

MINUTES OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES OF MEDICINE HAT SCHOOL DISTRICT NO. 76 HELD IN THE BOARD ROOM IN THE SCHOOL ADMINISTRATION OFFICE ON TUESDAY, MARCH 17, 2015 AT 6:00 P.M.

TRUSTEES PRESENT: Mr. Terry Riley, Ms. Deborah Forbes, Mrs. Carolyn Freeman, Mr. Rick Massini, Mrs. Catherine Wilson Fraser

OFFICIALS PRESENT: Dr. Grant Henderson, Superintendent of Schools
Mrs. Sherri Fedor, Associate Superintendent
Mr. Lyle Cunningham, Associate Superintendent
Mr. Jerry Labossiere, Secretary Treasurer

OTHERS PRESENT: Mr. Boris Grisonich, Principal, Medicine Hat High School
Mr. Jason Peters, Principal, Alexandra Middle School
Mr. Andy Christie, Administrator of Facilities

CHAIR: Mr. Terry Riley

RECORDING SECRETARY: Mrs. Angie Lesko

I. APPROVAL OF AGENDA

93. Ms. Forbes **THAT** the agenda be approved as presented.

CARRIED

II. ADOPTION OF MINUTES

Presentation and adoption of the Minutes of the Regular Board meeting held on Tuesday, February 17, 2015 and Committee of the Whole meetings held on Tuesday, February 17, 2015 and Tuesday, March 3, 2015.

94. Mr. Massini **THAT** the Minutes of the Regular Board meeting held on Tuesday, February 17, 2015 and Committee of the Whole meetings held on Tuesday, February 17, 2015 and Tuesday, March 3, 2015 be adopted as presented.

CARRIED

III. RECOGNITIONS/ACCOMPLISHMENTS

1. Catherine Usher

Congratulations to Ms. Catherine Usher, Vice Principal at Webster Niblock School, who has been asked by the Alberta Assessment Consortium to participate in the CASS/Alberta Education Learning Conference. During the Alberta Assessment Consortium's presentation on the topic of Instructional Leadership in Assessment Project, Ms. Usher showcased the success of the coaching process at Webster Niblock School.

2. Leadership Conference

Congratulations to Crescent Heights High School for organizing and hosting a Leadership Conference on March 11th. This was a one-day leadership journey for

student leaders and teacher advisors to motivate, inspire and inform them on making their schools a better place to live and learn.

3. Edwin Parr Nominees

Medicine Hat School District No. 76 is fortunate to have an outstanding group of first year teachers. In recognition of our outstanding teachers we recognize our Edwin Parr nominees. This nomination is for first year teachers who are demonstrating outstanding instructional practice and modeling outstanding professionalism. This year's six nominees are:

Sterling Hamilton	Crescent Heights High School
Kaitlin Ressler	Southview School
Ashley McDougall	Connaught School
Marsha Johnson	Crestwood School
Christal Watson	Webster Niblock School
Cassie Westerman	Herald School

4. Teachers' Convention Organizers and Presenters

The Board would like to congratulate and thank Mr. Tim Johnson for volunteering as President of this year's Teachers' Convention.

Congratulations and thank you to District staff on the organizing committee for the extensive work they do in organizing this large event for teachers in Southern Alberta.

Tim Johnson	Henry Rempel
Carrie Maxwell	Ashley Bohonos
Jennifer Kumm	Shauna Mandel

Some of our District personnel were presenters and we thank them for their professional commitment. Thanks to all presenters:

Reagan Weeks	Cody Edwards
Audrey Pavelich	Jessilyn Swanson
Darren Klein	Jade Monet
Terryann Syverson	Heather McCaig
Warren Buckler	Randy Knight
Joanne Stockman	Carolyn Freeman

It takes a great deal of time and effort to organize and implement an event of this magnitude and the Board is pleased that so many District staff have chosen to be involved in this year's convention.

5. Presentation at ULead

Congratulations to Reagan Weeks and Keri Gust for presenting at ULead 2015 – The Summit of Educational Leadership conference. This is Canada's premier conference with educational leaders from around the

world in attendance. Ms. Weeks and Ms. Gust's presentation focuses on the critical friends process and design thinking work we are doing in our District. Thank you to Ms. Weeks and Ms. Gust for sharing their work which shows our District in a positive manner.

6. John Stahr

Congratulations to John Stahr, Grade 12 student at Medicine Hat High School, for being selected to receive a T. Mikuriya Award in support of Alberta-Japan student exchanges. The award was established to promote friendship and understanding between Alberta and Japan. On recommendation of his school principal, John received this award in recognition of his academic performance and interest in Japanese language and culture.

7. Telethon

The Education Foundation Telethon was held on March 8, 2015. The event was a tremendous celebration of the great work and talent we have in the District. We would like to thank the organizing committee and volunteers for their tremendous work.

8. Presentation at ASBA Zone 6 Meeting

Our appreciation is extended to Rhonda Hunter, Lisa Mueller and Todd Samuelson for their presentation at the ASBA Zone 6 General Meeting. The presentation shared the outstanding vision and work we are achieving in the District related to the development of our Learning Commons.

IV. ITEMS FOR ACTION

1. Locally Developed Courses - MHHS

Medicine Hat High School submitted requests for renewal and approval of Locally Developed Courses.

- 1) Request for approval of a new locally developed course, *Dance 9*, for the period September, 2015 to August, 2018.
- 2) Request for approval to renew locally developed course, *Sport Prep 9*, for the period September, 2015 to August, 2018.
- 3) Request for approval to renew locally developed course, *Around the World in 90 Days*, for the period September, 2015 to August, 2018.

