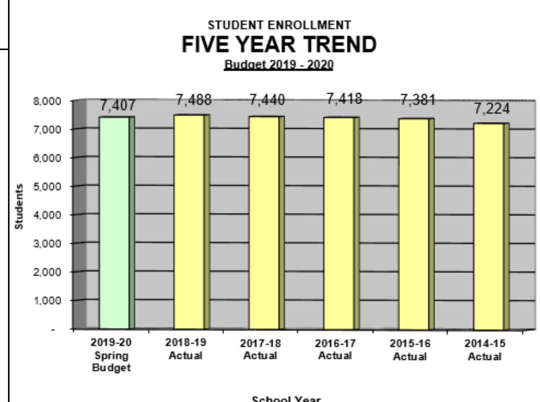
ENROLLMENT PROJECTIONS:

	2019-20 Spring Budget	Increase (Decrease)	2018-19 Actual	Percent
Early Childhood Services				
Community Placements	165	(6)	171	(3.5%)
Early Learning Programs (ELP)	108	-	108	-
Sub-total - ECS excluding K	273	(6)	279	(2.2%)
Elementary Programming				
Kindergarten	474	(28)	502	(5.6%)
Grades 1 - 3	1,537	(76)	1,613	(4.7%)
Grades 4 - 6	1,716	2	1,714	0.1%
Sub-total	3,727	(102)	3,829	(2.7%)
Middle & High School Programming				
Grades 7 - 9	1,571	32	1,539	2.1%
Grades 10 - 12	1,836	(5)	1,841	(0.3%)
Sub-total	3,407	27	3,380	0.8%
Total - K-12	7,134	(75)	7,209	(1.0%)
Grand Total	7,407	(81)	7,488	(1.1%)



	2019-20 Spring Budget	Increase	2018-19 Actual	2017-18 Actual	2016-17 Actual	2015-16 Actual	2014-15 Actual
Community Placements	165	(6)	171	177	216	188	175
Outreach Programs	97	-	97	100	113	109	105
Traditional Schools	7,145	(75)	7,220	7,163	7,089	7,084	6,944
Total	7,407	(81)	7,488	7,440	7,418	7,381	7,224
		(1.1%)	0.6%	0.3%	0.5%	2.2%	2.2%
			1.2%	Average (previous 5 years)			
	0.5%	Average (5 years - using fall estimate)					

STAFFING

	Spring Budget 2019-20 (Current Year)	Increase (Decrease)	Fall Budget 2018-19 (Prior Year)
Staff - Per Wage & Benefit Analysis			
Certificated			
Instruction - School Based	419.20	(5.9)	425.1
Instruction - Central or Non-School Based	4.00	-	4.0
Sub-total	423.20	(5.9)	429.1
Board & Administration	3.00	-	3.0
Total - Certificated	426.20	(5.9)	432.1
Non-Certificated			
CUPE			
EAs - Division funded	89.80	(8.9)	98.7
EAs - PUF funded	63.90	(0.1)	64.0
Total - EAs	153.70	(9.0)	162.7
Clerical	38.70	-	38.7
Custodial	43.50	-	43.5
Total - CUPE	235.90	(9.0)	244.9
Non-Unionized	68.50	(4.7)	73.2
Total (Non-Certificated)	304.40	(13.7)	318.1
Grand Total - All Staff	730.60	(19.6)	750.2

- **Teachers** – (5.9) less = (3.0) OLC's and (2.9) due to enrollment decline
- **EAs** – (8.9) less = (5.0) Division directed EA's, (3.9) due to increased cost of Teachers
- **Non-Union** – (4.7) less = (4.0) I.T./Facilities Project staff - Electrician, Carpenter and two helpers, .7 is due to a retirement at the end of Nov in Facilities that will not be replaced.

