



Medicine Hat School District No. 76

601 - 1st Avenue S.W.
Medicine Hat, Alberta T1A 4Y7

FIELD TRIP APPROVAL FORM

EXHIBIT 770 E 001

Date Application Made: June 4, 2019
Name of Group/Team: Crescent Heights High School Theatre Arts
School Applying: CHHS
Place to be Visited: Chicago, USA
Depart on: Tuesday April 7 at 7:00 am 2020
(date) (time)
Return on: Tuesday April 14 at 10:00 pm 2020
(date) (time)
Transportation Arrangements: Bus, Plane, Subway
Name(s) of Supervising Teachers: Jennifer Davies, Dustin Look
Name(s) of Supervising Teachers with Current First Aid Training: Jennifer Davies, Dustin Look

Board Financial Considerations

Date(s) Substitute Required: April 7, 8, 9 - 2020
Total Number of Sub Days 3 X /day = \$
Other Board costs: (x) ☐ Yes ☒ No
If yes, provide details:

Educational Guidelines Completed: (x) ☒ Yes ☐ No Copy Attached: (x) ☒ Yes ☐ No

Safety Preparation Completed: (x) ☒ Yes ☐ No

(signature of teacher in charge)

Educational Guidelines Examined and Approved by:

[Signature]
School Principal
(All field trips require Principal's approval)

Superintendent of Schools
(Trips outside city/province require Superintendent's approval)
(Trips outside country also require Board's approval)

Date approved: June 18/19

Date approved:

NOTE:

Forward ONE copy of approved field trip form and guidelines, if within city limits, to Superintendent.

Forward TWO copies of field trip application and guidelines, if outside city limits, to Superintendent.

One copy will be returned to the school upon approval from the Superintendent.

EDUCATIONAL GUIDELINES

(To be completed and submitted to the Principal at least two weeks prior to activity)

Description of Objectives of Activity:

Travel to Chicago to attend workshops and watch theatre.

Activity fits into the Drama curriculum.

Planned Lead-Up Activities: We will be working as a team on our Musical which shall be performed in February 2020. We will rehearse 4 times a week to prepare as a class.

Planned Follow-Up Activities:

We will refine our skills with performances to compete in the Rotary Music Festival. Next, we will use these skills to be improved for our April performance.

Supervisors/Instructors: Number: 4-6

Names:

Qualifications:

Responsibilities:

Jennifer Davies Teacher 24 years Supervise

Dustin Look Teacher 5 years Supervise

(if more attach list)

Student Behavioural Expectations: It is expected that students will: There are always many other Adults and Parents who will join us on the trip.

Number of Students Participating: 35 Grades: 10-12

Teacher Co-ordinator is: Jennifer Davies

Number of Students per Supervisor: 9

Parent permission forms will be distributed on: September 16, 2019
(date)

To be returned on: September 27, 2019
(date)

Parents notified of risks involved: (x) ☒ Yes ☐ No

Crescent Heights

Chicago 2020

BOOKED ACTIVITIES & TOURS

FREE TIME SUGGESTION

DAY DATE	1 Tue, Apr 07	2 Wed, Apr 08	3 Thu, Apr 09	4 Fri, Apr 10	5 Sat, Apr 11	6 Sun, Apr 12	7 Mon, Apr 13	8 Tue, Apr 14
7:00 :30	Depart Medicine Hat							
8:00 :30		Breakfast at Hotel	Breakfast at Hotel	Breakfast at Hotel	Breakfast at Hotel	Breakfast at Hotel	Breakfast at Hotel	Breakfast at Hotel
9:00 :30	Arrive Calgary	Transit to workshop	Transit to workshop	Walk to River Boat	Walk to Museum	Walk to Hop on Hop Off	Walk to Dance Classes	Morning to explore Magnificent Mile & Hotel area will vary based on flights
10:00 :30		Arrive 15 minutes early Second City Workshop # 1	Arrive 15 minutes early Workshop - Theatre Song & Movement	Arrive 15 minutes early Architectural Foundation River Tour	Arrive 15 minutes early Chicago Food Tour	Arrive 15 minutes early Hop on Hop Off Bus	Arrive 15 minutes early Dance Class 1	
11:00 :30						Stop at 360 Chicago Observation Deck		Check out of Hotel Depart for Airport
12:00 :30	Depart Calgary	Lunch on own		Lunch on own			Lunch on own	Arrive at Airport
1:00 :30		Second City Workshop # 2	Lunch on own	Art Institute of Chicago		Lunch on own	Dance Class 2	
2:00 :30			Walk to Theatre		Millennium Park The Bean	Reboard Hop on Hop Off		Lunch on own at airport
3:00 :30		Wrap up workshop Seating for show	Arrive 15 minutes early Chicago Theatre Backstage Visit		Return to hotel		Shop Dance Studio	Depart Chicago
4:00 :30	Connection	Second City Show 1		Return to Hotel Change	Change for Dinner & Show Transit to Tommy Guns (possible coach)	Enjoy River Walk	Return to Hotel to Change	
5:00 :30	Depart		Transit to Navy Pier	Dinner included	Arrive early	Walk to Dinner	Transit to Game	Connection
6:00 :30		Dinner included	Cast Call with Actors in Theatre TBD	Walk to Theatre	Tommy Guns Garage Dinner	Dinner included	Dinner at Baseball Game	Depart
7:00 :30	Arrive Chicago		Royal Shakespeare Company @ Chicago Shakespeare Theatre	My Fair Lady	Tommy Guns Garage Show	Transit to Tour	National Anthem & Start Baseball Game - Cubs subject to calendar - may change	
8:00	Transfer to Hotel	Seating for show Second City Show 2			Return to Hotel	Gangster's & Ghost Tour or Stage 773 Show (a more interactive theatre) or Interactive City Scavenger Hunt		
9:00	Check into Hotel Welcome Dinner Event							Arrive Calgary
10:00	Possible Show this evening	Return to Hotel	Return to Hotel	Return to Hotel		Return to Hotel	Return to Hotel	Return to Medicine Hat
11:00	pending arrival time							

