MINUTES OF THE **REGULAR MEETING** OF THE BOARD OF TRUSTEES OF MEDICINE HAT SCHOOL DISTRICT NO. 76 HELD IN THE **BOARD ROOM** IN THE **SCHOOL DISTRICT ADMINISTRATION OFFICE** ON **TUESDAY, SEPTEMBER 20, 2016** AT **6:04 P.M.**

TRUSTEES PRESENT:	Mr. Terry Riley, Ms. Deborah Forbes, Mrs. Carolyn Freeman, Mrs. Catherine Wilson Fraser
TRUSTEES ABSENT:	Mr. Rick Massini
OFFICIALS PRESENT:	Mr. Mark Davidson, Superintendent of Schools Mrs. Sherri Fedor, Associate Superintendent Mr. Jerry Labossiere, Secretary Treasurer
OFFICIALS ABSENT:	Mr. Lyle Cunningham, Deputy Superintendent
CHAIR:	Mr. Terry Riley
RECORDING SECRETARY:	Mrs. Angie Lesko

I. APPROVAL OF AGENDA

1. Ms. Forbes

THAT the agenda be approved as presented.

CARRIED

II. ADOPTION OF MINUTES

Presentation and adoption of the Minutes of the Regular Board meeting held on Tuesday, June 21, 2016 and Committee of the Whole meetings held on Tuesday, June 21, 2016 and September 6, 2016.

2. Mrs. Wilson Fraser

THAT the Minutes of the Regular Board meeting held on Tuesday, June 21, 2016 and Committee of the Whole meetings held on Tuesday, June 21, 2016 and September 6, 2016 be adopted as presented.

CARRIED

III. CORRESPONDENCE

1. Copy of letter, received Aug 12, 2016, from the Deputy Minister re: Southeast Regional Collaborative Service Delivery

   The continuation of the hold harmless funding will be reviewed prior to the 2017/2018 school year.

2. Thank you card from Susan Stoller re: Appreciation Dinner

3. Thank you cards from District students for being awarded the Thelma Berkeley Robinson Scholarship

Emily Haukeness	Kyla Scharfenberg
Tristin Blize	Justin Jensen
Surina Grover	Vienna Buchholz
Matthew Schwengler	Arriane Lozada

IV. RECOGNITIONS/ACCOMPLISHMENTS

1. Appreciation: Alberta Winter Games Legacy Committee

Medicine Hat High School would like to express their appreciation to the Alberta Winter Games Legacy Committee, lead by Dr. Ken Sauer, Mr. Ron Webb and a large number of other volunteers, for its contribution to our District; a $60,000 donation was made to the Medicine Hat High School Fitness Centre and a $35,000 donation was made to help fund the expansion of Crescent Heights High School's Fitness Centre.

V. ITEMS FOR ACTION

1. School Name Motion

The Board was asked to pass a motion for the naming of the new school.

3. Mrs. Wilson Fraser

THAT the new school located on Terrace Drive NE be named the "Dr. Ken Sauer School".

CARRIED

The sod turning ceremony will take place at the school site on October 7, 2016.

2. Conflicting Board Meeting Dates

The following changes to the Regular Board Meeting schedule were recommended:

1) Recommendation that the Regular Board Meeting scheduled for October 18, 2016 be held on October 11, 2016.

4. Mrs. Freeman

THAT the Regular Board Meeting scheduled for October 18, 2016 be held on October 11, 2016.

2) The June 6, 2017 meeting conflicts with PSBA and ASBA in Red Deer. The Closed Conference/Committee of the Whole Board Meetings could be cancelled.

5. Mrs. Freeman

THAT the June 6, 2017 meetings be cancelled.

6. Mrs. Freeman

THAT the motion include the following additional changes:

3) December 6, 2016 meeting be rescheduled to November 29, 2016

December 20, 2016 meeting be rescheduled to December 13, 2016

4) January 3, 2017 meeting be rescheduled to January 10, 2017

January 17, 2017 meeting be rescheduled to January 24, 2017.

7. Mrs. Freeman

THAT the Board approve the proposed changes to the meeting dates, as presented.

CARRIED

3. <u>Critical Milestones</u>

Enclosed is a poster of the Critical Milestones for the 2016-2017 school year.

8. Ms. Forbes

THAT the Board approve the Critical Milestones for the 2016-2017 school year as presented.

CARRIED

4. <u>World Teachers' Day</u>

October 5th is celebrated annually as World Teachers' Day. Our practice the past couple of years has been to place the District's recognition in the Medicine Hat News and send a card and fruit basket to the schools in appreciation.

