

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF MEDICINE HAT SCHOOL DISTRICT NO. 76 HELD IN THE BOARD ROOM IN THE SCHOOL DISTRICT ADMINISTRATION OFFICE ON TUESDAY, JUNE 21, 2016 AT 6:00 P.M.

TRUSTEES PRESENT: Mr. Terry Riley, Mr. Rick Massini, Ms. Deborah Forbes, Mrs. Carolyn Freeman, Mrs. Catherine Wilson Fraser

OFFICIALS PRESENT: Mr. Mark Davidson, Superintendent of Schools
Mr. Lyle Cunningham, Deputy Superintendent
Mrs. Sherri Fedor, Associate Superintendent
Mr. Jerry Labossiere, Secretary Treasurer

OTHERS PRESENT: Mrs. Donna Balas, Regional Manager, RCSD
Mr. Teague Bates, Teacher, Medicine Hat High School
Miss Deb Rawlings, Teacher, Medicine Hat High School

CHAIR: Mr. Terry Riley

RECORDING SECRETARY: Mrs. Angie Lesko

I. APPROVAL OF AGENDA

113. Mrs. Freeman **THAT** the agenda be approved as presented.

CARRIED

II. ADOPTION OF MINUTES

Presentation and adoption of the Minutes of the Regular Board meeting held on Tuesday, May 17, 2016 and Committee of the Whole meeting held on Tuesday, May 17, 2016.

114. Ms. Forbes **THAT** the Minutes of the Regular Board meeting held on Tuesday, May 17, 2016 and Committee of the Whole meeting held on Tuesday, May 17, 2016 be adopted as presented.

CARRIED

III. RECOGNITIONS/ACCOMPLISHMENTS

1. Community Networking Award – HUG Program

Every year the Canadian Mental Health Association Alberta Southeast Region Board of Directors honors the achievement of community members who have gone above and beyond in promoting mental health. Medicine Hat School District No. 76 is pleased to announce that our *Helping Us Grow* (HUG) program has been nominated and selected for the Community Networking Award for the fantastic promotion done celebrating CMHA's 65th Mental Health Week.

This award is presented to recognize coalitions, networks, committees or councils who share a desire to meet a unique need or achieve a common goal in our community.

115. Ms. Forbes

THAT the Chair send a letter to the Minister advising him of the Board's support of the program and their delight in receiving the Community Networking award.

CARRIED

2. Medicine Hat High School–Track & Field Provincials

At the track and field provincials held in Edmonton on June 2, 3 and 4, the following students did extremely well in the Para events of the provincial competition:

Sinjin Soper – 4x50 relay; 100m; 200m – gold medals
Christopher Orland – 4x50 relay – gold medal; 200m – silver medal; 100m – 4th place
Sam Villeneuve – 100m; 200m; Shotput – gold medals

Medicine Hat High School: 2nd Place in 4a Provincial Team Results

Canadian Record Set: This was the first time that a 4x50m Unified Relay was run in Canada and was a wonderful example of a “unified sport” as Sinjin and Christopher ran with 2 other participants, Landon Swartz and Isaiah Scott, who were from the main track team.

3. Medicine Hat High School Sports Teams

Congratulations to the Mohawks Baseball Team as they won the Tier 1 Provincial Title and finished their season with a 10-2 record.

Congratulations to the Medicine Hat High School Boys' Rugby Team as they won the Tier 1 Boys' Rugby South Zone Championship.

Congratulations to the Medicine Hat High School track and field students and their coaches as the students did extremely well and received a number of medals at the Track & Field Provincials held on June 5, 6 & 7.

IV. ITEMS FOR ACTION

1. Crescent Heights High School Field Trip Request – Huntsville, Alabama

Crescent Heights High School student Azeez Badrudeen has been awarded a Lighthouse Visions Scholarship to once again attend the Space Camp for Interested Visually Impaired Students (SCIVIS) at the U.S. Space & Rocket Center in Huntsville, Alabama, with a paid in full tuition and travel expenses. This year the camp will be held September 24-29, 2016. It is an educational adventure involving curriculum in space science, aviation, teamwork, and simulated space and aviation missions. A Field Trip Request Form was attached.

It was recommended that the Board give final approval to a field trip for Azeez Badrudeen from Crescent Heights High School to travel to Huntsville, Alabama for the period September 24-29, 2016 subject to the following conditions:

- a] that the Secretary-Treasurer's Department give initial approval to the destination and that the submitted itinerary be approved;
- b] that the District's Student Waiver Forms be signed by all parents;
- c] that there be no cost to the Board, other than the cost of substitute teachers for approved supervising teachers traveling on the Field Trip;
- d] that any adults participating in the trip who are not designated supervisors be informed and sign a release that the Board does not accept any responsibility (liability or otherwise) as a result of their participation;
- e] that all students and designated chaperones are required to obtain the School District Travel Insurance (medical, trip cancellation/interruption and baggage).
- f] that criminal record checks be obtained for parent supervisors (non-district personnel);
- g] that the Principal/Teacher responsible continue to monitor and keep track of the travel advisories and ensure that students and parents are aware that the trip could be cancelled;
- h] that the Principal/Teacher comply with all criteria set out in Policy 770 and the International Travel Guidelines;
- i] that a letter be signed by each parent granting permission for their child to travel out-of-the-country with another specifically named adult;
- j] that each student be in possession of a passport, valid for at least six months beyond the expected return date;
- k] that each parent be given a copy of the letter from the Superintendent, re: measles immunization.

116. Mr. Massini

THAT the Board provide final approval for a field trip for Azeez Badrudeen from Crescent Heights High School to travel to Huntsville, Alabama for the period September 24-29, 2016 subject to the conditions specified.

