MEDICINE HAT SCHOOL DISTRICT NO. 76

REGULAR MEETING
CENTRAL OFFICE BOARD ROOM

TUESDAY, OCTOBER 24, 2017 - 6:15 P.M.

A G E N D A

I. APPROVAL OF AGENDA

II. ADOPTION OF MINUTES

Presentation and adoption of the Minutes of the Regular Board meeting held on **Tuesday, September 26, 2017**, the Committee of the Whole meetings held on **Tuesday, September 26, 2017** and **Tuesday, October 10, 2017**.

CHAIR

III. CORRESPONDENCE

1. Thank You Card for World Teacher Day

Elm Street School sent a thank you card in appreciation of the fruit basket sent to them on World Teacher Day.

MD

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IV. RECOGNITIONS/ACCOMPLISHMENTS

1. River Run

Congratulations and thank you to Elm Street School for hosting the annual River Flats Run on Friday, September 29, 2017.

MD

2. World Teacher Day – October 5th

In recognition of World Teacher Day on October 5, 2017, we would like to thank and recognize our teachers for their tremendous commitment, caring approach and expertise that they foster in our schools. The work that they do with students, families and colleagues is outstanding.

MD

3. Welcome Back BBQ

The Board sends its appreciation to the staff of Dr. Roy Wilson Learning Centre for organizing the 'We survived September' BBQ and to all staff and family members who attended the event. The evening provided excellent food, great entertainment and a time to spend with fellow employees, families and friends. It was great to feel the positive energy and to see the tremendous number of people out for this event.

MD

V. ITEMS FOR ACTION

1. Crescent Heights High School Field Trip – Request for Approval in Principle

Mr. Curtis Perrin, band teacher at Crescent Heights Hat High School, is requesting permission for students to travel to Florida, USA. A Field Trip request form is attached.

It is recommended that the Board approve, in principle, this field trip for Crescent Heights Hat High School students to travel to Florida, USA on Wednesday, May 16, 2018 to Tuesday, May 22, 2018, subject to the following conditions:

a) that the Secretary Treasurer's Department give initial approval to the destination and that the submitted itinerary be approved;
b) that the District's Student Waiver Forms be signed by all parents;
c) that there be no cost to the Board, other than the cost of substitute teachers for approved supervising teachers traveling on the Field Trip;
d) that any adults participating in the trip who are not designated supervisors be informed and sign a release that the Board does not accept any responsibility (liability or otherwise) as a result of their participation;
e) that all students and designated chaperones are required to obtain the School District Travel Insurance (medical, trip cancellation/interruption and baggage).
f) that criminal record checks be obtained for parent supervisors (non-district personnel);
g) that the Principal/Teacher responsible continue to monitor and keep track of the travel advisories and ensure that students and parents are aware that the trip could be cancelled;
h) that the Principal/Teacher comply with all criteria set out in Policy 770 and the International Travel Guidelines;
i) that a letter be signed by each parent granting permission for their child to travel out-of-the-country with another specifically named adult;
j) that each student be in possession of a passport, valid for at least six months beyond the expected return date;
k) that each parent be given a copy of the letter from the Superintendent, re: measles immunization.

MD

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2. Critical Milestones

Enclosed is a poster of the Critical Milestones for the 2017-2018 school year. It is recommended the Board approve this plan for the upcoming year.

MD

Separate Enclosure

3. Policy Recommendations: October 2, 2017 Coordinating Committee Meeting

The Coordinating Committee reviewed, revised and recommended that the following Policies be forwarded to the Board of Trustees. The Administrative Procedures as well as Exhibits have also been revised and/or included for information. This process was initiated as a result of *Bill 1, An Act to Reduce School Fees.*

It is recommended that the Board of Trustees approve the following revised policies/procedures:

a) Policy 650 – Student Fees
b) 650 P 001 – Student Fees
c) 650 E 002 – Secondary Schools' Fee Schedule
d) 411 P 001 – Allocation of Instructional Block Resources and Respective Responsibilities

e) 411 P 002 – Site Based Staffing Allocations
f) 411 P 003 – Inclusive Education Allocation *new
g) 411 E 001 – Site-Based Budgets
h) 411 E 002 – Instrument User Fee Rental Rates

CWF/MD

Policy 650 **Enclosure No. 3**
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650 P 001 **Enclosure No. 4**
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650 E 002 **Enclosure No. 5**
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411 P 001 **Enclosure No. 6**
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411 P 002 **Enclosure No. 7**
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411 P 003 **Enclosure No. 8**
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411 E 001 **Enclosure No. 9**
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411 E 002 **Enclosure No. 10**
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4. Accountability Pillar Results

The data for the fall is provided as information. An overview of the District Accountability Pillar results will be provided.

CS

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5. Nominations for Zone/Provincial Office of ASBA

ASBA Zone 6 will hold elections for a number of positions at its November meeting:

a) Zone 6 Chair;
b) Zone 6 Vice-Chair;
c) Economic Representative;
d) Edwin Parr Committee Chair.

(and some others that usually are filled by appointment as they are seldom contested)

CHAIR

VI. PRESENTATIONS

1. Student Services Team Plan

Annually, the District Student Services team identifies priorities for the next school year to align with the vision of the District and to support success for all learners. A plan is then developed to action these priorities to build capacity in the Student Services team and in schools. These plans are developed based on best practices and research.

TH/CS

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VII. REPORTS OF COMMITTEES

1. Coordinating Committee

Minutes of the October 2, 2017 Coordinating Committee meeting are attached.

CWF

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VIII. ITEMS FOR INFORMATION

1. Trustee Reports

As part of the Board's goal of "Putting the Public Back into Public Education" Trustees are reporting on their activities since the previous meeting.

CHAIR

2. Enrollment Update

The student enrollment numbers for September 30th are provided.

LC

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3. National School Boards Association (NSBA) Conference

The annual NSBA conference will be held on Saturday, April 7 to Monday, April 9, 2018 at the Henry B. Gonzalez Convention Center, San Antonio, Texas. The conference schedule is available on the website – http://www.nsba.org/conference. Registration opens on October 18, 2017 and accommodations can be arranged only after registration is complete.

TR

4. PSBA Fall General Meeting

The PSBA Fall General Meeting will be held in Edmonton on November 15 to 17, 2017. Registration and a general overview are online at http://www.public-schools.ab.ca/ .
The 2017 Fall Events Student Voice Program is being held on November 15 (evening) and November 16, 2017

CWF

5. ASBA Fall General Meeting "Dreaming Our Legacy"

The ASBA Fall Event and General Meeting will be held in Edmonton on November 19 (evening) to 21, 2017. The business session will run on November 20, 2017. Online registration is available online at http://www.asba.ab.ca/learning/fgm-2017/

CWF

IX. MOVE TO COMMITTEE OF THE WHOLE

It is recommended that the Board move to Committee of the Whole to discuss certain confidential matters.

CHAIR

X. RECONVENE TO OPEN BOARD MEETING

XI. ACTION ARISING OUT OF THE COMMITTEE OF THE WHOLE MEETING

XII. ADJOURNMENT