



**MEDICINE HAT SCHOOL DISTRICT NO. 76**

**REGULAR MEETING**

**CENTRAL OFFICE BOARD ROOM**

**TUESDAY, MAY 16, 2017**

**A G E N D A**

**I. APPROVAL OF AGENDA**

**II. ADOPTION OF MINUTES**

Presentation and adoption of the Minutes of the Regular Board meeting held on **Tuesday, April 25, 2017** and Committee of the Whole meeting held on **Tuesday, April 25, 2017** and **May 2, 2017**.

RM

**III. CORRESPONDENCE**

**1. Alberta School Board Association Re: October 16, 2017 School Board Elections**

RM

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**IV. ITEMS FOR ACTION**

**1. Crescent Heights High School Field Trip Request for Approval in Principle**

Crescent Heights High School students are planning to travel to New York on Saturday, March 3, 2018 through Thursday, March 8, 2018.

A Field Trip Request Form is attached.

It is recommended that the Board give approval in principle for Michelle Schneider and the students from Crescent Heights High School to travel to New York City subject to the following conditions:

- a) that the Secretary Treasurer's Department give initial approval to the destination and that the submitted itinerary be approved;
- b) that the District's Student Waiver Forms be signed by all parents;
- c) that there be no cost to the Board, other than the cost of substitute teachers for approved supervising teachers traveling on the Field Trip;
- d) that any adults participating in the trip who are not designated supervisors be informed and sign a release that the Board does not accept any responsibility (liability or otherwise) as a result of their participation;

- e) that all students and designated chaperones are required to obtain the School District Travel Insurance (medical, trip cancellation/interruption and baggage);
- f) that criminal record checks be obtained for parent supervisors (non-district personnel);
- g) that the Principal/Teacher responsible continue to monitor and keep track of the travel advisories and ensure that students and parents are aware that the trip could be cancelled;
- h) that the Principal/Teacher comply with all criteria set out in Policy 770 and the International Travel Guidelines;
- i) that a letter be signed by each parent granting permission for their child to travel out-of-the-country with another specifically named adult;
- j) that each student be in possession of a passport, valid for at least six months beyond the expected return date;
- k) that each parent be given a copy of the letter from the Superintendent, re: measles immunization.

RM

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**2. Tri-School Field Trip Request for Final Approval**

At the April 19, 2016 Regular Board Meeting of the Board of Trustees a request was presented by Glen Mori on behalf of Medicine Hat High School, Crescent Heights High School and Central High School for an out-of-country field trip to Yokohama, Japan. The trip was approved, in principle, subject to various conditions. All conditions set out by the Board have now been met.

It is recommended that the Board of Trustees give final approval for the Tri-School International Field trip to Yokohama, Japan from July 21, 2017 to August 5, 2017.

RM

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**3. Policy 622 Sexual Orientation and Gender Identity**

It is recommended that the Board approve Policy 622 as presented.

RM

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**4. Policy 650: May 1, 2017 Coordinating Committee Meeting**

The Coordinating Committee has recommended that the Board of Trustees approve the update to:

- a) **Policy 650 Student Fees:** This Policy was updated as the basic \$100 instructional fees have been eliminated. Fees will be charged for fieldtrips, sports, extra-curricular activities etc. It is recommended that these fees are made available on each school website.

CWF/MD

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5. **Budget 2017-2018**

It is recommended that the Board approve the 2017-2018 Spring Budget as presented.

JL

Separate Enclosures

V. **REPORTS OF COMMITTEES**

1. **Coordinating Committee**

Minutes of the Coordinating Committee meeting held on May 1, 2017 are attached for information.

CWF/MD

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VI. **ITEMS FOR INFORMATION**

1. **School Visit Reports**

As part of the Board's goal of "Putting the Public Back into Public Education" trustees are visiting schools.

RM

2. **District Pancake Breakfast**

The Board of Trustees and the School District will be hosting its annual Pancake Breakfast for all staff on Friday, June 30<sup>th</sup> from 7:00 – 9:00 a.m. at Crescent Heights High School.

RM

3. **ASBA Election Materials**

Alberta School Board Association election materials have been made available on the District website and at the reception desk at District Central Office.

RM

4. **13 Reasons Why**

Acknowledge tri-District response to this matter.

RM

VII. **MOVE TO COMMITTEE OF THE WHOLE**

It is recommended that the Board move to Committee of the Whole to discuss certain confidential matters.

RM

VIII. **RECONVENE TO OPEN BOARD MEETING**

IX. **ACTION ARISING OUT OF THE COMMITTEE OF THE WHOLE MEETING**

X. **ADJOURNMENT**