MINUTES OF THE **REGULAR MEETING** OF THE BOARD OF TRUSTEES OF MEDICINE HAT SCHOOL DISTRICT NO. 76 HELD IN THE **BOARD ROOM** IN THE **SCHOOL DISTRICT ADMINISTRATION OFFICE** ON **TUESDAY, NOVEMBER 15, 2016** AT **6:00 P.M.**

TRUSTEES PRESENT: Mr. Rick Massini, Mrs. Catherine Wilson Fraser, Mr. Terry Riley, Ms. Deborah Forbes, Mrs. Carolyn Freeman

OFFICIALS PRESENT: Mr. Mark Davidson, Superintendent of Schools
Mrs. Sherri Fedor, Associate Superintendent
Mr. Jerry Labossiere, Secretary Treasurer

OFFICIALS ABSENT: Mr. Lyle Cunningham, Deputy Superintendent

OTHERS PRESENT: Mr. Scott Howes, Vice Principal, Medicine Hat High School
Mr. Terry Freeman, Director of Programs and Instruction
Mr. Jason Peters, Principal, Dr. Ken Sauer School
Mrs. Carla Carrier, Director of Student Services
Mrs. Jackie Sehn, Director of Student Services

CHAIR: Mr. Rick Massini

RECORDING SECRETARY: Mrs. Angie Lesko

I. APPROVAL OF AGENDA

Additions to:

Correspondence:
7. Letter from Chris Christie, Executive Director, McMan Youth, Family and Community Services Association

Items for Action:
6. Letter to Premier Re Nutrition Pilot

66. Mrs. Wilson Fraser — **THAT** the agenda be approved as amended.

CARRIED

II. ADOPTION OF MINUTES

Presentation and adoption of the Minutes of the Organizational Meeting held on Tuesday, October 11, 2016, the Regular Board meeting held on Tuesday, October 11, 2016 and Committee of the Whole meeting held on Tuesday, October 11, 2016 and November 1, 2016.

67. Mrs. Freeman — **THAT** the Minutes of the Organizational Meeting held on Tuesday, October 11, 2016, the Regular Board meeting held on Tuesday, October 11, 2016 and Committee of the Whole meeting held on Tuesday, October 11, 2016 and November 1, 2016 be adopted as presented.

CARRIED

III. CORRESPONDENCE

1. Thank you card from Lilianne Alexandre Re: World Teacher Day

2. Thank you card from Mark Smith, MLA Re: Meeting with the Board

3. Thank you card from Braeden Schreiber Re: Brenda McIvor Scholarship

4. Thank you cards from District students Re: Thelma Berkeley Robinson Scholarship - Cameron Hall, Sam Bratvold, Ally Wallace, George Kelly

5. Thank you cards from Emma Smith Re: Iris Tellefson Memorial Scholarship

6. Thank you card from Andrew Shannon Re: Woollven Family Scholarship

7. Thank you letter from Chris Christie, Executive Director, McMan Youth, Family and Community Services Association Re: Support of LGBTQ Youth

IV. RECOGNITIONS/ACCOMPLISHMENTS

1. WE Day

A special thank you is extended to our staff for their commitment and support of WE Day on October 26th. Students from 10 of our District Schools were in attendance this year! The students had an incredible experience.

2. Alberta Teachers' Association Inductees

Congratulations to all teachers inducted to the Alberta Teachers' Association Local No. 1 on October 27, 2016. We are very pleased to have these teachers in our District.

3. Remembrance Day Ceremonies

Many of the schools held Remembrance Day ceremonies. We would like to extend our appreciation to the staff for helping the students recognize the importance of this day.

V. ITEMS FOR ACTION

1. International Student Fees

Scott Howes requested the Board's approval to reduce tuition fees for Brazilian students in the *Win the World Brazilian Program* for the 2016-2017 school year.

68. Mr. Riley

THAT the international student tuition fees for the Brazilian students in the *Win the World Brazilian Program* be reduced for the 2016-2017 school year.