INSTRUCTIONAL GRANTS

	Spring Budget 2019-20 (Current Year)	Increase (Decrease)	Fall Budget 2018-19 (Prior Year)
Instructional Block			
Base Funding	$ 47,411,900	$ (280,600)	$ 47,692,500
Class Size	3,157,500	(133,900)	3,291,400
Sub-total	$ 50,569,400	$ (414,500)	$ 50,983,900
Inclusive Education	5,332,100	(7,300)	5,339,400
Socio-Economic	759,700	(4,000)	763,700
Equity of Opportunity	704,800	(3,800)	708,600
Small Schools by Necessity	409,800	(215,200)	625,000
First Nations, Metis and Inuit (FNMI)	390,000	1,200	388,800
English as a Second Language	294,500	-	294,500
French Language Project	90,000	-	90,000
French Language Instruction	40,000	1,900	38,100
Outreach Programs	314,900	-	314,900
Institutional Programs	196,300	-	196,300
Supernet	211,200	-	211,200
Fee Grant (to replace loss of Basic Fees)	615,700	-	615,700
Administration Claw Back	(468,000)	-	(468,000)
Sub-total	$ 59,460,400	$ (641,700)	$ 60,102,100
Nutrition Program	334,000	-	334,000
CIF (Classroom Improvement Fund)	913,000	-	913,000
Family Liaison Worker - City of Medicine Hat	-	(58,100)	58,100
Regional Collaborative Services	418,500	29,000	389,500
Teacher Pensions	4,550,600	(23,400)	4,574,000
Program Unit Funding (PUF)	7,114,100	152,400	6,961,700
Amortization Supported - Instruction	409,000	(18,000)	427,000
Sub-total	$ 13,739,200	$ 81,900	$ 13,657,300
Total Instructional Block	$ 73,199,600	$ (559,800)	$ 73,759,400

OTHER GRANT REVENUES

`	Spring Budget 2019-20 (Current Year)	Increase (Decrease)	Fall Budget 2018-19 (Prior Year)
Plant Operations and Maintenance Block			
Base POM	$ 5,904,700	$ 26,900	$ 5,877,800
P3 Maintenance (WLC)	270,000	-	270,000
Lease Support (MHCS)	162,400	-	162,400
Total Base POM	$ 6,337,100	$ 26,900	$ 6,310,200
Infrastructure Maintenance and Renewal (IMR)			
Gross Funding	2,153,000	-	2,153,000
Less - Portion Anticipated to be Capitalized ($^1/_3$)	(718,300)	-	(718,300)
Net IMR Operations	1,434,700	-	1,434,700
Amortization Supported - POM	2,768,400	(3,800)	2,772,200
Total Facilities	$ 10,540,200	$ 23,100	$ 10,517,100
Transportation Block			
Urban	1,753,500	800	1,752,700
Special Education - 1-12	215,900	3,300	212,600
Special Education - Early Childhood Services (ECS)	383,800	71,400	312,400
Total Transportation	$ 2,353,200	$ 75,500	$ 2,277,700
External Services			
My Place	255,800	-	255,800
HUG	251,100	-	251,100
Total External Services	$ 506,900	$ -	$ 506,900

GRANT REVENUES

`	Spring Budget 2019-20 (Current Year)	Increase (Decrease)	Fall Budget 2018-19 (Prior Year)
Summary			
Instructional Block	$ 73,199,600	$ (559,800)	$ 73,759,400
Plant Operations and Maintenance Block	10,540,200	23,100	10,517,100
Transportation Block	2,353,200	75,500	2,277,700
External Services	506,900	-	506,900
Total Grant Funding	$ 86,599,900	$ (461,200)	$ 87,061,100

Total decrease in grant revenue from Fall Budget

($461,200) or (.5%)

Enveloped or committed funding changes were as follows:

Teacher Pensions ($23,400), PUF $152,400,

and Supported Amortization ($21,800)

For a total increase of **$107,200**

Discretionary or Non-enveloped Grant increase of

($568,400) or (.65) of 1%

Local Revenues

	Spring Budget 2019-20 (Current Year)	Increase (Decrease)	Fall Budget 2018-19 (Prior Year)
Summary - By Object Line			
Other School Boards	109,800	(46,000)	155,800
Instructional Fees	821,000	(67,000)	888,000
Sales and Services	1,996,000	(80,500)	2,076,500
Investment Income	161,500	15,000	146,500
Gifts and Donations	205,000	-	205,000
Rental of Facilities	75,000	-	75,000
Fundraising (SGF)	550,000	-	550,000
Total Local Revenues	$ 3,918,300	$ (178,500)	$ 4,096,800
Summary - Enveloped Funds Broken Out			
General	1,739,300	(114,500)	1,853,800
PUF	90,000	(64,000)	154,000
SGF	2,089,000	-	2,089,000
Total Local Revenues	$ 3,918,300	$ (178,500)	$ 4,096,800

- Other School Boards – The Division is no longer sharing our OH&S Officer with MHCBE
- Instructional Fees - Decrease K & Pre-K Fees – drop in our K numbers.
- Sales & Services - $70,000 of the $80,500 is due to a drop in International Ed (Brazilian)
- PUF - Included above is a decline of ($64,000) in ELP fees.

