

MINUTES OF THE **REGULAR MEETING** OF THE MEDICINE HAT PUBLIC BOARD OF TRUSTEES HELD VIA ZOOM ON **TUESDAY, NOVEMBER 24, 2020** AT 3:00 P.M.

TRUSTEES PRESENT: Rick Massini, Catherine Wilson, Deborah Forbes, Carolyn Freeman, Celina Symmonds

OFFICIALS PRESENT: Mark Davidson, Superintendent of Schools  
Lyle Cunningham, Deputy Superintendent  
Tracy Hensel, Associate Superintendent  
Jerry Labossiere, Secretary Treasurer  
Jason Peters, Assistant Superintendent  
Corey Sadlemyer, Assistant Superintendent

OTHERS PRESENT: Leanne Dulle, Director of Finance  
Lee Krasilowez, Communications Coordinator

CHAIR: Catherine Wilson

RECORDING SECRETARY: Angie Lesko

**I. CALL MEETING TO ORDER**

Meeting was called to order at 3:01 p.m.

**II. MOVE TO COMMITTEE OF THE WHOLE**

25. C. Freeman

**THAT** the Board move to Committee of the Whole to discuss certain confidential matters.

**CARRIED**

The Board moved to Committee of the Whole at 3:01 p.m.

**III. RECONVENE TO OPEN BOARD MEETING**

The Board reconvened to the open board meeting at 5:30 p.m.

**IV. TREATY 7 LAND ACKNOWLEDGEMENT**

We acknowledge that we are on the traditional territory of the Blackfoot Confederacy and the people of Treaty 7 Region in Southern Alberta. We honour and acknowledge the homeland of the Métis people. We are grateful for the traditional Knowledge Keepers and Elders who are still with us today and those who have gone before us.

**V. APPROVAL OF AGENDA**

26. D. Forbes

**THAT** the agenda be approved as presented.

**CARRIED**

**VI. ADOPTION OF MINUTES**

Presentation and adoption of the Minutes of the Organizational Meeting held on **Tuesday, October 27, 2020**, the Regular Board meetings held on **Tuesday, October 27, 2020** and **Tuesday, November 10, 2020** and the Committee of the Whole meetings held on **Tuesday, October 27, 2020** and **Tuesday, November 10, 2020**.

27. R. Massini

**THAT** the Minutes of the Organizational Meeting held on Tuesday, October 27, 2020, the Regular Board meetings held on Tuesday, October 27, 2020 and Tuesday, November 10, 2020 and the Committee of the Whole meetings held on Tuesday, October 27, 2020 and Tuesday, November 10, 2020 be adopted as presented.

**CARRIED**

**VII. PRESENTATION**

**1. Human Resources Update**

Mr. Cunningham was to provide a Human Resources update to the Board.

28. C. Freeman

**THAT** the Human Resources Update be tabled to the December 8, 2020 meeting.

**CARRIED**

**VIII. CORRESPONDENCE**

**1. Thank You Cards from MHPSD Students**

Thank you cards have been received from MHPSD students that have been awarded scholarships.

|                 |                                         |
|-----------------|-----------------------------------------|
| Jaxson Bos      | Brian Drefs Memorial                    |
| Gareth Campbell | Thelma Berkeley Robinson<br>Scholarship |

**IX. RECOGNITIONS/ACCOMPLISHMENTS**

**1. Virtual Remembrance Day Ceremonies**

Medicine Hat Public Schools held virtual Remembrance Day Ceremonies. The Board extended their appreciation to the staff for helping students recognize the importance of this day.

**2. Donation Received**

Canadian Natural Resources Ltd. has donated \$2,500 to Medicine Hat Public School Division to support the purchase of Chromebooks for students.

**3. ASBA President's Award**

Congratulations to Rick Massini, Vice Chair, for receiving the ASBA President's Award, for his dedication, passion and years of service to students, staff and the Board.

**X. ITEMS FOR ACTION**

**1. Audited Financial Statements 2019-2020**

An external audit is required on an annual basis. The Board's external auditors, Avail CPA, have completed their audit of 2019-2020.

The Audited Financial Statements were presented to the Board for review and adoption as the official financial results for the year ending August 31, 2020. The year-end financial results reflect a deficit of \$67,500.

28. D. Forbes

**THAT** the Board officially approve the Audited Financial Statements for the year ending August 31, 2020, as presented.

**CARRIED**

**2. Annual Education Results Report (AERR) and Education Plan (EP)**

An overview of the Annual Education Results Report and Education Plan was presented.

Mr. Sadlemyer shared information regarding format changes for this year's plan, the planning cycle and assurance highlights. He also shared some of the celebrations and noted that the Division has seen significant gains in the accountability pillar measures. Due to the pandemic, the PAT and Diploma exams were not written and as a result, there was no data available.

The Division will continue to focus on ongoing community engagement and student mental health, while continuing to support inclusion and a well-coordinated response to COVID-19.

29. C. Symmonds

**THAT** the Board approve the Annual Education Results Report and Education Plan, as presented.

**CARRIED**

**3. Board Committee Appointments**

It was recommended that the Board approve the proposed assignments to Board Committees for 2020-2021.

30. R. Massini

**THAT** the Board approve the proposed assignments to Board Committees for 2020-2021, as presented.

**CARRIED**

**4. Election Bylaw**

Under the Education Act and the Local Authorities Act, a bylaw must be passed on or before December 31 of the year preceding the local election. The bylaw must be passed by three distinct and separate readings. Not more than 2 readings may be given at any one Board meeting, unless there is unanimous agreement to read all three at the meeting.

Each trustee was provided a copy of the Election Bylaw for the readings. The Secretary Treasurer read the 1st reading in full. He noted that the four key points reflected in the bylaw are the number of seats (trustee positions), type of election (by ward or general election), authorization to enter into an agreement to hold a joint election with the City of Medicine Hat and the naming of the City Clerk as the returning officer for the election.

The 2nd and 3rd readings will be read by title and description at the next meeting.

**XI. ACTION ARISING OUT OF THE COMMITTEE OF THE WHOLE MEETING**

No action arising.

**XII. ADJOURNMENT**

31. C. Freeman

**THAT** the meeting be adjourned.

**CARRIED**

The meeting adjourned at 6:18 p.m.

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**CHAIR**

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**SECRETARY TREASURER**