CARRIED

2. International Education

Scott Howes, as our International Student Liaison, recommended to the Board that International Education be removed from policy and replaced with a handbook that will include fees and other pertinent information. The revised process would be overseen by the Superintendent and / or the Secretary Treasurer creating more flexibility as international travel is ever changing.

69. Mr. Riley

THAT the Board refer this matter to the executive for review.

CARRIED

3. Annual Education Results Report and Education Plan

The District has been provided the flexibility to submit their Annual Education Results Report together with their Three-Year Education Plan (AERR and EP). The completed document, with the exception of the Audited Financial Statement, was attached for information.

Mr. Freeman provided an overview of the contents of the Education Plan, which outlined three major themes at the elementary level. The use of technology has expanded, combined with cooperative learning. Additionally, active student engagement with teachers engaging students using a process called formative assessment, allows the teacher to adjust the lesson, pacing or approach to better meet the needs of the students. The District continues to recognize the importance of physical activity and the schools have embarked on a number of activities to promote active learning.

District high schools are involved in high school redesign and are excited to engage in areas such as Flexible Learning Environments and Professional Learning.

70. Mrs. Freeman

THAT the Board approve the Annual Education Results Report and Education Plan subject to inclusion of the audited financial statements and related financial information.

CARRIED

4. <u>Policies Updates Based on the November 7, 2016 Coordinating Committee Meeting</u>

The following policies were tabled, revised and recommended for approval by the Board of Trustees. It was recommended that the Board of Trustees approve the following:

a) Policy 204 Board Committees (Revised)

b) Policy 205 School and Facility Naming (New – Separated from 204)

c) Policy 210 Superintendent of Schools - Roles and Responsibilities (Revised)

d) Policy 210.1 Evaluation Process for the Superintendent of Schools (Rescind – added to 210 not part of enclosure)

71. Mrs. Wilson Fraser

THAT the Board approve Policy 204 Board Committees (Revised), Policy 205 School and Facility Naming (New – Separated from 204) and Policy 210 Superintendent of Schools – Roles and Responsibilities (Revised), as presented.

CARRIED

72. Mrs. Wilson Fraser

THAT the Board approve the rescindment of Policy 210.1 Evaluation Process for the Superintendent of Schools, as recommended.

CARRIED

The Coordinating Committee reviewed, revised and recommended that the following policies be forwarded to the Board of Trustees. It was recommended that the Board of Trustees approve the following:

e) Policy 301 Administrator Growth, Supervision and Evaluation (Rename and revise)

f) Policy 303 Administrative Appointments (Revise)

g) Policy 102 Jurisdictional, School and Program Review (Revise, renumber *(was 310 and 312)* and rename)

h) Policy 631 Appeals and Hearings Regarding Student Matters (Revise, renumber *(was 370)* and rename)

Mr. Peters presented a few additional changes to Policy 631.

73. Mrs. Wilson Fraser

THAT the Board approve Policy 301 Administrator Growth, Supervision and Evaluation (Rename and revise), Policy 303 Administrative Appointments (Revise), Policy 102 Jurisdictional, School and Program Review (Revise, renumber (was 310 and 312) and rename) and Policy 631 Appeals and Hearings Regarding Student Matters (Revise, renumber (was 370) and rename), as presented.

CARRIED

5. Committee Appointments

Mr. Rick Massini, Board Chair, presented the recommended appointments to the Board Standing Committees.

The following Committee Appointments were proposed for the 2016-2017 School Year:

Coordinating Committee	Catherine Wilson Fraser
ATA Negotiating	Terry Riley (Chair) Deborah Forbes
Teacher Board Advisory	Terry Riley Catherine Wilson Fraser
CUPE/CUPE Board Advisory (Chair)	Catherine Wilson Fraser Carolyn Freeman
Centralized/Facilities Group	Deborah Forbes (Chair) Rick Massini
District Council of School Councils	Carolyn Freeman
Public School Boards Association	Catherine Wilson Fraser Terry Riley (Alternate)
ASBA Zone 6	Terry Riley Rick Massini (Alternate)

74. Ms. Forbes

THAT the Board approve Committee appointments as per the Chair's recommendation.