Net Discretionary or Non-Enveloped Decrease is = (**$114,500**).

Key Changes in Wages & Benefits

		FTE		Total Change
Total Change in Wages and Benefits				$ (318,300)
Changes with Matching Funding				
• PUF Staffing Changes				
◦ Teachers - Grid movement, Central items				53,000
◦ EAs	$ 36,400	(0.1)	(3,600)	
◦ EAs - Adjustment to Ave. Salary [$1,100]			91,700	88,100
• My Place and HUGs Programs				11,600
• Teachers Pensions - AB Ed				(23,400)
Total - Items with Offset Funding		(0.1)		129,300
Items without Matching Funding				(447,600)

Savings of $447,600 – itemized on next slide

KEY CHANGES IN WAGES & BENEFITS

		FTE		Total Change
Additional or Modified Positions				
• Teachers - OLCs	$ 108,900	(2.0)	(217,800)	
• Teachers - Classroom	$ 101,200	(3.9)	(394,700)	(612,500)
• Teachers - Grid movement, Central items				642,900
Sub-total		(5.9)		$ 30,400
• EAs (excluding PUF)	$ 37,200	(8.9)	(331,100)	
• EAs - Adjustment to Ave. Salaries [$900]			78,400	(252,700)
• Project staff - I.T./Facilities		(4.0)		(275,800)
• Facilities - retirement		(0.7)		(72,300)
Sub-total		(19.5)		$ (570,400)
Other Wage & Benefit Changes				
• Substitutes (T, EA, Clerical)	$ 1,162,600			40,300
• Leaves (maternity and EDB)	$ 638,700			24,400
• ERIPs	$ 190,000			(10,000)
• Adjustment in Average Salary Costs (grid, general, adj)				68,100
Total - Items without Offset Funding				$ (447,600)

KEY CHANGES ON PURCHASED SERVICES INSTRUCTION

Instruction Block	**Total Change**
Total Change in Purchased Services	$ (308,100)
Changes with Matching Funding	
• PUF	(55,400)
Total - Items with Offset Funding	(55,400)
Items Without Matching Funding	
• Site Based (mini-budgets)	$ 15,800
• Central Supports - Instruction	
◦ Star Reading	(29,600)
◦ Dossier	(13,900)
◦ Other Program Initiatives	(225,000)
Total - Items Without Offset Funding	$ (252,700)
Grand Total	$ (308,100)

Key Changes on Purchased Services

Plant, Operations and Maintenance

	Spring Budget 2019-20 (Current Year)	Increase (Decrease)	Fall Budget 2018-19 (Prior Year)
Services, Contracts and Supplies			
Administration and General Expenses	$ 25,700	$ 1,600	$ 24,100
Utilities	1,331,500	60,000	1,271,500
Insurance - Property and Fleet	230,100	10,400	219,700
Security and Monitoring	43,000	-	43,000
Grounds	93,000	(6,200)	99,200
Electrical	20,000	(2,100)	22,100
Plumbing	47,800	(1,500)	49,300
HVAC / Mechanical	77,000	(1,500)	78,500
Carpentry	92,000	(3,600)	95,600
Painting	18,000	-	18,000
Custodial	173,500	(1,500)	175,000
Christian School - POM support	340,400	-	340,400
Wilson Learning Centre - P3 Maintenance	270,000	-	270,000
Fleet and Equipment Maintenance	68,600	14,200	54,400
Site Based - Maintenance (MBRs)	23,100	-	23,100
Sub-total (POM)	2,853,700	69,800	2,783,900
Infrastructure Maintenance and Renewal (IMR)	1,243,400	-	1,243,400
Sub-total (Purchased Services)	$ 4,097,100	$ 69,800	$ 4,027,300