Crescent Heights High School Theatre Arts Field Trip to Chicago 2020

CHHS has found great success with trips where students participate in workshops and perform. The proposed trip would occur April 7 to return on April 14, 2020 to Chicago. Dates may change slightly based on flight availability. Students will receive training to work on their performance skills as well as attend multiple performances and tours related to theatre.

We will be staging the musical *"We Will Rock You"* in February with these students. All of the CHHS shows have drawn record breaking crowds. Thousands from our community come to CHHS to watch our shows last year! There will be many fundraising activities related to the musical which will assist in raising money to help pay for the field trip.

The main focus for taking students to Chicago is to attend the high end workshops and master classes with Second City Comedy and other top programs. We have previously attended these master classes and workshops and have found everything to be outstanding. Students from CHHS have been accepted into top University performance programs and won numerous Provincial championships including also having a National finalist for singing.

There are opportunities to fundraise to reduce the final cost, but a student will only benefit from the work that his or her family contributes for fundraising. A parent group volunteers to chair the coordination of fundraising events. We are using the tour group STS Tours which is a Canadian based company out of Vancouver. The projected cost for the trip is around \$3,000 this amount can increase or decrease based on choices made for activities and meals made by the parent group.

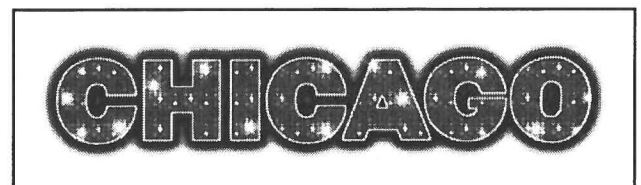
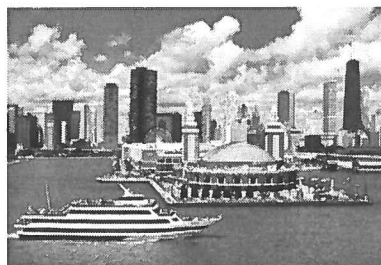
Several conditions must be met for participation in the trip. Families must ensure their child is able to legally enter the USA to leave Canada, as well as any requirements set by MHPSD76 or CHHS.

- Students must be in good standing in the *"We Will Rock You"* musical as a performer.
- Missed classes and rehearsals can and will result in removal from the trip.
- Passport, required travel documents, and MHPSD 76 conditions must be met.

There will be 2 Teachers from MHPSD76 who will be chaperoning this trip. We also have many other adults / family members who are interested in supervising / chaperoning. Families will pay for travel fees, any passport fees, insurance and any medical preparations such as vaccinations required for travel. The CHHS Drama, through fundraising efforts, will cover the cost for insurance and bussing in Alberta as well as the fabulous blue clothing.

It is sincerely felt that through fundraising efforts, we can bring the cost down as we have successfully been able to accomplish this in previous years. The parent group appears to be strong and willing to work on several projects to finance the trip. There is also a proven history from these same families working to support the drama program and our productions.

Jennifer Davies
CHHS Drama Director



CHHS Theatre Arts Field Trip Highlights Chicago 2020

- *Broadway' My Fair Lady* National Tour
- *Hamlet* Play
- Chicago Shakespeare Pre-Show
- Cast Call and Reception
- Broadway In Chicago Workshops:
- Audition, Musical Theatre, Vocal
- Oriental Theatre Rehearsals
- Second City Improv Workshops - ALL DAY
- Second City Shows
- Art Institute of Chicago
- *Tommy Guns Garage Performance Show*
- Millennium Park
- Cloud (Bean) Sculpture
- Giordano's Famous Pizza
- Wrigley Building and Bridge
- Hop On Hop Off Bus Tour
- Downtown Loop & City Tour
- Buckingham Fountain
- John Hancock Centre & The Tilt
- 360 Chicago Observation Deck
- Portillo's Famous Diner
- Wicker Park & Bucktown
- Guided Architectural River Cruise
- Legendary Chicago Theatre Tour
- Guided Culinary Food Tour in Buckwick
- Michigan Ave Sites
- Walk Navy Pier
- Historic Wrigley Field
- Chicago Cubs Baseball Game
- Gangster and Ghosts Tour
- *CHHS Theatre Arts Performances*

CHICAGO
ARCHITECTURE
FOUNDATION



CHICAGO
THEATRE
WORKSHOP



ORIENTAL
THEATRE



Trip Financial Estimate

Chicago - 2020

	# Travellers	
Students	35	
Staff	3	
Other Chaperones	2	
Total Travellers	40	
Total Trip Expenses	170,000	
Less: Expected Fundraising	(127,500)	75%
Net Out-Of-Pocket Trip Cost	42,500	
Out of Pocket Cost Per Paying Traveller	\$ 1,100	
% Total Expenses Paid by Traveller	25%	