

MINUTES OF THE **REGULAR MEETING** OF THE MEDICINE HAT PUBLIC BOARD OF TRUSTEES HELD IN THE **BOARD ROOM AT THE SCHOOL DIVISION ADMINISTRATION OFFICE ON TUESDAY, NOVEMBER 29, 2022, AT 3:18 P.M.**

TRUSTEES PRESENT: Catherine Wilson, Pat Grisonich, Deborah Forbes, Rick Massini, Yvonne Sissons

OFFICIALS PRESENT: Mark Davidson, Superintendent of Schools
Lyle Cunningham, Deputy Superintendent
Jerry Labossiere, Secretary Treasurer
Corey Sadlemyer, Assistant Superintendent

OFFICIALS ABSENT: Tracy Hensel, Associate Superintendent
Jason Peters, Assistant Superintendent

OTHERS PRESENT: Lee Krasilowez, Communications Coordinator
Leanne Dulle, Director of Finance
Constable Brian Bohrn, School Resource Officer
Tyson Van Ham, Medicine Hat High School Student
Andrea Perez, Medicine Hat High School Student
Brandston Davis, Medicine Hat High School Student

CHAIR: Catherine Wilson

RECORDING SECRETARY: Marley Steinwandt

I. CALL MEETING TO ORDER

Meeting was called to order at 3:18 p.m.

II. MOVE TO COMMITTEE OF THE WHOLE

22. R. Massini

THAT the Board move to Committee of the Whole to discuss certain confidential matters.

CARRIED

The Board moved to Committee of the Whole at 3:18 p.m.

III. RECONVENE TO OPEN BOARD MEETING

The Board reconvened to the open board meeting at 5:30 p.m.

IV. TREATY 7 LAND ACKNOWLEDGEMENT

We acknowledge that we are on the traditional territory of the Blackfoot Confederacy and the people of Treaty 7 Region in Southern Alberta. We honour and acknowledge the homeland of the Métis people. We are grateful for the traditional Knowledge Keepers and Elders who are still with us today and those who have gone before us.

V. INTRODUCTION OF STUDENT TRUSTEES

The Board of Trustees welcomes Medicine Hat High School student delegates: Andrea Perez, Tyson Van Ham and Brandston Davis.

VI. APPROVAL OF AGENDA

23. D. Forbes

THAT the agenda be approved as presented.

CARRIED

VII. ADOPTION OF MINUTES

Presentation and adoption of the Minutes of the Organizational meeting held on **Tuesday, October 25, 2022**, the Regular Board meetings held on **Tuesday, October 25, 2022**, and **Tuesday, November 8, 2022**, and the Committee of the Whole meetings held on **Tuesday, October 25, 2022**, and **Tuesday, November 8, 2022**.

24. Y. Sissons

THAT the Minutes of the Organizational meeting held Tuesday, October 25, 2022, the Regular Board meetings held on Tuesday, October 25, 2022, and Tuesday, November 8, 2022, the Committee of the Whole meetings held on Tuesday, October 25, 2022, and Tuesday, November 8, 2022, be adopted as presented.

CARRIED

XIII. PRESENTATION

1. Cyberbullying

Constable Brent Bohrn, School Resource Officer with the Medicine Hat Police Service, provided a presentation on Cyberbullying. This presentation is part of a series called EPIC (Encouraging Positive Informed Choices) and is tailored for grade 7, 8 and 9. Similar presentations have been developed for for grade 4 and 6 students.

Cst. Bohrn shared that 70% of the School Resource Files involve the sharing of intimate images, child predator sexting, sextortion and online bullying with 95% involving social media.

6:25 pm Cst. Bohrn left the meeting.

IX. RECOGNITION/ACCOMPLISHMENTS

1. Alberta Teachers' Association Inductees

Medicine Hat Public School Division would like to extend congratulations to all our teachers that have been inducted to the Alberta Teachers' Association Local No.1.

2. Remembrance Day Ceremonies

We extend our appreciation to Medicine Hat Public School Division staff for helping students understand our history and the importance of Remembrance Day, and for honouring and recognizing those who made great sacrifices to give us the freedoms that we have today.

Superintendent Davidson shared that he was impressed with the school ceremonies and noted that they generated a lot of conversation both before and after.

3. Medicine Hat Junior Hawks Win Provincials

Medicine Hat Junior Hawks won Provincial Championship on Saturday, November 12, 2022. Trustee Grisonich was in attendance and noted the large number of student fans and was impressed by how many parents volunteered to make the game a success. In addition to coaches Ricky Hildebrandt, James Worth and Scott Howes, three former players returned to coach and mentor the team.

X. ITEMS FOR ACTION

1. Audited Financial Statements 2021-2022

An external audit is required on an annual basis. The Board's external auditors, Avail LLP, have completed their audit of 2021-2022.

The attached Audited Financial Statements were hereby presented to the Board for their review and adoption as the official financial results for the year ending August 31, 2022.

It was recommended that the Board officially approve the enclosed Audited Financial Statements for the year ending August 31, 2022.

25. P. Grisonich

THAT the Board officially approve the Audited Financial Statements for the year ending August 31, 2022, as presented.

CARRIED

6:54 pm L. Dulle left the meeting.