Mr. Boris Grisonich, Principal, was in attendance to answer any questions from the Board.

95. Ms. Forbes

THAT the locally developed course, *Dance 9*, be tabled indefinitely.

CARRIED

96. Mrs. Freeman

THAT the Board approve the request from Medicine Hat High School to renew locally developed courses, *Sport Prep 9* and *Around the World in 90 Days*, for a three-year period September 2015 to August 2018, as presented.

CARRIED

2. Locally Developed Courses - AMS

Alexandra Middle School submitted a request to renew two Locally Developed Courses.

- 1) Request for approval to renew locally developed course, *Dance Elective*, for the period September, 2014 to August 2017. This course was previously approved under the name Dance Academy.
- 2) Request for approval to renew locally developed course, *P.E. Max*, for the period September, 2014 to August 2017. This course was previously approved under the name PE Extreme Academy.

Mr. Jason Peters, Principal, was in attendance to answer any questions from the Board.

97. Mrs. Wilson Fraser

THAT the Board approve the request from Alexandra Middle School to renew locally developed courses, *Dance Elective* and *P.E. Max*, for a three-year period September 2014 to August 2017, as presented.

CARRIED

3. Policies

At the February 17th Closed Conference Meeting the Board of Trustees reviewed and revised policies, procedures and exhibits for Policy 410: District Budget Process, Policy 411: Site-based Instructional Budgets and Policy 650: Student Fees.

It was recommended that the Board of Trustees approve the following policies:

- a) Policy 410: District Budget Process
- b) Policy 411: Site-based Instructional Budgets

98. Mrs. Wilson Fraser

THAT the Board of Trustees approve Policy 410: District Budget Process and Policy 411: Site-based Instructional Budgets, as presented.

CARRIED

It was recommended that the Board of Trustees receive the following procedures and exhibits:

Procedure 410 P 001: Budget Process - Site-based Instructional Budgets

Procedures 411 P 001: Allocation of Instructional Block Resources and Respective Responsibilities

Procedure 411 P 002: Site-based Staffing Allocations

Procedure 411 P 003: Site-based Budget Allocations (Mini-Budgets)

Exhibit 411 E 001: Site-Based Budgets (i.e. Mini-Budget Rates)

Exhibit 411 E 002: Instrument User Fee Rental Rates

Procedure 650 P 001: Student Fees

99. Mr. Massini

THAT the Board of Trustees receive the above procedures and exhibits, as presented.

CARRIED

4. Three Year Capital Plan

As part of our process, an updated Three-Year Capital Plan [2016-2019] is annually provided to the Board for their approval. The Plan is based on ongoing discussions with the Board and only reflects capital projects that are eligible for Alberta Education funding.

A brief overview of the Three-Year Capital Plan was provided and discussion ensued.

100. Mrs. Wilson Fraser

THAT the Board approve the Three-Year Capital Plan, as presented.

CARRIED

V. ITEMS FOR INFORMATION

1. School Visit Reports

As part of the Board's goal of "Putting the Public Back into Public Education" trustees are visiting schools. This is a chance to share the governance perceptions from trustees in this goal.

Ms. Forbes visited River Heights School to present service awards to staff.

Mr. Riley attended the Education Foundation Telethon and the All Shook Up performance at CHHS.

Mrs. Freeman toured the four Y School facilities and attended the Cenovus celebration at McMan Real, as well as the All Shook Up performance at CHHS and the Council of School Councils meeting.

Mrs. Wilson Fraser attended the CHHS All Shook Up performance and volunteered at the Education Foundation Telethon at CHHS.

2. Community Leaders of Southeast Alberta

Mr. Massini and Mr. Cunningham, as committee representatives for the District, attended the meeting on February 26th. The Committee discussed goal setting and identifying areas of priority.

3. Enrolment Update

The District has made the second enrolment submission to Alberta Education. The total enrolment as of February 27, 2015 is 7,230. This is an increase of 6 students from the September 2014 submission.

4. Edwin Parr Banquet

The Edwin Parr Banquet will take place on May 13, 2015 in Taber.

5. Quad School Student Council Meeting

The Quad School Student Council Meeting is scheduled for Wednesday, March 18, 2015 at 11:00 a.m. at Crescent Heights High School.

6. Canadian School Boards Association Conference

The Canadian School Boards Association annual conference will be held in Saskatoon, Saskatchewan on July 2-4, 2015. Conference details can be found at <http://csba2015.ca/program/>.

7. Board/Administrators' Advance

The Board/Administrators' Advance is scheduled for April 29, 30 and May 1, 2015. Trustees were asked to mark these dates in their calendar.

8. Alberta School Boards' Association Zone 6 Meeting

The ASBA Zone 6 held a general meeting on March 11th. An overview of this meeting was provided.

VI. MOVE TO COMMITTEE OF THE WHOLE

101. Ms. Forbes

THAT the Board move to Committee of the Whole to discuss certain confidential matters.

CARRIED

The Board moved to Committee of the Whole at 7:21 p.m.

VII. RECONVENE TO OPEN BOARD MEETING

The Board reconvened to the open board meeting at 7:48 p.m.

VIII. ACTION ARISING OUT OF THE COMMITTEE OF THE WHOLE MEETING

No items arising.

IX. ADJOURNMENT

102. Mrs. Wilson Fraser

THAT the meeting adjourn.

CARRIED

The meeting adjourned at 8:10 p.m.

CHAIR

SECRETARY TREASURER