9. Mrs. Wilson Fraser

THAT the Board approve a recognition advertisement in the Medicine Hat News and send a card and fruit basket to each school.

CARRIED

5. <u>Policy Review: Board Policy Resolutions / Review Process</u>

At the September 6, 2016 Closed Conference meeting it was indicated that a change in this process was desirable.

a) Policies exempt from the Coordinating Committee process:

Administration presented several policies for revision, creation and rescinding. These policies are those determined to be focused on the function of the Board and Superintendent.

<u>Policy 100 – School District Vision, Mission, Values and Beliefs</u>

10. Mrs. Freeman

THAT the Board approve Policy 100, as presented.

CARRIED

<u>Policy 101 – Shared Decision-Making Responsiblities</u>

11. Mrs. Wilson Fraser — **THAT** the Board approve Policy 101, as presented.

CARRIED

<u>Policy 200 – Role of the Board of Trustees</u>

12. Ms. Forbes — **THAT** Policy 200 be approved, as presented.

13. Mrs. Freeman — **THAT** Item 5.7 under *Board/Superintendent Relations* be removed.

CARRIED

14. Mrs. Wilson Fraser — **THAT** Item 3 under *Selected Responsibilities* be amended to read *"Approve the naming of schools and other District-owned facilities in accordance with Policy 204."*

CARRIED

15. Mrs. Freeman — **THAT** Item 5.6 under *Board/Superintendent Relations* be amended to read *"Evaluate the Superintendent, in accordance with Policy 210.1."*

CARRIED

16. Ms. Forbes — **THAT** Policy 200 be approved, as amended.

CARRIED

<u>Policy 201 – Role of the Trustee</u>

17. Mrs. Freeman — **THAT** Policy 201 be approved, as presented.

CARRIED

<u>Policy 201.1 – Trustee Code of Conduct</u>

18. Mrs. Wilson Fraser — **THAT** Policy 201.1 be approved, as presented.

CARRIED

<u>Policy 201.2 – Trustee Development</u>

19. Ms. Forbes — **THAT** Policy 201.2 be approved, as presented.

CARRIED

<u>Policy 201.3 – Recognition of Trustees Upon Completion of Service</u>

20. Mrs. Freeman — **THAT** Policy 201.3 be approved, as presented.

CARRIED

	<u>Policy 201.4 – Trustee Remuneration and Expenses</u>
21. Mrs. Wilson Fraser	**THAT** Policy 201.4 be approved, as presented.
	CARRIED
	<u>Policy 202 – Role of the Chair</u>
22. Ms. Forbes	**THAT** Policy 202 be approved, as presented.
	CARRIED
	<u>Policy 203 – Regular Board Meetings</u>
23. Mrs. Freeman	**THAT** Policy 203 be approved, as presented.
24. Mr. Riley	**THAT** Item 11 be added, to read - *"That there shall be no audio/video recording of meetings, except by professional news agencies who are accredited members of the Alberta Press Council."*
	CARRIED
	Discussion ensued and a further amendment was recommended, to read as follows:
25. Ms. Forbes	**THAT** an additional amendment be added to the end of the first amendment, to read - *"unless expressly authorized by the Board."*
	CARRIED
26. Mrs. Freeman	**THAT** Item 11 be added, to read - *"That there shall be no audio/video recording of meetings, except by professional news agencies who are accredited members of the Alberta Press Council, unless expressly authorized by the Board."*
	CARRIED
	<u>Policy 203.1 – Meetings of the Committee of the Whole</u>
27. Mrs. Wilson Fraser	**THAT** Policy 203.1 be approved, as presented.
28. Ms. Forbes	**THAT** Item 3 be amended to include *"The Secretary Treasurer" as Item 3.4 and the current 3.4 be renumbered to 3.5*.
	CARRIED
29. Mrs. Wilson Fraser	**THAT** Policy 203.1 be approved, as amended.
	CARRIED

<u>Policy 203.2 – Public Participation at Board Meeings</u>

30. Ms. Forbes — **THAT** Policy 203.2 be approved, as presented.

31. Mrs. Wilson Fraser — **THAT** Item 2 be amended to read *"A delegation wishing to appear before the Board shall provide the Superintendent with written notice of intent, prior to the first day of the month in which it wishes to appear. The notice shall include a written brief articulating the issue to be presented."*

CARRIED

32. Mrs. Freeman — **THAT** Item 3 be amended to read *"The Superintendent and the Board shall determine if the presentation is to proceed."*

CARRIED

33. Ms. Forbes — **THAT** Policy 203.2 be approved, as amended.

CARRIED

<u>Policy 204 – Board Committees</u>

34. Mrs. Freeman — **THAT** Policy 204 be approved, as presented.

Discussion ensued and it was felt that a Terms of Reference should be established for the Non-organized Staff.