2. Policy Updates

The following policies have been updated and circulated for review. The Coordinating Committee reviewed these changes at their October 24, 2022, meeting. It was recommended that the Board of Trustees approve Policies 503, 510, 512, 536, Policy 610, 612 and 614 as presented.

Of note: updates to the respective administrative procedures and exhibits have been enclosed for information.

- Policy 503 – Welcoming, Caring, Respectful and Safe Learning and Workplace Environments
- Policy 510 – Teacher Growth, Supervision and Evaluation
- Policy 512 – Administrator Growth, Supervision and Evaluation
- Policy 536 – Police Information Check (PIC – Children’s Services Intervention Record Check (CSIRC))
- Policy 610 – Inclusive Education
- Policy 612 – Welcoming, Caring, Respectful and Safe Learning Environments
- Policy 614 – Sexual Orientation and Gender Identity

26. R. Massini

THAT the Board approve Policies 503, 510, 512, 536, Policy 610, 612 and 614 as presented.

CARRIED

3. Annual Education Results Report (AERR)

The Division’s Annual Education Results Report were enclosed. It was recommended that the Board approved the Annual Education Results Report as presented.

Initially, the report was to be submitted following the board meeting, but we have received notification of a submission extension to January. Appendix B containing results of Diploma Exams and Provincial Achievement Tests will be brought to the board for approval at a later date.

27. D. Forbes

THAT the Board approve the Annual Education Results Report as presented.

CARRIED

4. Board Committee Appointments

It was recommended that the Board approve the proposed assignment to Board Committees for 2022-2023.

28. P. Grisonich

THAT the Board approve the proposed assignments to Board Committees for 2022-2023 as presented.

CARRIED

5. International Off-Site Activity: Hawaii – Approval in Principle

It was recommended that the Board approve, in principle, an international off-site activity for students from Medicine Hat High School (Sr. Girls Volleyball), represented by Jarrett Bardal, to travel to Hawaii, USA for the period Saturday, October 7, 2023, to Sunday, October 15, 2023, subject to the following conditions:

- a) that the Secretary Treasurer's Department give initial approval to the destination and that the submitted itinerary be approved;
- b) that the Division's student informed consent forms be signed by all parents;
- c) that there be no cost to the Board, other than the cost of substitute teachers for approved supervising teachers traveling on the trip;
- d) that all funds related to this trip be managed by the School Bookkeeper at your location.
- e) that the School Trip Accounting Template be completed and submitted to the Secretary Treasurer's department no later than 20 days after your trip;
- f) that all volunteer forms are completed including criminal record checks;

- g) that all students and chaperones are required to obtain the School Division Travel Insurance (medical, trip cancellation/interruption and baggage);
- h) that the Principal/Teacher responsible continue to monitor and keep track of the travel advisories and ensure that students and parents are aware that the trip could be cancelled;
- i) that the Principal/Teacher comply with all criteria set out in Policy 720;
- j) that a letter be signed by each parent granting permission for their child to travel out-of-the-country with another specifically named adult;
- k) that each student be in possession of a passport, valid for at least six months beyond the expected return date.

29. R. Massini

THAT the Board approve, in principle, an international off-site activity for students from Medicine Hat High School (Sr. Girls Volleyball), represented by Jarrett Bardal, to travel to Hawaii, USA for the period Saturday, October 8, 2023, to Sunday, October 15, 2023, subject to the conditions specified.

CARRIED

XI. REPORTS OF COMMITTEES

1. Division Council of School Councils

The Division Council of School Council held a meeting on Thursday, October 20, 2022. The minutes from the meeting were enclosed for information.

2. Coordinating Committee

The Coordinating Committee held their meeting on Monday, October 24, 2022. The meeting minutes were enclosed for information.

3. Alberta School Boards' Association Fall General Meeting

The ASBA Fall General Meeting was held on November 20 to 22, 2022. The Business Session was held on Monday, November 21, 2022, followed by a morning of professional development on Tuesday, November 22, 2022. An update was provided.

XII. ITEMS FOR INFORMATION

1. Administrative Procedure and Exhibit Updates

- 510 AP 001 – Teacher Growth, Supervision and Evaluation
- 512 AP 001 – Administrator Growth, Supervision and Evaluation
- 536 AP 001 – Police Information Check (PIC – Children's Services Intervention Record Check (CSIRC)
- 612 AP 004 – Assessing Potential Threat Making and High-Risk Student Behaviors (New)
- 612 E 003 – Fair Notice Letter (New)
- 614 AP 001 – Sexual Orientation and Gender Identity
- 614 E 001 – Sexual Orientation and Gender Identity: Basic Terms

XIII. ACTION ARISING OUT OF THE COMMITTEE OF THE WHOLE MEETING

30. Y. Sissons

THAT the board approve the Fall Budget Update which reflects a \$499,400 deficit from operations, subject to ministerial approval as is prescribed under article 143.1(1) of the Education Act. After factoring in other budget adjustments to Accumulated Surplus from Operations (ASO) the Board is requesting the use of a net \$434,000 from ASO.

CARRIED

XIV. ADJOURNMENT

31. P. Grisonich

THAT the meeting be adjourned.

CARRIED

The meeting was adjourned at 7:43 p.m.

CHAIR

SECRETARY TREASURER