Key Changes on Purchased Services

Transportation Services

	Spring Budget 2019-20 (Current Year)	Increase (Decrease)	Fall Budget 2018-19 (Prior Year)
Services, Contracts and Supplies			
School Bus Carrier	1,904,400	(60,000)	1,964,400
City Services	12,900	-	12,900
Special Services	88,000	-	88,000
Conveyance Fees	132,200	7,200	125,000
Other Purchased Services	28,800	(14,800)	43,600
Administrative Expenses	4,900	-	4,900
Software Maintenance	6,600	-	6,600
Sub-total (Purchased Services)	$ 2,177,800	$ (67,600)	$ 2,245,400

One less school day in 2019-2020 and one less bus route

KEY CHANGES ON PURCHASED SERVICES

Board and System Administration

	Spring Budget 2019-20 (Current Year)	Increase (Decrease)	Fall Budget 2018-19 (Prior Year)	
Services, Contracts and Supplies				
ASBA	50,000	-	50,000	
PSBA	30,400	-	30,400	
TEBA	7,000	-	7,000	
Board	26,600	500	26,100	
Superintendent	107,500	(18,000)	125,500	<- Legal
Communications	18,300	-	18,300	
Human Resources	39,900	(7,000)	46,900	<-Advertising
Student Services	18,300	-	18,300	
Software Maintenance	94,300	(7,200)	101,500	<- Barager ($18,000) less additional SRB hosted $10,800
Scholarships and Trust Disbursements	45,700	-	45,700	
Business and Financial Services	53,400	700	52,700	
Liability Insurance	67,900	-	67,900	
Central Office Supplies and Services	35,700	(1,500)	37,200	
Occupational Health and Safety	22,200	(16,900)	39,100	<- More in-house training
Central Office Building Costs	15,400	-	15,400	
Sub-total (Purchased Services)	$ 632,600	$ (49,400)	$ 682,000	

KEY CHANGES ON PURCHASED SERVICES

External Services

	Spring Budget 2019-20 (Current Year)	Increase (Decrease)	Fall Budget 2018-19 (Prior Year)
Services, Contracts and Supplies			
Project - My Place	22,400	(6,000)	28,400
Project - HUG	27,500	(5,600)	33,100
Food Services - Cafeteria(s)	3,500	-	3,500
Grounds Maintenance - College	100,000	3,700	96,300
Grounds Maintenance - Catholic Division	26,500	2,700	23,800
Sub-total (Purchased Services)	$ 179,900	$ (5,200)	$ 185,100

Recap – Items with Offset Funding

	Enveloped - Matching Offset						
	PUF	Teacher Pensions	SGF	My Place & HUGs	IMR	Supported Amortization	Total
Revenue							
• Grants							
∘ Instruction	152,400	(23,400)				(18,000)	111,000
∘ Plant Operations and Maintenance					-	(3,800)	(3,800)
∘ Transportation							-
∘ External Services				-			-
	152,400	(23,400)	-	-	-	(21,800)	107,200
• Local Revenues	(64,000)		-				(64,000)
Sub-total	$ 88,400	$ (23,400)	$ -	$ -	$ -	$ (21,800)	$ 43,200
Expenditures							
• Purchased Services							
∘ Instruction	(55,400)						(55,400)
∘ Plant Operations and Maintenance					-		-
∘ Transportation							-
∘ Board and Administration							-
∘ External Services				(11,600)			(11,600)
	(55,400)	-	-	(11,600)	-	-	(67,000)
• Wages & Benefits	143,800	(23,400)		11,600	-		132,000
• Amortization and Debt Servicing						(21,800)	(21,800)
Total - Items with Offset Funding	88,400	(23,400)	-	-	-	(21,800)	43,200
Grand Total	$ -	$ -	$ -	$ -	$ -	$ -	$ -

Operating Summary (Changes Affecting Surplus)

