RECORD OF THE **REGULAR MEETING** OF THE MEDICINE HAT PUBLIC BOARD OF TRUSTEES HELD IN THE **BOARD ROOM** IN THE **SCHOOL DIVISION ADMINISTRATION OFFICE** ON **TUESDAY, DECEMBER 10, 2024,** AT 3:15 PM.

TRUSTEES PRESENT:	Pat Grisonich, Deborah Forbes, Rick Massini, Yvonne Sissons
OFFICIALS PRESENT:	Tracy Hensel, Superintendent of Schools Leanne Dulle, Secretary Treasurer Corey Sadlemyer, Associate Superintendent: Learning Cody Edwards, Associate Superintendent: Student Services Jason Peters, Associate Superintendent: Human Resources
OTHERS PRESENT:	Alexis Unreiner, Student Delegate, Medicine Hat High School Jeeya Gupta, Student Delegate, Medicine Hat High School Maia Petersen, Crescent Heights High School Hannah Connel, Crescent Heights Hat High School
OFFICIALS ABSENT:	Catherine Wilson
CHAIR:	Pat Grisonich
RECORDING SECRETARY:	Hope Schick

I. CALL MEETING TO ORDER

Meeting was called to order at 3:15 PM.

II. MOVE TO COMMITTEE OF THE WHOLE

It is recommended that the Board move to Committee of the Whole to discuss certain confidential matters.

29. Y. Sissons **CARRIED**

The Board moved to the Committee of the Whole at 3:18 PM.

III. RECONVENE TO OPEN BOARD MEETING

The Board reconvened to the open board meeting at 5:33 PM

IV. TREATY 7 LAND ACKNOWLEDGEMENT

We acknowledge that we are on the traditional territory of the Blackfoot Confederacy and the people of Treaty 7 Region in Southern Alberta. We honour and acknowledge the homeland of the Métis people. We are grateful for the traditional Knowledge Keepers and Elders who are still with us today and those who have gone before us.

A video from Connaught School was presented at the meeting.

V. **INTRODUCTION OF STUDENT TRUSTEES**

The Board of Trustees welcomed our student delegates!

Students representing Medicine Hat High School are Jeeya Gupta and Alexis Unreiner.

Students representing Crescent Heights High School are Maia Peterson and Hanna Connel.

VI. **APPROVAL OF AGENDA**

THAT the agenda be approved as presented.

30. R. Massini **CARRIED**

VII. **ADOPTION OF MINUTES**

THAT Minutes of the Regular and the Committee of the Whole meetings held on Tuesday, November 26th, 2024 be approved as presented.

31. Y. Sissons **CARRIED**

VIII. **CORRESPONDENCE**

Thank you message received from Keara Moskal for receiving the Thelma Berkeley-Robinson Scholarship.

IX. **ITEMS FOR ACTION**

1. **Policy 608: Personal Digital Devices**

Policy 608: Personal Digital Devices has been updated to align with government protocols. It is recommended that the Board approve the updates to the policy as presented.

THAT the Board approve changes to Policy 608: Personal Digital Devices.

32. R. Massini **CARRIED**

2. **Policy 806: School Closure Under Emergent Conditions**

Policy 806: School Closure or Evacuation Process has been renamed and revised to align with current practices. It is recommended that the Board approve the update to the policy as presented.

THAT the Board approve changes to Policy 806: School Closure Under Emergent Conditions.

33. Y. Sissons **CARRIED**

3. <u>Bylaw Amendment 2020-01 for Trustee General Election</u>

Under the Education Act and the Local Authorities Act, an election bylaw must be in place on or before December 31 of the year preceding the local election. The bylaw must be passed by three distinct and separate readings. The current bylaw is being amended for minor housekeeping items.

The Board was provided with a copy of Bylaw 2020-01 with proposed amendments. There are no changes to the number of trustees and that all trustees continue to be elected at large. There are no changes to the legal boundaries of the Division, the revisions are housekeeping to match our current boundaries.

Ms. Dulle read the first reading of the bylaw in full.

Ms. Dulle read the second reading by title and description.

THAT the Board approve the second reading of Election Bylaw No. 2020-01 as presented.

34. Y. Sissons **CARRIED**

No more than two readings of a bylaw may be given at any one Board meeting, unless there is unanimous agreement of those present to read all three at the meeting.

THAT the Board agree to having all three readings in one meeting of Election Bylaw No. 2020-01.

35. R. Massini **CARRIED**

THAT the Board approve the final reading of Election Bylaw No. 2020-01.

37. Y. Sissons **CARRIED**

Ms. Dulle declared that Bylaw 2020-01 has been enacted.

4. Agreement with City of Medicine Hat for Election 2025

Under the Local Authorities Election Act, the Board must provide authority for a joint election and identify the Returning Officers.

The proposal included:

- The Division enter into an agreement to hold a joint election in conjunction with the City of Medicine Hat.
- The City of Medicine Hat's Chief Electoral Officer will act as the Board's Returning Officer for the School Board Election on October 20, 2025.
- The City of Medicine Hat's City Clerk will act as the Board's Substitute Returning Officer for the School Board Election on October 20, 2025.

THAT the Board approves the agreement to hold a joint election with the City of Medicine Hat for the School Board Election on October 20, 2025. The City of Medicine Hat's Chief Electoral Officer will act as the Board's Returning Officer and City Clerk as Substitute Returning Officer.

38. R. Massini **CARRIED**

X. ITEMS FOR INFORMATION

1. Personal Digital Devices

The following administrative procedure and exhibits have been updated/drafted to align with government protocols.

608 AP 001: Personal Digital Devices

608 E 001: Student Responsible Use of Technology Agreement

608 E 002: Personal Digital Device Use Guidelines

Student delegates from Crescent Heights High School conducted the Phone Policy Survey and would like to present their findings at an upcoming Board Meeting.

2. School Closure Under Emergent Conditions

The administrative procedure 806 AP 001: School Closure Under Emergent Conditions has been revised to align with our current practices.

806 AP 001: School Closure Under Emergent Conditions

806 AP 002: School Bus Cancellation Due to Inclement Weather - New

These administrative procedures are attached to the Policy 806: School Closure Under Emergent Conditions.

XI. **ACTION ARISING OUT OF THE COMMITTEE OF THE WHOLE MEETING**

No action items from the Committee of the Whole meeting.

XII. **ADJOURNMENT**

THAT the meeting be adjourned.

39. R. Massini **CARRIED**

The meeting was adjourned at 5:57 PM.

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CHAIR

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SECRETARY TREASURER