



MEDICINE HAT SCHOOL DISTRICT NO. 76

ORGANIZATIONAL MEETING

A G E N D A

TUESDAY, OCTOBER 24, 2017 – 6:00 P.M.

I. CALL TO ORDER

In accordance with Section 64 of **The School Act**, the Organizational Meeting of the Board shall be held annually, and at a time and place fixed by the secretary of the board.

- ♦ Call to order the Organizational Meeting for the 2017-18 year.

II. OATH OF OFFICE

In accordance with Section 76 of **The School Act**, every trustee shall take and subscribe to the official oath prescribed by the **Oaths of Office Act** before commencing the trustee's duties, and shall deposit the oath with the secretary of the board.

- ♦ Superintendent Davidson will administer the Oaths.

III. TERM OF OFFICE OF CHAIR AND VICE-CHAIR

In accordance with Section 65 (1) of **The School Act**, the Board is required to elect one of its members as Chair and another one as Vice Chair, as well as specify the term of Office of the Chair and Vice-Chair.

In past years, the Board has set the term of office for the Chair and Vice-Chair to a period of one (1) year.

- ♦ Move that the term of office for position of Chair and Vice-Chair remain at one (1) year.

IV. ELECTION OF OFFICERS

Trustees will be asked to nominate or put their name forward for the following positions:

1. ELECTION OF CHAIR

Call for nominations for the position of Board Chair:

- ♦ Calling once.
- ♦ Calling twice.
- ♦ Call for a third and final time.

Declaration of a completed slate for the position on Board Chair.

Circulate ballots (if necessary and count).

Collect and count the ballots.

Announce the new Board Chair.

Meeting is to be turned over to the new Chair.

2. ELECTION OF VICE-CHAIR

Call for nominations for the position of Board Vice-Chair:

- ◆ Calling once.
- ◆ Calling twice.
- ◆ Call for a third and final time.

Declaration of a completed slate for the position of Board Vice-Chair.

Circulate ballots.

Collect and count the ballots.

Announce the new Vice-Chair of the Board.

V. REGULAR BOARD MEETINGS

At the June 20, 2017 Closed Conference meeting, the Board endorsed a meeting schedule for the 2017-2018 school year, as follows:

- ◆ Regular Meetings - fourth Tuesday of each month at 6:00 p.m.
 - With the exception of December 26, 2017 Regular meeting, which will be rescheduled to December 12, 2017.
- ◆ Conference Committee Meetings
 - second and fourth Tuesday of each month at 3:00 p.m.

The Board will be asked to reaffirm this meeting format.

- ◆ Move approval of the Regular Meeting schedule, as presented, for the 2017-18 school year.

VI. DESTRUCTION OF BALLOTS (IF ANY)

Hearing no concerns with the ballots or voting process the Board shall authorize the Secretary-Treasurer to destroy the ballots used during the meeting.

- ◆ Move approval to destroy the ballots.

VII. ADJOURNMENT