	Total Change	Enveloped / Matched Offset	Affecting Surplus (Deficit)
Revenue		(note below)	
• Grants			
∘ Instruction	$ (559,800)	$ 111,000	$ (670,800)
∘ Plant Operations and Maintenance	23,100	(3,800)	26,900
∘ Transportation	75,500	-	75,500
∘ External Services	-	-	-
	(461,200)	107,200	(568,400)
• Local Revenues	(178,500)	(64,000)	(114,500)
Sub-total	$ (639,700)	$ 43,200	$ (682,900)
Expenditures			
• Purchased Services			
∘ Instruction	(308,100)	(55,400)	(252,700)
∘ Plant Operations and Maintenance	69,800	-	69,800
∘ Transportation	(67,600)	-	(67,600)
∘ Board and Administration	(49,400)	-	(49,400)
∘ External Services	(5,200)	(11,600)	6,400
	(360,500)	(67,000)	(293,500)
• Wages & Benefits	(318,300)	132,000	(450,300)
• Amortization and Debt Servicing	39,100	(21,800)	60,900
Total - Items with Offset Funding	(639,700)	43,200	(682,900)
Grand Total	$ -	$ -	$ -

(Enveloped = PUF, Teacher Pensions,SGF, IMR, Supported Amortization, Projects - RCSD, CIF)

“Budget was balanced and continues to be balanced”

SPRING RELEASE

	Spring Budget 2019-20 (Current Year)	Increase (Decrease)	Fall Budget 2018-19 (Prior Year)
Revenues			
Alberta Education	$ 86,093,000	$ (461,200)	$ 86,554,200
Other - Government of Alberta	506,900	-	506,900
Sub-Total - Government of Alberta	$ 86,599,900	$ (461,200)	$ 87,061,100
Other Alberta School Authorities	109,800	(46,000)	155,800
Fees	821,000	(67,000)	888,000
Other Sales and Services	1,996,000	(80,500)	2,076,500
Investment Income	161,500	15,000	146,500
Gifts and Donations	205,000	-	205,000
Rental of Facilities	75,000	-	75,000
Fundraising	550,000	-	550,000
Total Revenues	$ 90,518,200	$ (639,700)	$ 91,157,900
Expenses By Program			
Instruction - ECS	$ 10,381,100	$ 121,200	$ 10,259,900
Instruction - Grades 1-12	63,079,000	(567,800)	63,646,800
Sub-Total - Instruction	$ 73,460,100	(446,600)	$ 73,906,700
Plant Operations and Maintenance	10,801,100	(82,200)	10,883,300
Transportation	2,267,600	(68,200)	2,335,800
Board and System Administration	2,937,000	(51,700)	2,988,700
External Services	1,052,400	9,000	1,043,400
Total Expenses	$ 90,518,200	$ (639,700)	$ 91,157,900
Operating Surplus (Deficit)	$ -	$ -	$ -

OPERATING BUDGET RECAP

Budget Pressure Points (items beyond our control)				
Grant Revenue		$ 568,400		
Local Revenue		114,500	$ 682,900	
Wages & Benefits				
Teachers (Central & Grid movement)		650,600		
EAs (Grid movement)		78,400		
Non-Certificated (Grid movement)		68,100		
Substitutes		40,300		
Leaves (Central)		24,000	861,400	
Purchased Services				
Utilities		60,000		
Insurance		10,400		
			70,400	
			$ 1,614,700	
Budget Adjustments				
Central				
OLC's	(2.0)	$ (217,800)		
Project Staff	(4.0)	(275,800)		
Retirement (Facilties)	(0.7)	(72,300)		
Purchased Services		(323,000)		
			(888,900)	55%
School Based				
Teachers (enrollment decline)	(3.9)	(394,700)		
EAs - Division directed	(5.0)	(186,000)		
EAs - School-Based	(3.9)	(145,100)		
			(725,800)	45%
			$ (1,614,700)	

CAPITAL AND RESERVES

CAPITAL BUDGET

	2019-20 Spring Budget	2018-19 Fall Budget
EXPENDITURES		
Capital Projects		
Infrastructure Maintenance Renewal (IMR) Projects	$ 718,300	$ 718,300
Total - Capital Projects	718,300	718,300
Capital Equipment		
Computer and Technology Equipment		
Classroom - Student Computers	174,000	453,000
Classroom - Interactive Displays	-	250,600
School - Network Equipment	110,000	110,000
Staff Computers	328,900	-
Printers	150,000	-
Core Network Devices	84,200	29,200
Sub-total - Computer and Technology Equipment	847,100	842,800
Plant and Operations		
Vehicles	40,000	70,000
Equipment	24,000	40,000
Sub-total - Plant and Operations Equipment	64,000	110,000
Total - Capital Equipment Acquisitions	911,100	952,800
Grand Total - Capital Expenditures	$ 1,629,400	$ 1,671,100