CARRIED

2. Medicine Hat High School Field Trip Request – San Francisco

Medicine Hat High School Concert Band would like to travel to San Francisco April 13 to April 23, 2017. It is an educational adventure involving curriculum in music. A Field Trip Request Form was attached.

It was recommended that the Board approve, in principle, a field trip for Medicine Hat High School Concert Band to travel to San Francisco, USA for the period April 13 to April 23, 2017, subject to the following conditions:

- a] that the Secretary-Treasurer's Department give initial approval to the destination and that the submitted itinerary be approved;
- b] that the District's Student Waiver Forms be signed by all parents;
- c] that there be no cost to the Board, other than the cost of substitute teachers for approved supervising teachers traveling on the Field Trip;
- d] that any adults participating in the trip who are not designated supervisors be informed and sign a release that the Board does not accept any responsibility (liability or otherwise) as a result of their participation;
- e] that all students and designated chaperones are required to obtain the School District Travel Insurance (medical, trip cancellation/interruption and baggage).
- f] that criminal record checks be obtained for parent supervisors (non-district personnel);
- g] that the Principal/Teacher responsible continue to monitor and keep track of the travel advisories and ensure that students and parents are aware that the trip could be cancelled;
- h] that the Principal/Teacher comply with all criteria set out in Policy 770 and the International Travel Guidelines;
- i] that a letter be signed by each parent granting permission for their child to travel out-of-the-country with another specifically named adult;
- j] that each student be in possession of a passport, valid for at least six months beyond the expected return date;
- k] that each parent be given a copy of the letter from the Superintendent, re: measles immunization.

117. Ms. Forbes

THAT the Board approve, in principle, a field trip for Medicine Hat High School Concert Band to travel to San Francisco, USA for the period April 13 to April 23, 2017, subject to the conditions specified.

CARRIED

3. Budget

Mr. Labossere provided an overview of the draft budget for the 2016-2017 school year.

The budget is based on an enrolment projection of 7,381 students, which reflects zero student growth.

Capital projects included in the budget are the Medicine Hat High School Modernization, as well as the new elementary school in the Terrace area. In addition, the budget includes equipment replacements, including smart boards and computers.

Overall the figures reflect a balanced budget for 2016-2017.

118. Mr. Massini

THAT the 2016-2017 draft budget be approved as presented.

CARRIED

4. School Fees

Crescent Heights High School and Medicine Hat High School have requested small changes to fees for optional courses. The Coordinating Committee reviewed, revised and recommended the following exhibit be forwarded to the Board of Trustees.

It was recommended that Board of Trustees receive revised Exhibit 650 E 002 – Secondary Schools Fee Schedule.

119. Mrs. Wilson Fraser

THAT the Board of Trustees receive revised Exhibit 650 E 002 – Secondary Schools Fee Schedule, as presented.

CARRIED

V. REPORTS OF COMMITTEES

1. PSBA General Meeting

The PSBA General Meeting was held on June 3-5, 2016. An overview of the meeting was shared.

The meeting included a presentation on the *Hour Zero School Emergency Program*. Superintendent Davidson noted that he has asked the District OHS Officer to explore the program and request a quote for implementation.

2. ASBA General Meeting

The ASBA General Meeting was held on June 6-7, 2016. An overview of the meeting was shared.

It was noted that Deborah Forbes gave a notice of motion. The motion will deal with children and youth ages 0-20 and will aim to influence the ministries to work together to have one Ministerial office dealing with all issues related to children and youth.

Mr. Riley and Ms. Forbes will work together to develop the motion.

3. ASBA Zone 6

The ASBA Zone 6 General Meeting was held on May 11, 2016. An overview of the meeting was shared.

It was noted that a full day session on parliamentary procedures is being planned for September.

VI. ITEMS FOR INFORMATION

1. School Visit Reports

As part of the Board's goal of "Putting the Public Back into Public Education" trustees are visiting schools. This is a chance to share the governance perceptions from trustees in this goal.

Ms. Forbes attended the Spring Fling at River Heights School and a luncheon at Southview School.

Mrs. Freeman attended the Alexandra Middle School Flex Day and luncheon.

Mr. Riley attended the Alexandra Middle School Music and Danace presentation, as well as the Crestwood School Tea, Medicine Hat Christian School Science Fair and the Crescent Heights High School Graduation.

Mrs. Wilson Fraser attended the Dr. Roy Wilson Learning Centre Festival Fun Night and the Crescent Heights High School Grad Ceremony.

VII. MOVE TO COMMITTEE OF THE WHOLE

120. Mrs. Wilson Fraser

THAT the Board move to Committee of the Whole to discuss certain confidential matters.

CARRIED

The Board moved to Committee of the Whole at 7:16 p.m.

VIII. RECONVENE TO OPEN BOARD MEETING

The Board reconvened to the open board meeting at 9:55 p.m.

IX. ACTION ARISING OUT OF THE COMMITTEE OF THE WHOLE MEETING

121. Mrs. Wilson Fraser

THAT Personnel Matter #2016-05 be approved.

CARRIED

122. Ms. Forbes

THAT Legal Matter #2016-02 be approved.

CARRIED

123. Mr. Massini

THAT Personnel Matter #2016-06 be approved.

CARRIED

124. Mr. Riley

THAT Personnel Matter #2016-07 be approved.

CARRIED

X. **ADJOURNMENT**

125. Mrs. Freeman

THAT the meeting adjourn.

CARRIED

The meeting adjourned at 9:58 p.m.

CHAIR

SECRETARY TREASURER