



MEDICINE HAT SCHOOL DISTRICT NO. 76

REGULAR MEETING
CENTRAL OFFICE BOARD ROOM

TUESDAY, OCTOBER 11, 2016 - 6:15 P.M.

A G E N D A

I. APPROVAL OF AGENDA

II. ADOPTION OF MINUTES

Presentation and adoption of the Minutes of the Regular Board meeting held on **Tuesday, September 20, 2016**, the Committee of the Whole and Closed Conference meeting held on **Tuesday, September 20, 2016** and the Closed Conference meeting held on **October 4, 2016**.

CHAIR

III. FIELD TRIPS

1. Crescent Heights High School Field Trip Request to Chicago, USA

Ms. Jennifer Davies, teacher at Crescent Heights High School, is requesting permission for students from Crescent Heights High School to travel to Chicago, USA on May 17, 2016 through 22, 2017. A Field Trip request form is attached.

It is recommended that the Board approve, in principle, a field trip for students from Crescent Heights Hat High School to travel to Chicago, USA on May 17 through 22, 2017, subject to the following conditions:

- a) that the Secretary Treasurer's Department give initial approval to the destination and that the submitted itinerary be approved;
- b) that the District's Student Waiver Forms be signed by all parents;
- c) that there be no cost to the Board, other than the cost of substitute teachers for approved supervising teachers traveling on the Field Trip;
- d) that any adults participating in the trip who are not designated supervisors be informed and sign a release that the Board does not accept any responsibility (liability or otherwise) as a result of their participation;
- e) that all students and designated chaperones are required to obtain the School District Travel Insurance (medical, trip cancellation/interruption and baggage).
- f) that criminal record checks be obtained for parent supervisors (non-district personnel);
- g) that the Principal/Teacher responsible continue to monitor and keep track of the travel advisories and ensure that students and parents are aware that the trip could be cancelled;
- h) that the Principal/Teacher comply with all criteria set out in Policy 743 and the International Travel Guidelines;

- i) that a letter be signed by each parent granting permission for their child to travel out-of-the-country with another specifically named adult;
- j) that each student be in possession of a passport, valid for at least six months beyond the expected return date;
- k) that each parent be given a copy of the letter from the Superintendent, re: measles immunization.

MD

Electronic [Enclosure No. 1](#)

Page No. 16

2. Azeez Badrudeen Presentation

Azeez Badrudeen, Grade 10 student at Crescent Heights High School, attended the United States US Space and Rocket Centre in Huntsville, Alabama from Sept. 24 – 29, 2016 for the second time. Azeez was the recipient of the St. Louis Lighthouse Visions Scholarship which supported his trip. The focus of this scholarship is to pull together students from around the world with culturally diverse backgrounds and who have a visual impairment. Scholarship winners were from Israel, Belgium, South Africa, Greece, Ireland and the United States and each recipient made a presentation at the opening ceremonies. Azeez was the only scholarship recipient representing Alberta. Elaine Todd, the Teacher of the Visually Impaired with Southeast Alberta RCSD nominated Azeez and he was accompanied by Donna Balas, Manager of Southeast Alberta RCSD. This educational adventure involved curriculum in space science, aviation, teamwork and simulated space and aviation missions.

MD/AB/DB

IV. CORRESPONDENCE

1. Letter from Drew Barnes to Myplace Mental Health Capacity Building Projects

A letter of Congratulations was sent from the office of Mr. Drew Barnes on behalf of the Constituents of Cypress-Medicine Hat to the Myplace Mental Health Capacity Building Projects for being awarded with the Community Networking Award.

MD

Electronic [Enclosure No. 2](#)

Page No. 18

2. Letter from Minister of Education

Reply letter was received from the Minister following a letter sent from our Board of Trustees.

CHAIR

Electronic [Enclosure No. 2](#)

Page No. 19

3. Thank you cards from District students for being awarded the Thelma Berkeley Robinson Scholarship

Brooklin Bellavance
Esha Kaushish

Katie Caparni

TR

Electronic [Enclosure No. 2](#)

Page No. 20

4. **Thank you cards from District students for being awarded the Grant Henderson Scholarship**

Katie Caparni

TR

Electronic [Enclosure No. 2](#)
Page No. 23

V. RECOGNITIONS/ACCOMPLISHMENTS

1. **River Run**

Congratulations and thank you to Elm Street School for hosting the annual River Flats Run on September 23, 2016.

