

SECTION 200 – Board Governance

**POLICY 202.3: RECOGNITION OF TRUSTEES UPON COMPLETION OF  
SERVICE**

**BACKGROUND**

Members of the Board of Trustees are entrusted by the electorate to preserve, protect, and enhance public education within the Medicine Hat Public School Division (MHPSD). Trustees make an important and significant contribution to the community, for which they are deserving of recognition upon the conclusion of their services as Trustees.

**POLICY**

The Board of Trustees will honour and recognize the contributions of former Members of the Board at the conclusion of their services as a Trustee.

**GUIDELINES**

1. Taking into account the length of service to MHPSD, the Board will recognize retiring members as follows:
  - 1.1. A MHPSD framed certificate will be presented to all Trustees retiring from service.
  - 1.2. Gold Division pins will be presented to Trustees with one or more terms of service.
  - 1.3. For Trustees with two or more terms of service a suitable gift shall be presented.
2. A recognition activity will be held in honour of Trustees upon completion of their service. The current Board will either invite the retiring Trustee to dinner with their spouse/guest or the Board will make a presentation at a Regular Board Meeting.
3. Depending upon circumstances, the Board will give consideration to nominating Trustees for life membership in the Alberta School Boards Association.

**Approved:** January 20, 2004

**Revised:** December 9, 2025