



MEDICINE HAT SCHOOL DISTRICT NO. 76

REGULAR MEETING

A G E N D A

Tuesday, April 19, 2016 – 6:00 p.m.

I. APPROVAL OF AGENDA

II. ADOPTION OF MINUTES

Presentation and adoption of the Minutes of the Regular Board meeting held on **Tuesday, March 22, 2016** and Special Meeting held on **Tuesday, March 29, 2016** and Committee of the Whole meetings held on **Tuesday, March 22, 2016** and **Tuesday, April 5, 2016**.

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III. CORRESPONDENCE

1. **Thank you letter from 2016 Alberta Winter Games Board of Directors**

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2. **Thank you card from Logan Haynes re: Hub Fish Scholarship**

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IV. PRESENTATIONS

1. **CHHS Field Trip**

Ms. Michelle Schneider, teacher at Crescent Heights High School, will make a presentation to the Board on the highlights of their recent trip to New York.

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V. ITEMS FOR ACTION

1. Tri Schools - Trip to Japan

Mr. Glen Mori, district teacher, is requesting permission for students from the three district high schools, Medicine Hat High School, Crescent Heights High School and Alternate Programs to travel to Yokohama, Japan on July 21 to August 5, 2017. A Field Trip request form is attached.

It is recommended that the Board approve, in principle, a field trip for students from Medicine Hat High School, Crescent Heights High School and Alternate Programs to travel to Yokohama, Japan for the period July 21 to August 5, 2017, inclusive, subject to the following conditions:

- a] that the Secretary-Treasurer's Department give initial approval to the destination and that the submitted itinerary be approved;
- b] that the District's Student Waiver Forms be signed by all parents;
- c] that there be no cost to the Board, other than the cost of substitute teachers for approved supervising teachers traveling on the Field Trip;
- d] that any adults participating in the trip who are not designated supervisors be informed and sign a release that the Board does not accept any responsibility (liability or otherwise) as a result of their participation;
- e] that all students and designated chaperones are required to obtain the School District Travel Insurance (medical, trip cancellation/interruption and baggage).
- f] that criminal record checks be obtained for parent supervisors (non-district personnel);
- g] that the Principal/Teacher responsible continue to monitor and keep track of the travel advisories and ensure that students and parents are aware that the trip could be cancelled;
- h] that the Principal/Teacher comply with all criteria set out in Policy 770 and the International Travel Guidelines;
- i] that a letter be signed by each parent granting permission for their child to travel out-of-the-country with another specifically named adult;
- j] that each student be in possession of a passport, valid for at least six months beyond the expected return date;
- k] that each parent be given a copy of the letter from the Superintendent of Schools, re: measles immunization.

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VI. REPORTS OF COMMITTEES

1. ASBA Report

Mr. Riley will provide a report on the ASBA Zone Meeting.

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VII. ITEMS FOR INFORMATION

1. School Visit Reports

As part of the Board's goal of "Putting the Public Back into Public Education" trustees were visiting one school each year for the next three years. This is a chance to share the governance perceptions from trustees in this goal.

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2. MHHS Drama Festival

Medicine Hat High School Drama is presenting *The Zone 7 One Act Drama Festival*, April 19-21, 2016 from 9:00 a.m. to 3:30 p.m. Teachers are encouraged to book their classes to join the *Pilot Lights Theatre Festival*. This is an excellent opportunity to see the incredible work created by drama programs at Alexandra Middle School, Brooks Composite, Foremost School and Medicine Hat High School. To book please contact the Festival Director at richard.grafton@sd76.ab.ca.

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VIII. MOVE TO COMMITTEE OF THE WHOLE

It is recommended that the Board move to Committee of the Whole to discuss certain confidential matters.

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IX. RECONVENE TO OPEN BOARD MEETING

X. ACTION ARISING OUT OF THE COMMITTEE OF THE WHOLE MEETING

XI. ADJOURNMENT