CARRIED

6. Letter to Premier Re: Nutrition Program Grant

Alberta Education has selected Medicine Hat School District No. 76 as one of twelve school districts to receive a Nutrition Program Grant in the amount of $250,000. The District has chosen Vincent Massey School as the school to participate in this pilot project.

Mr. Massini indicated that he will send a letter of thanks to the Premier, on behalf of the Board, regarding the Nutrition Program Grant.

VI. PRESENTATIONS

1. Inclusive Education Update

Medicine Hat School District continues the journey of inclusive education to ensure that all children have a sense of belonging. The focus on relationships to build a welcoming, safe, respectful and caring learning environment is foundational to an inclusive mindset.

Mrs. Sehn and Mrs. Carrier provided an update on the work being done around inclusive education. Inclusion is a way of thinking and acting that demonstrates universal acceptance and promotes a sense of belonging for all learners. Inclusion embraces diversity and differences and promotes equal opportunities for all students.

The District continues to work hard to engage in social and emotional skill building and strategies for all students. All education partners are committed to the success of all learners and to the collaboration process.

VII. ITEMS FOR INFORMATION

1. Special Meeting – November 29, 2016

There will be a special meeting of the Board of Trustees held on Tuesday, November 29, 2016 at 5:00 p.m. The purpose of this meeting will be the presentation and approval of the Audited Financial Statements for the year ending August 31, 2016 and approval of the Fall Budget Update 2016-17.

2. Trustee Reports

As part of the Board's goal of *"Putting the Public Back into Public Education"* trustees are visiting schools.

Ms. Forbes attended the River Heights School Movie Night.

Mrs. Freeman visited Alexandra Middle School, Y School, George Davison School and Riverside School.

Mrs. Wilson Fraser attended the CHHS parent council meeting.

Mr. Massini attended the River Heights School parent council meeting, as well as a number of football games.

3. Alberta School Boards Association (ASBA) Zone 6 Meeting

The ASBA Zone 6 General Meeting was held on November 6, 2016. An overview of the meeting was provided.

4. **National School Boards Association (NSBA) Conference**

The annual NSBA conference will be held on March 25 to 27, 2017 in Denver. The Conference Schedule is available on the website http://www.nsba.org/conference

Registration is open effective October 19, 2016 and accommodations can be arranged only after registration is completed. Early bird registration discount ends January 13, 2017. Trustees were asked to let Joni know if they plan to attend.

5. **Canadian School Boards Association (CSBA) Congress**

The annual CSBA Congress will be held in Whistler, BC, on July 7 to 9, 2017. The CSBA Congress is a chance to meet and share with other trustees from across the country. As further information becomes available, conference details will be posted on the CSBA website www.cdnsba.org. Trustees were asked to let Joni know if they plan to attend.

6. **Drama/Musical Presentations**

Crescent Heights High School has planned two musical/drama productions this school year: the *Lion King Jr.* from November 30 to December 4, 2016 and *Bonnie and Clyde* in the spring.

Medicine Hat High School has planned three musical/drama productions this school year:

- *Peter and the Starcatcher *Tentatively scheduled for February 2017 based on the opening of their theatre.*

  February 2, 3, 4, 5, February 9, 10, 11, 12 and February 15, 16, 17

- *Pilot Lights Theatre Festival* April 25, 26, 27

- *The Paperbag Princess: A Musical*
  June 1, 2, 3, 4, June 8, 9, 10, 11 and June 15, 16, 17, 18

VIII. MOVE TO COMMITTEE OF THE WHOLE

75. Mrs. Wilson Fraser

THAT the Board move to Committee of the Whole to discuss certain confidential matters.

CARRIED

The Board moved to Committee of the Whole at 7:32 p.m.

IX. RECONVENE TO OPEN BOARD MEETING

The Board reconvened to the open board meeting at 9:02 p.m.

X. ACTION ARISING OUT OF THE COMMITTEE OF THE WHOLE MEETING

No action arising.

XI. ADJOURNMENT

76. Mrs. Freeman

THAT the meeting adjourn.

CARRIED

The meeting adjourned at 9:02 p.m.

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CHAIR

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SECRETARY TREASURER