MD

2. **World Teachers' Day – October 5th**

In recognition of World Teachers' Day on October 5, 2016, we would like to thank and recognize our teachers for their tremendous commitment, caring approach and expertise that they foster in our schools. The work that they do with students, families and colleagues is outstanding.

MD

3. **Welcome Back BBQ**

The Board sends its appreciation to the staff of Webster Niblock School for organizing the Hawaiian themed Welcome Back BBQ and to all staff and family members who attended the event. The evening provided excellent food, great entertainment and a time to spend with fellow employees, families and friends. It was great to feel the positive energy and to see the tremendous number of people out for this event.

MD

VI. PRESENTATIONS

1. **Assessment Initiative Update**

The District continues to focus on the District goal of enhancing instruction to improve learning for all students. The focus of this work has shifted to assessment practice. An update will be provided.

LC/TF/ND

2. **Student Services Team Plan**

Annually, the District Student Services team identifies priorities for the next school year to align with the vision of the District and to support success for all learners. A plan is then developed to action these priorities to build capacity in the Student Services team and in schools. These plans are developed based on best practices and research.

SF

Electronic [Enclosure No. 3](#)
Page No. 24

VII. ITEMS FOR ACTION

1. Modular Classroom Program

The submission deadline to Alberta Education for either requesting new modulars or to relocate existing units for the 2016-2017 school year is November 1, 2016.

We are requesting two new modulars for Ken Sauer School, and to move three modulars off of Webster Niblock School, one will go to River Heights School and two to Connaught School.

JL/AC

2. Policy Recommendations: October 3, 2016 Coordinating Committee Meeting

The Coordinating Committee reviewed, revised and recommended that the following Policies be forwarded to the Board of Trustees.

It is recommended that the Board of Trustees approve the following revised policies:

- a) Policy 212 – Policy on Policy Development and Review
- b) Policy 520 – Teacher Professional Growth, Supervision and Evaluation

CWF/MD

Electronic [Enclosure No. 4](#) and [Enclosure No. 5](#)
Page Nos. 38 and 42

3. Accountability Pillar Results

The data for the fall is provided as information. An overview of the District Accountability Pillar results will be provided.

LC

Separate and [Enclosure No. 6](#)
Page No. 48

4. Nominations for Zone/Provincial Office of ASBA

ASBA Zone 6 will hold elections for a number of positions at its November meeting:

- a) Zone 6 Chair
- b) Zone 6 Vice-Chair
- c) Economic Representative
- d) Edwin Parr Committee Chair

(and some others that usually are filled by appointment as they are seldom contested)

CHAIR

5. Student Leadership

Mr. Massini will speak to this item.

RM

VIII. REPORTS OF COMMITTEES

1. Coordinating Committee

Minutes of the October 3, 2016 Coordinating Committee meeting are attached.

CWF

Electronic [Enclosure No. 7](#)
Page No. 50

2. **Medicine Hat Public Schools' Education Foundation**

The Medicine Hat Public Schools' Education Foundation will be holding a retreat.

RM

IX. ITEMS FOR INFORMATION

1. **School Visit Reports**

As part of the Board's goal of "Putting the Public Back into Public Education" trustees were visiting one school each year for the next three years. This is a chance to share the governance perceptions from trustees in this goal.

CHAIR

2. **Petitions**

Two petitions were received and deemed as insufficient by the Secretary Treasurer.

JL

Electronic [Enclosure No. 8](#)
Page No. 54

3. **Enrollment Update**

The student enrollment numbers for September 30th are provided.

LC

Separate Enclosure and Electronic [Enclosure No. 9](#)
Page No. 56

4. **National School Boards Association (NSBA) Conference**

The annual NSBA conference will be held on March 25 to 27, 2017 in Denver. The conference schedule is available on the website – <http://www.nsba.org/conference>. Registration opens on October 12, 2016 and accommodations can be arranged only after registration is complete.

TR

5. **PSBA Fall General Meeting**

The PSBA Fall General Meeting will be held in Edmonton on October 19 to 21, 2016. Registration and a general overview are online at <http://www.public-schools.ab.ca/>.

CWF

6. **ASBA Fall General Meeting**

The ASBA Fall Event and General Meeting will be held in Edmonton on November 21-22, 2016. Online registration is not available at this time.

CWF

X. MOVE TO COMMITTEE OF THE WHOLE

It is recommended that the Board move to Committee of the Whole to discuss certain confidential matters.

CHAIR

- XI. RECONVENE TO OPEN BOARD MEETING
- XII. ACTION ARISING OUT OF THE COMMITTEE OF THE WHOLE MEETING
- XIII. ADJOURNMENT