RESERVE SUMMARY

	% of Operating Budget	2019-20 Closing Balance (Aug 31,2020)	Change In Budget	2018-19 Closing Balance (Aug 31,2019)
Summary - By Category of Reserve				
Discretionary (Operating)	0.9%	$ 832,400	$ 16,000	$ 816,400
Discretionary (Working Capital)	2.5%	2,263,000	(16,000)	2,279,000
Sub-total - Discretionary Operating	3.4%	$ 3,095,400	$ -	$ 3,095,400
Discretionary (Capital)		3,060,200	354,700	2,705,500
Non-Discretionary (Committed - Operating)	2.0%	1,840,100	-	1,840,100
Total Reserves	5.5%	$ 7,995,700	$ 354,700	$ 7,641,000
Less - Operating Reserve for SGF		(1,123,100)	-	(1,123,100)
Net Reserves - Monitored by Provincial Government		$ 6,872,600	$ 354,700	$ 6,517,900

Non-Discretionary (Committed – Operating) includes the following:

- SGF $1,123,100
- School Based Carryovers $ 717,000

$1,840,100

RESERVE BENCHMARKS

	2019-20 Closing Balance (Aug 31,2020)	2018-19 Closing Balance (Aug 31,2019)	2017-18 Closing Balance (Aug 31,2018)	2016-17 Closing Balance (Aug 31,2017)
Accumulated Operating Surplus				
Operating - Committed	$ 1,840,100	$ 1,840,100	$ 1,840,100	$ 1,841,000
Less - SGF	(1,123,100)	(1,123,100)	(1,123,100)	(1,151,300)
Net - Committed (excludes SGF)	717,000	717,000	717,000	689,700
Operating - Discretionary	832,400	816,400	828,900	307,300
Operating - Working Capital	2,263,000	2,279,000	2,283,500	2,232,300
Total - Accumulated Operating Surplus	$ 3,812,400	$ 3,812,400	$ 3,829,400	$ 3,229,300
Capital Reserves	3,060,200	2,705,500	2,591,400	1,155,100
Total - Reserves & Surpluses	$ 6,872,600	$ 6,517,900	$ 6,420,800	$ 4,384,400
Accumulated Operating Surpluses as a Percentage of:				
Operating Expenditures				
Operating Expenditures	$90,518,200	$91,157,900	$92,068,956	$90,428,004
Operating Reserves & Surpluses as a Percentage of Budget				
Committed (excluding SGF)	0.79%	0.79%	0.78%	0.76%
Discretionary & Unrestricted	0.92%	0.90%	0.90%	0.34%
Working Capital	2.50%	2.50%	2.48%	2.47%
Total Operating Reserves & Surpluses	4.21%	4.18%	4.16%	3.57%
Provincial Average			4.96%	5.36%
Average of Similar Size School Divisions			4.99%	5.87%
Operating Reserve Limit - Set by Province	5.00%	5.00%	5.00%	5.00%
Level - Reserves are below/(above) Provincial Limit	$ 714,000	$ 745,000	$ 774,000	$ 1,292,000
Operating Reserves Per Student				
Students - Head count	7,407	7,488	7,440	7,364
Less - 1/2 part-time ECS students	(374)	(391)	(411)	(422)
Students - FTEs (full time equivalents)	7,033	7,097	7,029	6,942
Operating Reserves & Surpluses Less SGF / Student	$ 542 / Student	$ 537	$ 545	$ 465
Provincial Average			$ 628	$ 675
Average of Similar Size School Divisions			$ 627	$ 745
Capital Reserves Per Student				
Capital Reserves / Student	$ 435 / Student	$ 381	$ 369	$ 166
Provincial Average			$ 357	$ 393
Average of Similar Size School Divisions			$ 310	$ 450


1 2 3 4 5
Medicine Hat Public School Division
“Where Kids
Count”