

*MEDICINE HAT PUBLIC BOARD OF EDUCATION OPERATES AS MEDICINE HAT PUBLIC SCHOOL DIVISION,
AND FOR THE PURPOSE OF THIS DOCUMENT WILL BE REFERRED TO AS "MHPSD" AND/OR "DIVISION"*

SECTION 500 – Personnel and Employee Relations

POLICY 522: STAFF RECOGNITION AND CELEBRATION

BACKGROUND

The Board of Trustees acknowledges the importance of recognizing and celebrating the work of staff.

POLICY

The Board expects that staff recognition and celebration programs are utilized on an ongoing basis throughout the Division.

GUIDELINES

1. A celebration and recognition of the work of Division staff is part of a process to indicate our appreciation for their tremendous work.
2. Recognition for long-term service is important for demonstrating appreciation for staff's work in the Division.

ADMINISTRATIVE PROCEDURES

[522 AP 001 – Honoured Educator Award](#)

[522 AP 002 – Retirement Recognition](#)

[522 AP 003 – Short and Long-Term Service Awards](#)

[522 AP 004 – Appreciation Dinner](#)

Approved: June 19, 2012

Revised: January 9, 2017