



MEDICINE HAT SCHOOL DISTRICT NO. 76

REGULAR MEETING

A G E N D A

Tuesday, December 16, 2014 - 6:00 p.m.

I. APPROVAL OF AGENDA

II. ADOPTION OF MINUTES

Presentation and adoption of the Minutes of the Regular Board meeting held on **Tuesday, November 25, 2014** and Committee of the Whole meeting held on **Tuesday, November 25, 2014**.

TR

III. CORRESPONDENCE

1. **Copy of Christmas card from Blake Pederson, MLA**

TR

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2. **Thank you card from Shanaye Gackle, Alexandra Middle School, re: Lillian Wright Memorial Scholarship**

TR

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3. **Thank you card from William Lee re: Thelma Berkeley Robinson Scholarship**

TR

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4. **Letters from Chair**

TR

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IV. **RECOGNITIONS/ACCOMPLISHMENTS**

1. **On the Bus to Wonderland**

Students in Joan Sadownik's class at George Davison School submitted short stories to the Young Writers of Canada. The stories of fourteen students were featured in the anthology of creative writing for young Canadians ages 5 to 11 years.

GWH

2. **Holiday Performances**

The Board wishes to recognize all the schools for their holiday performances, including Christmas concerts, band concerts, celebrations, extravaganzas and activity evenings. The staff and students generously host their communities, families and friends to share in the celebration of the season. These activities support the goal of "Putting the Public Back into Public Education".

GWH

V. **ITEMS FOR ACTION**

1. **MHHS Field Trip Request to Paris, Vimy, Normandy, France**

Mr. Ricky Hildebrand, teacher at Medicine Hat High School, is requesting permission for students from Medicine Hat High School to travel to Paris, Vimy, Normandy, France on March 23 to March 31, 2016. A Field Trip request form is attached.

It is recommended that the Board approve, in principle, a field trip for students from Medicine Hat High School to travel to Paris, Vimy, Normandy, France for the period March 23 to March 31, 2016, inclusive, subject to the following conditions:

- a] that the Secretary-Treasurer's Department give initial approval to the destination and that the submitted itinerary be approved;
- b] that the District's Student Waiver Forms be signed by all parents;
- c] that there be no cost to the Board, other than the cost of substitute teachers for approved supervising teachers traveling on the Field Trip;
- d] that any adults participating in the trip who are not designated supervisors be informed and sign a release that the Board does not accept any responsibility (liability or otherwise) as a result of their participation;
- e] that all students and designated chaperones are required to obtain the School District Travel Insurance (medical, trip cancellation/interruption and baggage).
- f] that criminal record checks be obtained for parent supervisors (non-district personnel);
- g] that the Principal/Teacher responsible continue to monitor and keep track of the travel advisories and ensure that students and parents are aware that the trip could be cancelled;
- h] that the Principal/Teacher comply with all criteria set out in Policy 743 and the

- i] International Travel Guidelines;
that a letter be signed by each parent granting permission for their child to travel out-of-the-country with another specifically named adult;
- j] that each student be in possession of a passport, valid for at least six months beyond the expected return date;
- k] that each parent be given a copy of the letter from Dr. Grant Henderson, Superintendent, re: measles immunization.

GWH

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VI. PRESENTATIONS

1. Improved Learning Through Enhanced Instruction

The District continues to focus on the Improved Learning through Enhanced Instruction practice. An overview of this work will be shared.

LC

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2. Capacity Building Project

The District has a number of initiatives that support the continued staff capacity building in the District. An overview of these initiatives will be shared.

LC/SF

Separate Enclosure
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VII. ITEMS FOR ACTION - Continued

2. 2015-2016 School Year Calendar

The 2015-2016 draft school year calendar was circulated to staff and parents for input.

It is recommended that the Board approve the 2015-2016 school year calendar as attached.

LC

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3. Policy 667 and Procedure 667 P 001 Student Interviews by Police and Child Protection Services

Mrs. Fedor met with the Southern Alberta Child and Family Services and the Medicine Hat Police Department to discuss the District's policy and procedures related to student

interviews by Police and Child Protection Services. The policy and procedures were revised slightly to align with the procedures of these two departments and have been reviewed by the Coordinating Committee.

It is recommended that revised Policy 667 and Procedure 667 P 001 be approved by the Board of Trustees.

GWH

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4. Board Meeting in April

The Education Foundation has its casino fundraising on April 21st. The Board has been asked to consider moving the April 21st Board Meeting to April 28th so Board members can support the Foundation.

RM

VIII. REPORTS OF COMMITTEES

1. District Council of School Councils

Minutes of the District Council of School Councils meeting held on November 19, 2014 are attached for information. Mrs. Freeman will speak to these Minutes.

CF

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2. Medicine Hat Public Schools' Education Foundation

Minutes of the Medicine Hat Public Schools' Education Foundation meeting held on November 26, 2014 are attached. Mr. Massini will speak to these Minutes.

RM

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3. Coordinating Committee

Minutes of the Coordinating Committee meeting held on December 1, 2014 are attached for information. Dr. Henderson will speak to these Minutes.

GWH

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IX. ITEMS FOR INFORMATION

1. School Visit Reports

As part of the Board's goal of "Putting the Public Back into Public Education" trustees were visiting one school each year for the next three years. This is a chance to share the governance perceptions from Trustees in this goal.

TR

X. MOVE TO COMMITTEE OF THE WHOLE

It is recommended that the Board move to Committee of the Whole to discuss certain confidential matters.

TR

XI. RECONVENE TO OPEN BOARD MEETING

XII. ACTION ARISING OUT OF THE COMMITTEE OF THE WHOLE MEETING

XIII. ADJOURNMENT