35. Ms. Forbes — **THAT** this item be tabled until the Regular meeting in November.

CARRIED

<u>Policy 207 – District Council of School Councils</u>

36. Mrs. Wilson Fraser — **THAT** Policy 207 be approved, as presented.

CARRIED

<u>Policy 208 – Administration in Absence of Policy</u>

37. Ms. Forbes — **THAT** Policy 208 be approved, as presented.

CARRIED

<u>Policy 209 – Education Foundation</u>

38. Mrs. Freeman — **THAT** Policy 209 be approved, as presented.

Discussion ensued regarding the future direction of the Education Foundation.

39. Ms. Forbes — **THAT** the review of Policy 209 be postponed indefinitely.

CARRIED

Policy 210 – Superintendent of Schools – Roles and Responsibilities

40. Mrs. Wilson Fraser — **THAT** Policy 210 be approved, as presented.

CARRIED

Policy 210.1 – Evaluation Process for Superintendent of Schools

41. Ms. Forbes — **THAT** Policy 210.1 be approved, as presented.

42. Mrs. Wilson Fraser — **THAT** the review of Policy 210.1 be postponed to the Regular meeting in October.

CARRIED

Policy 211 – Board Delegation of Authority

43. Mrs. Freeman — **THAT** Policy 211 be approved, as presented.

44. Mr. Riley — **THAT** review of Policy 211 be postponed indefinitely.

CARRIED

Policy 212 – Policy on Policy Development and Review

45. Mrs. Wilson Fraser — **THAT** Policy 212 be sent back to the Coordinating Committee for further review.

CARRIED

b) Policy Review Motion:

The Board was asked to pass a motion directing the Superintendent to supervise the review and revision of the policy manual.

46. Mrs. Freeman — **THAT** the Board direct the Superintendent of Schools to engage the Coordinating Committee in the review of the Medicine Hat School District No. 76 Policy Manual in order to make recommendations to the Board regarding the revision, development and rescinding of policy to ensure alignment with Board goals.

CARRIED

6. Improved Learning Presentations to the Board

The Board has determined one of the goals to be "improving learning through enhanced instruction". A schedule of school sharing presentations and structure was enclosed.

47. Mrs. Wilson Fraser

THAT the Board accept the schedule and content as presented.

Discussion ensued and some concern was expressed regarding the March 21st date. It was also noted that the list will need to be updated to reflect the revised meeting dates.

48. Mrs. Freeman

THAT this item be tabled to the October 11, 2016 meeting, to allow time for the dates to be reviewed.

CARRIED

VI. ITEMS FOR INFORMATION

1. School Visit Reports

As part of the Board's goal of "Putting the Public Back into Public Education" trustees are visiting schools. This is a chance to share the governance perceptions from Trustees in this goal.

Ms. Forbes attended the River Heights Welcome Back BBQ, as well as the opening ceremony for the outdoor classroom.

Mrs. Wilson Fraser attended the WLC Welcome Back event.

Mrs. Freeman reminded the Board that the annual Flats Neighborhood Run will be taking place on Friday, September 23rd at Elm Street School at 10:30 a.m.

2. Enrollment Update

Superintendent Davidson reported that the District enrollment to date is 7,090 students. This count is an increase of 17 students over this time last year.

VII. MOVE TO COMMITTEE OF THE WHOLE

49. Mrs. Freeman

THAT the Board move to Committee of the Whole to discuss certain confidential matters.

CARRIED

The Board moved to Committee of the Whole at 7:16 p.m.

VIII. RECONVENE TO OPEN BOARD MEETING

The Board reconvened to the open board meeting at 8:05 p.m.

IX. ACTION ARISING OUT OF THE COMMITTEE OF THE WHOLE MEETING

50 Mrs. Wilson Fraser

THAT Personnel Matter #2016-08 be approved.

DEFEATED

51. Mr. Riley

THAT the Board accept the recommendation related to Personnel Matter #2016-09, as presented.

CARRIED

52. Mrs. Freeman

THAT the Board approve the naming of the Medicine Hat High School Weight Room as the *J.H. "Hop" Yuill Fitness Center*.

CARRIED

53. Ms. Forbes

THAT Personnel Matter #2016-10 be approved, as presented.

CARRIED

X. ADJOURNMENT

54. Mr. Riley

THAT the meeting adjourn.

CARRIED

The meeting adjourned at 8:10 p.m.

____
CHAIR

____
SECRETARY TREASURER