



MEDICINE HAT PUBLIC SCHOOL DIVISION

ORGANIZATIONAL MEETING

A G E N D A

TUESDAY, OCTOBER 24, 2023 – 5:30 P.M.

I. CALL TO ORDER

In accordance with **Section 1(1) of Alberta Regulation 82/2019** entitled **Board Procedures Regulation** (falling under the **Education Act**) the Organizational Meeting of the Board shall be held annually, and at a time and place fixed by the secretary of the board.

- ◆ Call to order the Organizational Meeting for the 2023-2024 year.

II. ELECTION OF OFFICERS

Trustees will be asked to nominate or put their name forward for the following positions:

1. ELECTION OF CHAIR

Call for nominations for the position of Board Chair:

- ◆ Calling once.
- ◆ Calling twice.
- ◆ Call for a third and final time.

Declaration of a completed slate for the position of Board Chair.

Circulate ballots (if necessary and count).

Collect and count the ballots.

Announce the new Board Chair.

Meeting is to be turned over to the new Chair.

2. ELECTION OF VICE-CHAIR

Call for nominations for the position of Board Vice-Chair:

- ◆ Calling once.
- ◆ Calling twice.
- ◆ Call for a third and final time.

Declaration of a completed slate for the position of Board Vice-Chair.

Circulate ballots.

Collect and count the ballots.

Announce the new Vice-Chair of the Board.

III. BOARD MEETINGS

The Board will be asked to approve the meeting schedule for the 2023-2024 school year, as follows:

- In Camera Meetings (Committee of the Whole) the 2nd and 4th Tuesday of each month at 3:15 p.m.
- Public Meetings (Regular) on the 4th Tuesday of each month at 5:30 p.m., with one exception:
 - December 26, 2023, meeting cancelled. One regular meeting to be held in December, on December 12, 2023.

IV. DESTRUCTION OF BALLOTS (IF ANY)

Hearing no concerns with the ballots or voting process the Board shall authorize the Secretary Treasurer to destroy the ballots used during the meeting.

- ♦ **Move** approval to destroy the ballots (if necessary).

V. ADJOURNMENT