designated chaperones are required to obtain the School District Travel Insurance (medical, trip cancellation/interruption and baggage).
- f) that criminal record checks be obtained for parent supervisors (non-district personnel);
- g) that the Principal/Teacher responsible continue to monitor and keep track of the travel advisories and ensure that students and parents are aware that the trip could be cancelled;
- h) that the Principal/Teacher comply with all criteria set out in Policy 770 and the International Travel Guidelines;
- i) that a letter be signed by each parent granting permission for their child to travel out-of-the-country with another specifically named adult;
- j) that each student be in possession of a passport, valid for at least six months beyond the expected return date;
- k) that each parent be given a copy of the letter from the Superintendent, re: measles immunization.

81. Mrs. Freeman

THAT the Board approve, in principle, a field trip for Jennifer Davies and Crescent Heights High School students to travel to Los Angeles and San Francisco, California for the period April 14 to April 23, 2019 subject to the conditions specified.

CARRIED

6:55 p.m. - Miss McCaig, Miss Davies, Mr. Look & Mr. Perrin left the meeting

3. 2019-2020 School Year Calendar

The 2019-2020 draft school year calendar was circulated to staff and parents for input. Mr. Cunningham indicated that he is still gathering feedback from schools.

This item will come back to the Board once all feedback has been considered.

4. Locally Developed Course Approvals

Two Locally Developed Courses were enclosed for the Board to review:

- Learning Strategies 15, 25, 35; and
- Psychology - Abnormal 35-3

These courses are currently being used and are due for re-approval. It was recommended that the Board approve the aforementioned Locally Developed Courses.

82. Ms. Wilson Fraser

THAT the Board approve the Locally Developed Courses **Learning Strategies 15, 25, 35;** and **Psychology - Abnormal 35-3** as presented.

CARRIED

5. Three Year Capital Plan – 2019-2022

As per the Critical Milestones Schedule, annually an updated three-year capital plan is provided to the Board. The plan is based on ongoing discussions with the Board. The Three Year Capital Plan for 2019-2022 was presented for Board consideration and approval.

83. Mrs. Freeman

THAT the Board approve the Three Year Capital Plan for 2019-2022, as presented.

CARRIED

6. Bill 24 Amendment Compliance

Administration presented amended policies in order to bring them into compliance with the amended School Act. Policies presented were as follows:

- 601 Student Roles and Responsibilities
- 621 Welcoming, Caring, Respectful and Safe Learning Environments
- 622 Sexual Orientation and Gender Identity
- 660 School Discipline

This action is a result of Bill 24 and was supported through consultation with Alberta Education.

84. Ms. Forbes

THAT the Board approve revised Policies 601 Student Roles and Responsibilities, 621 Welcoming, Caring, Respectful & Safe Learning Environments, 622 Sexual Orientation & Gender Identity and 660 School Discipline, with minor editorial changes.

CARRIED

VI. REPORTS OF COMMITTEES

1. Coordinating Committee

Minutes of the Coordinating Committee meeting held on Monday, May 28, 2018 were attached for information.

85. Mrs. Freeman

THAT the minutes be received for information.

CARRIED

2. Alberta School Board Association – Zone 6 Meeting

The ASBA Zone 6 General Meeting was held on June 13, 2018. An overview of this meeting was shared.

86. Ms. Wilson Fraser

THAT the minutes be received for information.

CARRIED

VII. MOVE TO COMMITTEE OF THE WHOLE

87. Ms. Forbes

THAT the Board move to Committee of the Whole to discuss certain confidential matters.

CARRIED

The Board moved to Committee of the Whole at 7:08 p.m.

VIII. RECONVENE TO OPEN BOARD MEETING

The Board reconvened to the open board meeting at 7:30 p.m.

7:11 p.m. - Mrs. Freeman recused herself

IX. **ACTION ARISING OUT OF THE COMMITTEE OF THE
WHOLE MEETING**

88. Ms. Forbes

THAT the Board ratify the Memorandum of Agreement between the Alberta Teachers' Association and Medicine Hat School District No. 76, as presented.

CARRIED

X. **ADJOURNMENT**

89. Ms. Wilson Fraser

THAT the meeting be adjourned.

CARRIED

The meeting adjourned at 7:31 p.m.

CHAIR

SECRETARY TREASURER